



EXTERNAL ADVERTISEMENT

INTERNAL AUDIT SUPERVISOR

NOTICE NO: 37/2022

Senqu Local Municipality, a category 2 municipality that incorporates Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw and the environs invites applications from all suitably qualified candidates for the position mentioned above.

Remuneration: TASK GRADE 15 OF A CATEGORY 2 LOCAL AUTHORITY

R 459 874.00 – R 596 929.00 PER ANNUM (excluding Council 's benefits)

JOB PURPOSE

Supervising the execution of deliverables/outputs associated with Internal Audit function through provision of independent, objective and consulting activities designed to add value and improve an organization's operations.

MINIMUM ESSENTIAL REQUIREMENTS AND EXPERIENCE

- Grade 12 plus three years B Degree in Accounting and Internal Auditing
- Four-years relevant experience
- Computer Literacy
- Code EB driving license
- Must be prepared to work overtime.



KEY PERFORMANCE AREAS

- Giving inputs into the development and reviewal of the internal audit strategy;
- Drafting three years rolling and risk based annual plans in accordance with International Practice of Professional Framework (IPPF) and submitting to the immediate superior for reviewal;
- Supervising the execution of audit engagements;
- Implementing outputs / deliverables associated with quality assurance and improvement programme;
- Appraises the adequacy and effectiveness of controls encompassing the municipality's governance, operations and information systems;
- Implements key outputs / deliverables associated with assurance of risk management;
- Controls activities associated with audit processes, monitoring and review;
- Monitors activities associated with consulting services involving formal, informal, special and emergency consulting engagements;
- Controls activities associated with information management and record keeping functionality;
- Implements activities associated with supervision of staff.

KEY COMPETENCIES REQUIRED FROM ALL APPLICANTS

- Proven attributes of integrity, honesty, maturity, courtesy, transparency and commitment to ensure progressive democratic and accountable governance that delivers sustainable and efficient services.
- Ability to effectively inspire and encourage people, respect diversity, optimise talent and build and nurture relationships in order to achieve institutional objectives.
- Ability to maintain the high-quality standards while achieving desired outcomes and results.
- Good organizational and administrative skills, communication skills and problem-solving skills will be an added advantage.
- Report writing skills.
- Be able to work under stressful environment



APPLICABLE BENEFITS

- Medical Aid, Pension, Housing Subsidy and 13th Cheque

The closing date for submission of applications is Friday, 29 April 2022 and no late, emailed and faxed applications will be accepted. Application packs must reach us by 12 noon.

APPLICATION PROCESS

Any individual who wishes to apply for this position **must** complete and submit the Senqu Local Municipality application form obtainable from our website www.senqu.gov.za, together with a comprehensive Curriculum Vitae, certified copies of qualifications, ID and driver's license. An application pack which contains all the above-mentioned documents must be submitted to the under mentioned address.

This Council subscribes to the policies of Affirmative Action and Employment Equity and appointment will be made with these policy considerations.

Appointment will be subject to appropriate reference and qualification checks as well as security vetting.

Canvassing and/or lobbying of Councillors and officials will not be accepted and non-compliance thereof shall immediately disqualify an applicant.

Should you not receive communication from us within thirty (30) days after the closing date of this advertisement, please consider your application to be unsuccessful.

A successful candidate will be expected to sign a Performance Agreement.

Please note that Council reserves the right not to fill the position.

CONTACT PERSON

All enquiries should be directed to the Human Resources Directorate *on* - telephone 051 603 1300/1306 *during working hours* or mokokat@senqu.gov.za

MR M.M YAWA

MUNICIPAL MANAGER

SENQU MUNICIPALITY

19 Murray Street

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Lady Grey

9755

File no: 4/3/2/1/1

25/03/2022

