



# **FIRST QUARTER REPORT**

## **2018/2019**

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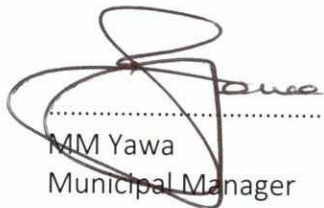
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## 1st QUARTER REPORT 2018/2019

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### CERTIFICATE

I, ..... the Municipal Manager of Senqu Local Municipality, hereby certify that this FIRST QUARTER SERVICE DELIVERY AND BUDGET IMPLEMENTATION report for the 2018/2019 financial year has been prepared in accordance with the Municipal Finance Management Act of 2003 and regulations made under the Act.

  
.....  
MM Yawa  
Municipal Manager

26/10/2018  
.....  
Date

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## 1st QUARTER REPORT 2018/2019

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### RECEIPT BY THE MAYOR

I, ..... the Mayor of Senqu Local Municipality, hereby accept the FIRST QUARTER SERVICE DELIVERY AND BUDGET IMPLEMENTATION report for the 2018/2019 financial year as prepared in accordance with the Municipal Finance Management Act of 2003 and regulations made under the Act.

.....  
Mayor

26/10/2018  
.....  
Date



### LEGAL BASIS

In terms of Section 53 (1) of the MFMA Act of 2003, the mayor of the municipality must take all reasonable steps to ensure that the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget.

Annual performance agreements as required in terms of section 57 (1)(6) of the municipal systems act for the municipal manager and all senior managers must also be concluded and they must be linked to the measurable performance objectives approved with the budget and to the service delivery and budget implementation plan.

The SDBIP and these performance agreements therefore give effect to the integrated development plan (IDP) and budget of the municipality in ensuring that the execution of the budget, performance of senior management and achievement of the strategic objectives set by the council are monitored.

The MFMA stipulates general responsibilities of Mayors. Section 52(d) of the Act requires that a mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

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### RESOLUTION

- That the first quarter report of 2018/2019 financial year on the implementation of the service delivery and budget implementation plan of the municipality be noted and approved.

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## EXECUTIVE SUMMARY

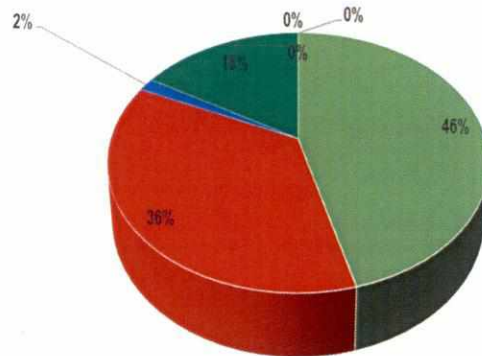
### ○ Overall performance of the municipality per directorate

The table and graphs below illustrate the summary of overall performance of the municipality for the quarter ending September 2018. This means that it is a summary of the total number of targets set by all directorates combined, which then gives a picture of how the municipality has performed in the first quarter. Analysis report of the quarter is based on five directorates i.e. **Community, Technical, Corporate, DTPS, Finance & MM's office**, and the graphs illustrates the percentage performance of each KPA.

KPA	No. of targets set	No. of targets achieved	No. of targets not achieved	No. of targets not assessed	No. of targets exceeded	No. of targets to be revised
Basic service delivery and infrastructure development	61	28	22	1	10	0
Local Economic development	2	1	1	0	0	0
Financial Management and viability	23	17	1	1	4	0
Institutional development and municipal transforming	20	11	5	0	3	1
Good governance and public participation	23	18	3	0	2	0

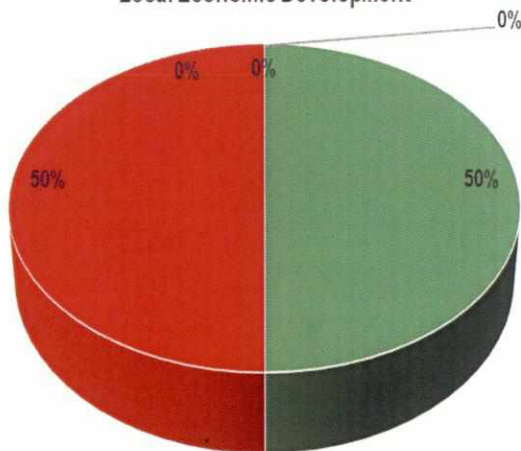
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Basic Service Delivery



