

SENQU MUNICIPALITY
SPECIFICATIONS FOR
SUPPLY AND DELIVERY OF VARIOUS IT EQUIPMENT

NOTICE No: 89/2019-2020

SCHEDULE OF PROVISIONS OF SIMILAR SERVICES CARRIED OUT BY THE TENDERER

The Tenderer shall list below the contracts undertaken for supply of IT Equipment during the past five (5) years, or present/ongoing contracts with contactable references

Employer (Contact Person)	Description of Project	Contact Telephone & Email	Value of Work Including VAT	Date of completion

Maximum period required by your company to deliver all equipment. Calculated from the date of order: _____ weeks

(This must be 6 weeks or less)

SIGNED BY THE TENDERER _____

Quantity	Actual Specifications	Requirement (Minimum / Maximum / Or)	Tick Acknowledgement by Tenderer	Price (Inc Vat)
20 X	LAPTOP (Standard)			R
	<ul style="list-style-type: none"> Intel Core i5-8250U Processor 			
	<ul style="list-style-type: none"> 8GB Low Voltage DDR4 Memory 			
	<ul style="list-style-type: none"> 512GB SSD 2.5" SATA HDD (500mb/s R/W) 	Minimum		
	<ul style="list-style-type: none"> 15.6" 1366x768 LED Backlit Widescreen 			
	<ul style="list-style-type: none"> HD Camera with Wide Angle 			
	<ul style="list-style-type: none"> Integrated Gigabit Ethernet 	Minimum		
	<ul style="list-style-type: none"> Wireless LAN 802.11ac + BT 	Minimum		
	<ul style="list-style-type: none"> 1X USB 3.0 Port, 1X USB 2.0 Ports, , 1X VGA port 	Minimum		
	<ul style="list-style-type: none"> Full Size Numeric Keyboard 			
	<ul style="list-style-type: none"> Win 10 Professional 64-Bit NEWER than Build 1903 			
	<ul style="list-style-type: none"> 3 Year Fetch, Repair, Return (FRR) Warranty 			
	<ul style="list-style-type: none"> Laptop bag for laptop – double padded 			
1 X	LAPTOP (Higher Processing)			R
	<ul style="list-style-type: none"> Intel Core i7 Gen7 Processor 			

	<ul style="list-style-type: none"> • 16GB Low Voltage DDR4 Memory 		
	<ul style="list-style-type: none"> • 512GB SSD 2.5" SATA HDD (500mb/s R/W) 	Minimum	
	<ul style="list-style-type: none"> • 8x DVD Super Multi Writer 		
	<ul style="list-style-type: none"> • 17.3" 1366x768 LED Backlit Widescreen 		
	<ul style="list-style-type: none"> • 1.3 Megapixel Webcam 		
	<ul style="list-style-type: none"> • Integrated Gigabit Ethernet 		
	<ul style="list-style-type: none"> • Wireless LAN 802.11ac + BT 		
	<ul style="list-style-type: none"> • 1X USB 3.0 Port, • 1X USB 2.0 Ports, • 1X HDMI Port 	Minimum	
	<ul style="list-style-type: none"> • Full Size Numeric Keyboard 		
	<ul style="list-style-type: none"> • Win 10 Professional 64-Bit - Build NEWER than 1903 (not any other version that has been upgraded to Windows 10) 		
	<ul style="list-style-type: none"> • 3 Year Fetch, Repair, Return (FRR) Warranty 		
	<ul style="list-style-type: none"> • Laptop bag for laptop – double padded 		
4 X	HANDHELD CAMERA		R
	<ul style="list-style-type: none"> • Dust-resistant 		
	<ul style="list-style-type: none"> • Shockproof 		
	<ul style="list-style-type: none"> • Sensor Resolution: 12.1 Megapixel 	Minimum	

