



EXTERNAL ADVERTISEMENT

SUPERVISOR: WASTE MANAGEMENT

NOTICE NO: 48/2021

Senqu Local Municipality, a category 2 municipality that incorporates Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw and the environs invites applications from all suitably qualified candidates for the position mentioned above.

Remuneration: TASK GRADE 12 OF A CATEGORY 2 LOCAL AUTHORITY

R 314 663 – R 398 854.00 PER ANNUM (*excluding Council 's benefits*)

JOB PURPOSE:

The Supervisor Waste Management will be responsible for coordinating all activities associated with supervision of street cleansing, refuse collection & disposal, operation of the disposal waste sites, providing guidance to own staff, managing their performance, giving inputs to all planning processes of the Municipality and ensuring compliance with all applicable policies and procedures.

MINIMUM ESSENTIAL REQUIREMENTS AND EXPERIENCE

- Grade 12 plus three years National Diploma in Waste Management / Environmental Management
- Two-years relevant experience

- Computer Literacy
- Code EB/EC driving license plus (PrDP)
- Must be prepared to work overtime.



KEY PERFORMANCE AREAS

- Giving inputs into the formulation of annual action plan, developing monthly schedules outlining objectives, key programs for street cleansing and the maintenance of the waste disposal sites and ensure their achievements;
- Giving inputs into the all policies and by-laws associated with the management of the Waste Management Strategy and applicable plans.
- Monitoring optimum usage of vehicles, plant and equipment by requesting reports from immediate subordinates by conducting spot checks and inspections on site;
- Monitoring that refuse rounds are balanced by gathering information and daily working reports from immediate subordinates and analyzing this information and adjusting rounds accordingly to ensure an even workload between rounds;
- Checking that refuse is being collected in accordance with service standards by conducting properly documented inspections and visiting sites "in loco;"
- Evaluating requests for new services or increase or reduction in existing services and once approved by the immediate superior, ensures that these are adequately dealt with by all;
- Monitoring that general workers use the prescribed machinery appropriately and investigating and reporting all accidents to the OHS Representatives;
- Participating in the development, promotion and implementation of new waste disposal schemes;
- Promoting sustainable waste management practices by assisting in conducting waste management education programmes, workshops and information campaigns;
- Co-ordinating the implementation of procedures aimed at meeting waste reduction and recycling targets;
- Enforcing compliance with all relevant legislation in the transportation, handling and disposal of waste;
- Monitoring that security measures are being followed at the waste disposal sites and requesting the immediate superior to coordinate the deployment of security personnel in

cases where threatening signals have been identified, e.g. illegal invasions.

- Taking appropriate actions and providing the necessary support after scrutinizing reports from immediate subordinate;
- Transporting personnel (when required), material and equipment to/ from specific locations
- Coordinating the procurement of the prescribed protective gear and other required tools of trade;
- Providing assistance to all members of the public, by listening to their requirements/queries and taking the appropriate action required in order to remedy the situation, reports incidents not within ambit control to immediate superior to deal with;
- Compiling reports to Immediate Superior to keep the management informed of challenges / progress in relation to the waste function;
- Coordinates activities associated with supervision of staff.

KEY COMPETENCIES REQUIRED FROM APPLICANTS

- Proven attributes of integrity, honesty, maturity, courtesy, transparency and commitment to ensure progressive democratic and accountable governance that delivers sustainable and efficient services;
- Ability to effectively supervise, inspire and encourage people, respect diversity, optimise talent and build and nurture relationships in order to achieve institutional objectives;
- Ability to maintain the high-quality standards while achieving desired outcomes and results;
- Good organizational and administrative skills, communication skills and problem-solving skills will be an added advantage;
- Report writing skills;
- Be able to work under stressful environment

APPLICABLE BENEFITS

- Medical Aid, Pension, Housing Subsidy and 13th Cheque

The closing date for submission of applications is Friday 21 May 2021 and no late, emailed and faxed applications will be accepted. Application packs must reach us by 12 noon.



APPLICATION PROCESS

Any individual who wishes to apply for this position **must** complete and submit the Senqu Local Municipality application form obtainable from our website www.senqu.gov.za, together with a comprehensive Curriculum Vitae, certified copies of qualifications, ID and driver's license. An application pack which contains all the above-mentioned documents must be submitted to the under mentioned address.

This Council subscribes to the policies of Affirmative Action and Employment Equity and appointment will be made with these policy considerations.

Appointment will be subject to appropriate reference and qualification checks as well as security vetting.

Canvassing and/or lobbying of Councillors and officials will not be accepted and non-compliance thereof shall immediately disqualify an applicant.

Should you not receive communication from us within thirty (30) days after the closing date of this advertisement, please consider your application to be unsuccessful.

A successful candidate will be expected to sign a Performance Agreement.

Please note that Council reserves the right not to fill the position.

CONTACT PERSON

All enquiries should be directed to the Human Resources Practitioner *on* - telephone 051 603 1300/1306 *during working hours* or mokokat@senqu.gov.za

MR M.M YAWA

MUNICIPAL MANAGER

SENQU MUNICIPALITY

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Lady Grey

9755

File no: 4/3/2/1/5

04/05/2021