- No. of targets achieved
- No. of targets not achieved
- No. of targets not assessed
- No. of targets exceeded
- No. of targets to be revised
- No. of targets on hold/no funding
- Target under construction /Construction of new Target

Local Economic Development



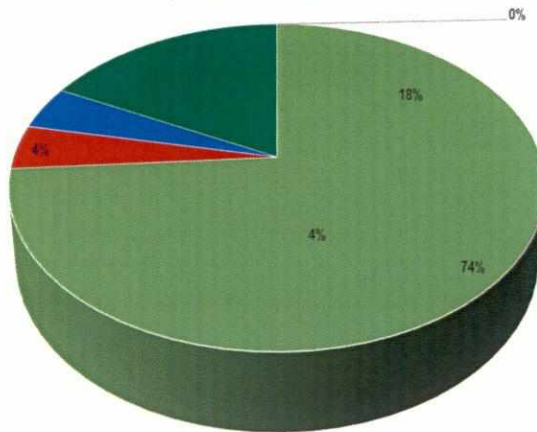
- No. of targets achieved
- No. of targets not achieved
- No. of targets not assessed
- No. of targets exceeded
- No. of targets to be revised

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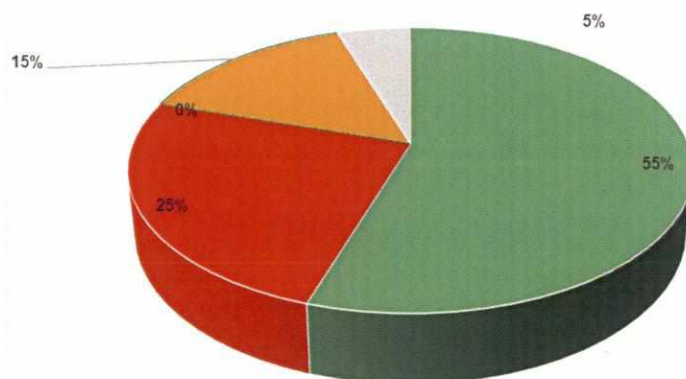
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Municipal Financial Management and Viability



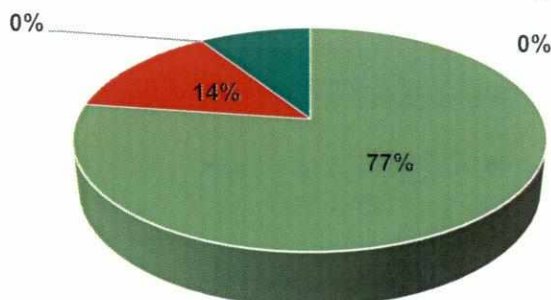
• No. of targets achieved    • No. of targets not achieved    • No. of targets not assessed  
 • No. of targets exceeded    • No. of targets to be revised

Institutional Development and Municipal Transforming



• No. of targets achieved    • No. of targets not achieved    • No. of targets not assessed  
 • No. of targets exceeded    • No. of targets to be revised

Good governance and Public Participation



• No. of targets achieved    • No. of targets not achieved  
 • No. of targets not assessed    • No. of targets exceeded  
 • No. of targets to be revised

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### MONTHLY FINANCIAL PERFORMANCE FOR THE 1st QUARTER

- Revenue by source
- Expenditure by nature
- Operating expenditure

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# 1st QUARTER REPORT 2018/2019

