



SENQU LOCAL MUNICIPALITY

ADVERT

NOTICE NO: 135 /2021

CHIEF FINANCIAL OFFICER

BUDGET AND TREASURY DIRECTORATE

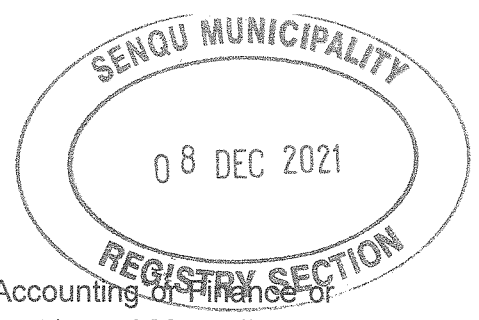
FIVE (5) YEAR FIXED TERM PERFORMANCE BASED CONTRACT

Senqu Local Municipality, a category 2 municipality that incorporates Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw and the environs invites applications from all suitably qualified candidates for the position mentioned below.

Remuneration: *A total remuneration package offered in line with the relevant Council 's policies and as per the Determination of the Upper Limits.*

POSITION: CHIEF FINANCIAL OFFICER (*Ref no - 4/3/2/1/3*)

JOB PURPOSE: The Chief Financial Officer of Senqu Local Municipality will be responsible and accountable for all operations of the Budget and Treasury Directorate in compliance with the relevant legislative requirements. The Budget and Treasury Directorate has four Sections which are; Acquisition & Vendor Performance Management; Demand, Asset & Expenditure Management; Budget & Reporting; Revenue Management and Information Communications Technology.



EDUCATIONAL REQUIREMENTS AND EXPERIENCE

- Grade 12 plus a tertiary qualification – 3 year degree in Accounting or Finance or Economics or relevant equivalent NQF 7 qualification with at least 360 credits are essential.
- Five (5) years demonstrated experience at middle management within local government or related fields.
- Certificate in Municipal Finance Management (MFMP) or Certificate Programme in Management Development for Municipal Finance (CPMD) in line with minimum competency requirements as per Notice no R493 in Government Gazette 29967 of 15 June 2007.
- A valid Code B driver's licence is essential.

KEY PERFORMANCE AREAS

The Chief Financial Officer as a **Senior Manager** designated by the Accounting Officer to be responsible and accountable for the overall performance of the Budget and Treasury Directorate **will be required to, *inter alia***;

- Strategically lead, manage and perform duties of the directorate by developing and implementing departmental objectives, policies, procedures, systems, controls and monitoring and reporting mechanisms as delegated by the Accounting Officer to the CFO;
- Drive and oversee the Directorates' budget inputs, implementation, monitoring and reporting;
- Provide technical advice to the Municipality on all financial matters that have strategic and financial implications;
- Liaise with internal and external auditors, following up in completion of audits within agreed time frames;
- Establish internal controls, systems and processes which provide financial corporate governance and in line with delegation of powers;
- Ensure compliance of financial objectives with various regulatory requirements;
- Oversee the Municipal annual budgetary processes;
- Maximise revenue potential and ensuring appropriate credit control and debts collection;
- Oversee the overall cost containment for the Municipality;
- Oversee the financial performance of the municipality including putting measures to prevent unauthorised, irregular or fruitless and wasteful expenditure;
- Produce accurate annual financial statements by agreed deadlines and in accordance with legislation and accepted accounting procedures;
- Maintain appropriate financial records, financial and statutory reports, ensuring compliance with financial regulations and standards;

08 DEC 2021

REGISTRY SECTION

- Oversee the development and implementation of an effective asset management system;
- Oversee the development and implementation of an effective ICT Strategy, policies, master plans and ICT charter;
- Implement, managing and monitoring the directorate's performance management systems; and
- Ensure that the directorate has adequate resources and capacity to perform its duties.

KEY COMPETENCIES REQUIRED FROM ALL APPLICANTS

- Ability through a proven track record to craft and successfully execute a departmental strategy in line with the objectives of the broader organisation.
- Proven attributes of integrity, honesty, maturity, courtesy, transparency and commitment to ensure progressive democratic and accountable governance that delivers sustainable and efficient services.
- Ability to effectively manage, inspire and encourage people, respect diversity, optimise talent and build and nurture relationships in order to achieve institutional objectives.
- Ability to maintain the high quality standards while achieving desired outcomes and results.
- Ability to communicate and negotiate at all levels and with all stakeholders in government, civil society and in corporate.
- Ability to lead and successfully implement projects and programmes.

The closing date for submission of applications is Friday 07 January 2022 and no late, emailed and faxed applications will be accepted. Application packs must reach us by 12 noon.

APPLICATIONS PROCESS

Any individual who wishes to apply for this position **must** complete and submit the Senqu Local Municipality application form for Senior Managers obtainable from our website www.senqu.gov.za, together with a comprehensive Curriculum Vitae, certified copies of qualifications, ID and drivers licence. An application pack which contains all the above mentioned documents must be submitted to the under mentioned address.

This council subscribes to the policies of Affirmative Action and Employment Equity and appointment will be made with these policy considerations.

Appointment will be subject to appropriate competency assessment, reference and qualification checks as well as security vetting in line with the Regulations.

Canvassing and/or lobbying of councillors and officials will not be accepted and non-compliance thereof shall immediately disqualify an applicant.

Should you not receive communication from us within thirty (30) days after the closing date of this advertisement, please consider your application to be unsuccessful.

Successful candidates will be expected to sign a Performance Agreement and to disclose financial interests.

Please note that Council reserves the right not to fill the position.

CONTACT PERSON

All enquiries should be directed to Ms Zimasa Koyana, Director Corporate Services *on* - telephone 051 603 1300/1466 *during working hours* or koyanaz@senqu.gov.za

MR M.M YAWA

MUNICIPAL MANAGER

SENQU MUNICIPALITY

19 Murray Street

**Private Bag X 03
Lady Grey
9755**

07/12/2021