	<ul style="list-style-type: none"> Total Pixels: 12800000 pixels 	Minimum	
	<ul style="list-style-type: none"> Effective Sensor Resolution: 12100000 pixels 	Minimum	
	<ul style="list-style-type: none"> Optical Sensor Type: CMOS 	Minimum	
	<ul style="list-style-type: none"> Optical Sensor Size 1/2.3" 	Minimum	
	<ul style="list-style-type: none"> Digital Zoom: 4 X 	Minimum	
	<ul style="list-style-type: none"> TTL contrast detection 		
	<ul style="list-style-type: none"> AE/AF Control: Face-priority AF, Subject-tracking AF 	Minimum	
	<ul style="list-style-type: none"> Digital Video Format: H.264, MOV 		
	<ul style="list-style-type: none"> Image Recording Format: JPEG 	Minimum	
	<ul style="list-style-type: none"> Interfaces Provided: HDMI, USB 2.0 or Micro USB 	Minimum	
	<ul style="list-style-type: none"> Built-in flash 		
	<ul style="list-style-type: none"> Operating System Support: MS Windows7, Windows 8 and Windows 10 	Minimum	
	<ul style="list-style-type: none"> LI-Ion rechargeable battery and charger 		
	<ul style="list-style-type: none"> Camera Memory/SD Card 		
	<ul style="list-style-type: none"> Navigation: GPS Receiver 		
	<ul style="list-style-type: none"> To include: 1 X 64GB Memory Card 		
	<ul style="list-style-type: none"> To include: 1 X Carry Bag 		
6 X	PRINTER - MONO LASER A4 MFP & ADF		R
	<ul style="list-style-type: none"> Functions: Print, Copy, Scan 	Minimum	

	<ul style="list-style-type: none"> • Print Speed: Up to 23 ppm (A4) 	Minimum	
	<ul style="list-style-type: none"> • Printing Method: Monochrome laser beam printing 		
	<ul style="list-style-type: none"> • Print Quality: Up to 1200 x 1200 dpi with Image Refinement 		
	<ul style="list-style-type: none"> • Print Resolution: 600 x 600 dpi 		
	<ul style="list-style-type: none"> • First Print Out Time: 6 secs or less 		
	<ul style="list-style-type: none"> • Printer languages: UFR II LT 		
	<ul style="list-style-type: none"> • Print margins: 5 mm-top, bottom, left and right (other sizes than envelope) 10 mm-top, bottom, left and right (envelope) 		
	<ul style="list-style-type: none"> • Toner save mode: Yes 		
	Media Handling		
	<ul style="list-style-type: none"> • Scanner Type: Flatbed and Automatic Document Feeder (ADF) 		
	<ul style="list-style-type: none"> • Paper Input (Standard) : 250 sheet tray; 35 sheet ADF (80g/m² or less) 	Minimum	
	<ul style="list-style-type: none"> • Paper output: 100 Sheet 	Minimum	
	<ul style="list-style-type: none"> • Duty cycle: Max. 8 000 pages per month 	Minimum	
	<ul style="list-style-type: none"> • Memory: 256 MB 		
	<ul style="list-style-type: none"> • Control Panel: 6-line LCD B&W Touch Screen 		
	<ul style="list-style-type: none"> • Warranty: One-year limited warranty 	Minimum	
2 X	PRINTER – DOT MATRIX		R

	24 pin, Impact Dot Matrix; Narrow Carriage			
	Print Speed (cps @ 10 cpi): 413 cps	Minimum		
	Print Head Life: 400 million strokes/wire	Minimum		
	Sound Level: 55 dB A	Maximum		
	Print Resolution & Direction: Bi-directional with Logic Seeking			
	Tractor Feed and Single Sheets	Minimum		
4 X	DOCUMENT SCANNER			R
	<ul style="list-style-type: none"> • Scan type: Sheetfed 			
	<ul style="list-style-type: none"> • Automatic document feeder capacity: Standard, 50 Sheets 	Minimum		
	<ul style="list-style-type: none"> • Automatic document feeder scan speed: Monochrome & Colour - 30 ppm 	Minimum		
	<ul style="list-style-type: none"> • Automatic document feeder type: Single pass dual scanning. 			
	<ul style="list-style-type: none"> • Duplex Scan: Yes 			
	<ul style="list-style-type: none"> • Output formats: PDF, searchable PDF, secure PDF, PDF/A. Skip blank page, A3 stitching, Punch holes removal, Pre-defined scanning settings 	Minimum		
	<ul style="list-style-type: none"> • Interfaces : USB 2.0 Type B 			