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M01 July

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		-	110 146	-	21 164	21 164	32 133	(10 969)	-34%	110 146
Executive and council		-	7 015	-	6 100	6 100	2 245	3 855	172%	7 015
Finance and administration		-	103 131	-	15 064	15 064	29 888	(14 824)	-50%	103 131
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	1 714	-	5	5	18	(13)	-72%	1 714
Community and social services		-	1 631	-	5	5	11	(6)	-58%	1 631
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	83	-	0	0	7	(7)	-95%	83
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	45 994	-	221	221	14 140	(13 919)	-98%	45 994
Planning and development		-	2 029	-	3	3	616	(612)	-99%	2 029
Road transport		-	43 965	-	217	217	13 524	(13 307)	-98%	43 965
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	111 197	-	49 855	49 855	23 629	26 226	111%	111 197
Energy sources		-	74 745	-	25 740	25 740	14 466	11 275	78%	74 745
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	36 452	-	24 115	24 115	9 163	14 951	163%	36 452
<i>Other</i>	4	-	3	-	0	0	0	(0)	-87%	3
<b>Total Revenue - Functional</b>	2	-	269 054	-	71 245	71 245	69 920	1 325	2%	269 054
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		-	94 073	-	6 490	6 490	7 352	(861)	-12%	94 073
Executive and council		-	27 831	-	2 778	2 778	2 242	535	24%	27 831
Finance and administration		-	63 444	-	3 598	3 598	4 986	(1 388)	-28%	63 444
Internal audit		-	2 798	-	114	114	123	(8)	-7%	2 798
<i>Community and public safety</i>		-	11 973	-	699	699	956	(257)	-27%	11 973
Community and social services		-	9 154	-	547	547	743	(196)	-26%	9 154
Sport and recreation		-	1 891	-	98	98	155	(57)	-37%	1 891
Public safety		-	928	-	53	53	57	(4)	-6%	928
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	43 868	-	1 970	1 970	3 451	(1 480)	-43%	43 868
Planning and development		-	16 409	-	748	748	1 309	(561)	-43%	16 409
Road transport		-	27 309	-	1 211	1 211	2 131	(920)	-43%	27 309
Environmental protection		-	150	-	11	11	10	0	3%	150
<i>Trading services</i>		-	84 586	-	7 537	7 537	6 919	618	9%	84 586
Energy sources		-	49 453	-	5 635	5 635	4 021	1 614	40%	49 453
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	3 956	-	154	154	331	(177)	-53%	3 956
Waste management		-	31 176	-	1 747	1 747	2 567	(820)	-32%	31 176
<i>Other</i>		-	1 765	-	78	78	135	(57)	-42%	1 765
<b>Total Expenditure - Functional</b>	3	-	236 264	-	16 775	16 775	18 812	(2 037)	-11%	236 264
<b>Surplus/ (Deficit) for the year</b>		-	32 790	-	54 470	54 470	51 108	3 362	7%	32 790

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# 1st QUARTER REPORT 2018/2019

