BID NOTICE:87/2020-2021T

Panel of Environmental Consultants for a Period of Three (3) Years

Senqu Municipality hereby invites bids from all prospective, accredited and qualifying bidders for the hereunder bid:

Closing Date and Time	Project Name	Compulsory Briefing	Evaluation criteria
Date:17 August 2021 **Time: 12:00 Telkom Time**	**Panel of Environmental Consultants for a Period of Three (3) Years**	**28 July 2021 @ 10:00am** **Link: meet.google.com/joq-aesj-pwy** **Virtual Compulsory Briefing Meeting**	**80/20 Preference Point System**

The minimum specifications are detailed in the bid document on the website **http://www. senqu.gov.za**.
Completed tender documents must be in a sealed envelope endorsed with the name,
Panel of Environmental Consultants for a Period of Three (3) Years
Bid No 87/2020-2021T:" and must be deposited in the Tender/Bid Box at the Senqu Municipal Offices, 19 Murray Street, Lady Grey not later than **12:00, 17 August 2021** when bids will be opened in public.

Tender documents will be made available at the main office and on municipal the website **http://www. senqu.gov.za**.
Enquiries should be addressed to: Senqu Municipality: **Mr N Nkopane**: **051 603 1300 or** Email: nkopanen@senqu.gov.za

EVALUATION & ADJUDICATION CRITERIA
Bidders will be evaluated in accordance with relevant legislation, set specifications and functionality/eligibility criteria (where applicable) with qualifying bidder then be evaluated in terms of Price and BBBEE in accordance with PPPFA regulations.

Functionality: 100 points, Minimum qualifying points will be 65 points for further evaluation.

Description of qualifying criteria	Maximum possible score
Relevant Environmental Engineering Services Projects	30
Experience of Key Personnel in relevant Environmental Engineering Services Projects	44
Professional Indemnity	5
ISO 9001: 2015	5
Methodology and Project Understanding Detailed Proposed Turn-around Time upon appointment and project implementation. Detailed Company Profile.	16

Maximum possible score	**100**

Senqu Municipality Supply Chain Management Policy as well as the following conditions shall apply:

- Canvassing of municipal staff or councillors will automatically disqualify any bidder.
- Municipal MBD Documents, All Compulsory and Supplementary Documentation as requested in this advert and bidders' own submissions must be properly bound and be submitted intact to the municipality
- Bid documents must be numbered and signed by bidders
- Bid documents may not be tampered with by bidders.
- Prices must be valid for a minimum period of 120 days and include VAT.
- Any false declaration made by a bidder will be treated in accordance with guiding legislation and will be reported to appropriate authorities for further investigation.

COMPULSORY DOCUMENTS (failure to complete, submit or not signing where indicated, of any of the compulsory documents will result in disqualification)

- Service Providers full name, identification number or company or other registration number
- Valid tax compliance status PIN or SARS Tax Clearance Certificate.
- The municipal rates and taxes or municipal charges owed by the bidding company and all of its directors, to the municipality or municipal entity, or to any other municipality or its entity, must not be in arrears for more than three months. Proof must be submitted in the form of a recent municipal account or letter from the Ward Councillor when the bidder operates and resides in an area where there are no municipal services.
- CSD Certificate
- Submission of a certified B-BBEE Verification Certificate or original Sworn affidavit in the case of an EME and QSE
- A trust, consortium or joint venture must obtain and submit a consolidated B-BBEE status Verification Certificate with the tender.
- A trust, consortium or joint venture must obtain and submit each companies Tax Clearance Certificate or a tax compliance status PIN with the tender.
- Bidders are required to submit a copy of their completed tender document in PDF format with a memory stick or CD with their original tender submission.

SUPPLEMENTARY INFORMATION

- The successful bidder will be required to register on the Senqu Municipality data base.
- The Senqu Municipality does not bind itself to accept the lowest or any other bid and reserves the right to accept the whole or part of any bid.
- No emailed or faxed documents will be accepted.
- It is the responsibility of the Bidder to ensure that bids sent via courier are placed in the Tender/Bid Box by the advertised date and time.
- The successful bidder will be requested in certain circumstances to be requested to enter into a Service Level Agreement.
- Bids which are late, incomplete or unsigned will not be accepted for evaluation.
- All disputes, objections, complaints and queries will be settled as per paragraph 56 of the Senqu Municipal Supply Chain Policy through mutual consultation, mediation (with or without legal representation) or when unsuccessful through a South African court of law.

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MM Yawa
Municipal Manager
16 July 2021

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