	<ul style="list-style-type: none"> Compatible Operating Systems : Windows 7, Windows 8, Windows 8.1, Windows 10 	Minimum		
	<ul style="list-style-type: none"> Warranty : 12 months 	Minimum		
21 X	SOFTWARE			R
	<ul style="list-style-type: none"> MS Office 2016 Home & Business License 			
3 X	PROJECTOR – DATA PROJECTOR			R
	Contrast Ratio13,000:1	Minimum		
	Aspect Ratio: 4:3 (Native), 16:9 (Compatible)			
	Throw Ratio: 1.95 (1270 mm@2000 mm)			
	Lamp Life: 5000 Hour (Normal Mode); 6000 Hour (Economy Mode)	Minimum		
	Brightness: 2800 lm			
	Resolution: SVGA (800 x 600)			
	Supply with Carry Bag			
1 X	BINDING MACHINE – ELECTRIC COMB BINDER			R
	Binds up to 480 sheets	Minimum		
	Closure control guarantees easy comb closure			

	Gauge to alter margin for a stronger bind		
	Special hardened punch pins for long lasting life		
	Staggered punching pins for better punching		
	QSA (Quick Size Adjustment) for high flexibility of different paper formats: A5 and A4		
	Adjustable side lay for perfect punching registration		
	Easy to empty sliding waste tray		
	Measures the document or comb size		
	Heavy duty construction & compact design		
1 X	VOICE RECORDER		R
	Display Type: LCD Memory		
	Size: 8 GB Built in Memory	Minimum	
	Intelligent Noise Cut		
	Battery Life – 15 Hours (minimum)	Minimum	
	Recording Format Linear PCM/MP3		
	Playback Format MP3/WMA/WAV		

	Stereo Headphones, USB cable, Application software, Carrying pouch		
	LPCM (44.1kHz, 16-bit) 10 Hrs	Minimum	
	128kbps Recording Time 110 Hrs	Minimum	
	PC Connectivity – Yes		
	Supplied software - Yes		
	Earphone Jack - Yes		
	Voice-Operated Recording (VOR) - Yes		
	Low Cut Filter - Yes		
	Digital Pitch Control - Yes		
	Digital Voice Up - Yes		
	USB Charge - Yes		
	Microphone Input - Yes		
	Track Mark - Yes		
	Sync Recording - Yes		
	Cross-memory record - Yes		
1 X	External Hard Drive		R
	4TB		

	Shockproof Case		

The Service Provider hereby declares that it agrees with the above requirements\services to be delivered to Senqu Municipality.

Signature

The Tender must comply to the Following conditions or will not be considered:

- The Municipality reserves the right to purchase none, one or more of each item.
- The above is not regarded as your quotation. You must include your own quotation which specifies the make, model and complete specifications of the proposed item/s supplied.
- Must meet ALL specification in order for the Tender Document to be considered for example all the Compulsory documents.
- Price must include delivery at Lady Grey (Eastern Cape)
- Supplier must be a dealer specializing in IT Equipment.
- The Supplier must give Warranty of at least 1 year on all equipment unless more years were specified.
- Tender must be valid for 90 Days
- Payment will take place after delivery, evaluation and approval of the item/s supplied.

WARNING: In the past a number of IT Suppliers that quoted on equipment relied on and trusted their Suppliers to evaluate the specifications. This has proven to be a costly exercise as many of the items were below spec. They were obligated to take back the below spec equipment and supply items that were on or above spec at their cost. Please ensure that the equipment you supply complies with the requirements of every tick you make and sign for to indicate that it is within the required specification. For example, if a printer needs to print at least 28 ppm, it will not be accepted if it prints 27 ppm.