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M02 August

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		-	110 146	-	3 929	25 093	34 006	(8 913)	-26%	110 146
Executive and council		-	7 015	-	-	6 100	2 245	3 855	172%	7 015
Finance and administration		-	103 131	-	3 929	18 993	31 761	(12 768)	-40%	103 131
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	1 714	-	5	10	36	(26)	-72%	1 714
Community and social services		-	1 631	-	5	10	22	(12)	-56%	1 631
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		-	83	-	0	1	14	(13)	-96%	83
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	45 994	-	813	1 034	14 344	(13 310)	-93%	45 994
Planning and development		-	2 029	-	3	6	628	(622)	-99%	2 029
Road transport		-	43 965	-	810	1 028	13 716	(12 688)	-93%	43 965
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	111 197	-	4 791	54 646	28 778	25 868	90%	111 197
Energy sources		-	74 745	-	3 616	29 356	18 734	10 622	57%	74 745
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	36 452	-	1 175	25 289	10 044	15 245	152%	36 452
<i>Other</i>	4	-	3	-	-	0	0	(0)	-93%	3
<b>Total Revenue - Functional</b>	2	-	269 054	-	9 537	80 783	77 164	3 619	5%	269 054
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		-	94 073	-	5 931	12 422	15 014	(2 592)	-17%	94 073
Executive and council		-	27 831	-	1 878	4 656	4 711	(56)	-1%	27 831
Finance and administration		-	63 444	-	3 875	7 473	10 048	(2 575)	-26%	63 444
Internal audit		-	2 798	-	179	293	255	39	15%	2 798
<i>Community and public safety</i>		-	11 973	-	602	1 301	1 985	(684)	-34%	11 973
Community and social services		-	9 154	-	416	963	1 560	(597)	-38%	9 154
Sport and recreation		-	1 891	-	107	206	311	(105)	-34%	1 891
Public safety		-	928	-	79	132	114	18	16%	928
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	43 868	-	1 851	3 822	7 079	(3 257)	-46%	43 868
Planning and development		-	16 409	-	1 019	1 768	2 637	(869)	-33%	16 409
Road transport		-	27 309	-	821	2 032	4 421	(2 389)	-54%	27 309
Environmental protection		-	150	-	11	22	21	1	3%	150
<i>Trading services</i>		-	84 586	-	6 662	14 199	14 054	144	1%	84 586
Energy sources		-	49 453	-	4 769	10 404	8 231	2 173	26%	49 453
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	3 956	-	169	323	663	(340)	-51%	3 956
Waste management		-	31 176	-	1 725	3 472	5 160	(1 688)	-33%	31 176
<i>Other</i>		-	1 765	-	97	175	270	(95)	-35%	1 765
<b>Total Expenditure - Functional</b>	3	-	236 264	-	15 143	31 918	38 402	(6 484)	-17%	236 264
<b>Surplus/ (Deficit) for the year</b>		-	32 790	-	(5 606)	48 865	38 762	10 103	26%	32 790

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# 1st QUARTER REPORT 2018/2019

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M03 September

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		-	110 146	-	1 955	27 048	35 797	(8 749)	-24%	110 146
Executive and council		-	7 015	-	-	6 100	2 245	3 855	172%	7 015
Finance and administration		-	103 131	-	1 955	20 948	33 553	(12 605)	-38%	103 131
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		-	1 714	-	7	17	54	(37)	-68%	1 714
Community and social services		-	1 631	-	3	13	33	(20)	-60%	1 631
Sport and recreation		-	-	-	3	3	-	3	#DIV/0!	-
Public safety		-	83	-	1	1	21	(20)	-95%	83
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	45 994	-	254	1 288	14 547	(13 260)	-91%	45 994
Planning and development		-	2 029	-	62	68	639	(572)	-89%	2 029
Road transport		-	43 965	-	192	1 220	13 908	(12 688)	-91%	43 965
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		-	111 197	-	4 814	59 459	33 510	25 949	77%	111 197
Energy sources		-	74 745	-	3 670	33 026	22 585	10 441	46%	74 745
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	36 452	-	1 144	26 433	10 925	15 508	142%	36 452
<i>Other</i>	<b>4</b>	-	3	-	0	0	1	(1)	-78%	3
<b>Total Revenue - Functional</b>	<b>2</b>	-	<b>269 054</b>	-	<b>7 030</b>	<b>87 812</b>	<b>83 909</b>	<b>3 903</b>	<b>5%</b>	<b>269 054</b>
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		-	94 073	-	7 108	19 530	23 110	(3 580)	-15%	94 073
Executive and council		-	27 831	-	1 866	6 521	6 954	(432)	-6%	27 831
Finance and administration		-	63 444	-	5 056	12 529	15 714	(3 185)	-20%	63 444
Internal audit		-	2 798	-	186	479	442	37	8%	2 798
<i>Community and public safety</i>		-	11 973	-	883	2 184	2 969	(786)	-26%	11 973
Community and social services		-	9 154	-	711	1 674	2 319	(645)	-28%	9 154
Sport and recreation		-	1 891	-	122	327	466	(138)	-30%	1 891
Public safety		-	928	-	50	182	185	(3)	-1%	928
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		-	43 868	-	2 419	6 240	10 638	(4 398)	-41%	43 868
Planning and development		-	16 409	-	1 307	3 075	3 946	(871)	-22%	16 409
Road transport		-	27 309	-	1 101	3 133	6 661	(3 527)	-53%	27 309
Environmental protection		-	150	-	11	32	31	1	3%	150
<i>Trading services</i>		-	84 586	-	6 806	21 005	21 226	(221)	-1%	84 586
Energy sources		-	49 453	-	4 540	14 944	12 433	2 511	20%	49 453
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	3 956	-	229	552	994	(442)	-44%	3 956
Waste management		-	31 176	-	2 037	5 509	7 799	(2 290)	-29%	31 176
<i>Other</i>		-	1 765	-	103	278	420	(142)	-34%	1 765
<b>Total Expenditure - Functional</b>	<b>3</b>	-	<b>236 264</b>	-	<b>17 319</b>	<b>49 237</b>	<b>58 363</b>	<b>(9 126)</b>	<b>-16%</b>	<b>236 264</b>
<b>Surplus/ (Deficit) for the year</b>		-	<b>32 790</b>	-	<b>(10 289)</b>	<b>38 575</b>	<b>25 546</b>	<b>13 029</b>	<b>51%</b>	<b>32 790</b>

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# 1st QUARTER REPORT 2018/2019

EC142 Senqu - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M01 July

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		-	8 147	-	13 752	13 752	2 037	11 715	575%	8 147
Service charges - electricity revenue		-	41 712	-	3 078	3 078	4 171	(1 093)	-26%	41 712
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		-	9 101	-	1 457	1 457	758	698	92%	9 101
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		-	95	-	55	55	8	47	597%	95
Interest earned - external investments		-	15 000	-	1 265	1 265	1 250	15	1%	15 000
Interest earned - outstanding debtors		-	2 226	-	231	231	186	45	24%	2 226
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		-	57	-	0	0	5	(4)	-93%	57
Licences and permits		-	1 119	-	111	111	93	18	19%	1 119
Agency services		-	843	-	107	107	70	36	52%	843
Transfers and subsidies		-	144 318	-	49 432	49 432	46 858	2 574	5%	144 318
Other revenue		-	1 586	-	17	17	132	(115)	-87%	1 586
Gains on disposal of PPE		-	-	-	1	1	-	1	#DIV/0!	-
Total Revenue (excluding capital transfers and contributions)		-	224 204	-	69 506	69 506	55 568	13 938	25%	224 204
Expenditure By Type										
Employee related costs		-	87 122	-	5 940	5 940	6 943	(1 003)	-14%	87 122
Remuneration of councillors		-	13 355	-	991	991	1 113	(122)	-11%	13 355
Debt impairment		-	4 963	-	-	-	414	(414)	-100%	4 963
Depreciation & asset impairment		-	22 290	-	-	-	1 857	(1 857)	-100%	22 290
Finance charges		-	3 163	-	-	-	165	(165)	-100%	3 163
Bulk purchases		-	34 506	-	5 164	5 164	2 876	2 288	80%	34 506
Other materials		-	13 179	-	968	968	1 072	(105)	-10%	13 179
Contracted services		-	28 298	-	1 215	1 215	2 106	(891)	-42%	28 298
Transfers and subsidies		-	290	-	-	-	-	-	-	290
Other expenditure		-	29 097	-	2 498	2 498	2 266	232	10%	29 097
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
Total Expenditure		-	236 264	-	16 775	16 775	18 812	(2 037)	-11%	236 264
Surplus/(Deficit)		-	(12 060)	-	52 731	52 731	36 756	15 975	0	(12 060)
Transfers and subsidies - capital (financial institutions)		-	-	-	-	-	-	-	-	-
(National / Provincial and District)		-	44 850	-	1 739	1 739	14 352	(12 613)	(0)	44 850
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		-	32 790	-	54 470	54 470	51 108			32 790
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		-	32 790	-	54 470	54 470	51 108			32 790
Attributable to minorities		-	-	-	-	-	-			-
Surplus/(Deficit) attributable to municipality		-	32 790	-	54 470	54 470	51 108			32 790
Share of surplus/ (deficit) of associate		-	-	-	-	-	-			-
Surplus/ (Deficit) for the year		-	32 790	-	54 470	54 470	51 108			32 790

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# 1st QUARTER REPORT 2018/2019

EC142 Senqu - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M02 August

Description		Ref	2017/18	Budget Year 2018/19							
			Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands											
Revenue By Source											
Property rates			-	8 147	-	1 010	14 762	2 607	12 155	466%	8 147
Service charges - electricity revenue			-	41 712	-	3 488	6 566	8 342	(1 776)	-21%	41 712
Service charges - water revenue			-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue			-	-	-	-	-	-	-	-	-
Service charges - refuse revenue			-	9 101	-	979	2 436	1 517	919	61%	9 101
Service charges - other			-	-	-	-	-	-	-	-	-
Rental of facilities and equipment			-	95	-	96	151	16	136	853%	95
Interest earned - external investments			-	15 000	-	1 394	2 658	2 500	158	6%	15 000
Interest earned - outstanding debtors			-	2 226	-	271	502	371	131	35%	2 226
Dividends received			-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits			-	57	-	3	3	10	(6)	-64%	57
Licences and permits			-	1 119	-	98	209	187	23	12%	1 119
Agency services			-	843	-	100	207	140	67	47%	843
Transfers and subsidies			-	144 318	-	2 087	51 519	46 858	4 661	10%	144 318
Other revenue			-	1 586	-	10	27	264	(237)	-90%	1 586
Gains on disposal of PPE			-	-	-	0	1	-	1	#DIV/0!	-
Total Revenue (excluding capital transfers and contributions)			-	224 204	-	9 537	79 043	62 812	16 232	26%	224 204
Expenditure By Type											
Employee related costs			-	87 122	-	5 889	11 829	13 886	(2 057)	-15%	87 122
Remuneration of councillors			-	13 355	-	990	1 981	2 226	(245)	-11%	13 355
Debt impairment			-	4 963	-	-	-	827	(827)	-100%	4 963
Depreciation & asset impairment			-	22 290	-	0	0	3 715	(3 714)	-100%	22 290
Finance charges			-	3 163	-	-	-	329	(329)	-100%	3 163
Bulk purchases			-	34 506	-	4 150	9 314	5 751	3 563	62%	34 506
Other materials			-	13 179	-	663	1 630	2 144	(514)	-24%	13 179
Contracted services			-	28 298	-	1 596	2 811	4 221	(1 410)	-33%	28 298
Transfers and subsidies			-	290	-	-	-	-	-	-	290
Other expenditure			-	29 097	-	1 854	4 352	5 302	(950)	-18%	29 097
Loss on disposal of PPE			-	-	-	-	-	-	-	-	-
Total Expenditure			-	236 264	-	15 143	31 918	38 402	(6 484)	-17%	236 264
Surplus/(Deficit)			-	(12 060)	-	(5 606)	47 126	24 410	22 716	0	(12 060)
Transfers and subsidies - capital (monetary - all)			-	-	-	-	-	-	-	-	-
(National / Provincial and District)			-	44 850	-	-	1 739	14 352	(12 613)	(0)	44 850
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)			-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)			-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions			-	32 790	-	(5 606)	48 865	38 762			32 790
Taxation			-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation			-	32 790	-	(5 606)	48 865	38 762			32 790
Attributable to minorities			-	-	-	-	-	-	-	-	-
Surplus/(Deficit) attributable to municipality			-	32 790	-	(5 606)	48 865	38 762			32 790
Share of surplus/ (deficit) of associate			-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year			-	32 790	-	(5 606)	48 865	38 762			32 790

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# 1st QUARTER REPORT 2018/2019

EC142 Senqu - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M03 September

Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
Revenue By Source										
Property rates		-	8 147	-	473	15 235	3 096	12 139	392%	8 147
Service charges - electricity revenue		-	41 712	-	3 540	10 106	12 097	(1 990)	-16%	41 712
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		-	9 101	-	921	3 357	2 275	1 082	48%	9 101
Service charges - other		-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		-	95	-	119	271	24	247	1036%	95
Interest earned - external investments		-	15 000	-	1 351	4 009	3 750	259	7%	15 000
Interest earned - outstanding debtors		-	2 226	-	306	808	557	252	45%	2 226
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		-	57	-	1	4	14	(10)	-72%	57
Licences and permits		-	1 119	-	96	306	280	26	9%	1 119
Agency services		-	843	-	65	273	211	62	29%	843
Transfers and subsidies		-	144 318	-	1	51 520	46 858	4 663	10%	144 318
Other revenue		-	1 586	-	156	183	396	(214)	-54%	1 586
Gains on disposal of PPE		-	-	-	-	1	-	1	#DIV/0!	-
Total Revenue (excluding capital transfers and contributions)		-	224 204	-	7 030	86 073	69 557	16 516	24%	224 204
Expenditure By Type										
Employee related costs		-	87 122	-	7 070	18 899	20 828	(1 930)	-9%	87 122
Remuneration of councillors		-	13 355	-	988	2 969	3 339	(370)	-11%	13 355
Debt impairment		-	4 963	-	-	-	1 241	(1 241)	-100%	4 963
Depreciation & asset impairment		-	22 290	-	-	0	5 572	(5 572)	-100%	22 290
Finance charges		-	3 163	-	485	485	1 088	(603)	-55%	3 163
Bulk purchases		-	34 506	-	3 547	12 862	8 627	4 235	49%	34 506
Other materials		-	13 179	-	785	2 415	3 237	(821)	-25%	13 179
Contracted services		-	28 298	-	1 992	4 803	6 402	(1 599)	-25%	28 298
Transfers and subsidies		-	290	-	-	-	250	(250)	-100%	290
Other expenditure		-	29 097	-	2 451	6 803	7 779	(976)	-13%	29 097
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-
Total Expenditure		-	236 264	-	17 319	49 237	58 363	(9 126)	-16%	236 264
Surplus/(Deficit)		-	(12 060)	-	(10 289)	36 836	11 194	25 642	0	(12 060)
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
(National / Provincial and District)		-	44 850	-	-	1 739	14 352	(12 613)	(0)	44 850
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions		-	32 790	-	(10 289)	38 575	25 546			32 790
Taxation		-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation		-	32 790	-	(10 289)	38 575	25 546			32 790
Attributable to minorities		-	-	-	-	-	-			-
Surplus/(Deficit) attributable to municipality		-	32 790	-	(10 289)	38 575	25 546			32 790
Share of surplus/ (deficit) of associate		-	-	-	-	-	-			-
Surplus/ (Deficit) for the year		-	32 790	-	(10 289)	38 575	25 546			32 790

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### PART 3

This section covers service delivery targets and performance indicators for the first quarter. The subsections are grouped as per the five key performance areas of local government. Service delivery and infrastructure development, local economic development Financial Viability and Management, Institutional Transformation as well as Good Governance and Public Participation. For further information on the performance of each of the departments within the municipality which are DTPS, Community, Technical, Corporate, Finance and the Office of the Municipal manager. SDBIP report is attached.

**INSTITUTIONAL REPORT ATTACHED AS (ANNEXURE A)**



# 1st QUARTER REPORT 2018/2019

EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M01 July

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive & Council		-	-	-	-	-	-	-		-
Vote 2 - Planning & Development		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	4 500	-	-	-	-	-		4 500
Vote 4 - Budget & Treasury		-	-	-	-	-	-	-		-
Vote 5 - Road Transport		-	20 204	-	62	62	300	(238)	-79%	20 204
Vote 6 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 7 - Housing		-	-	-	-	-	-	-		-
Vote 8 - Health		-	-	-	-	-	-	-		-
Vote 9 - Community & Social Services		-	2 000	-	-	-	-	-		2 000
Vote 10 - Sport & Recreation		-	-	-	90	90	-	90	#DIV/0!	-
Vote 11 - Public Safety		-	-	-	-	-	-	-		-
Vote 12 - Electricity		-	8 183	-	111	111	200	(89)	-44%	8 183
Vote 13 - Waste Management		-	11 621	-	292	292	600	(308)	-51%	11 621
Vote 14 - Water		-	-	-	-	-	-	-		-
Vote 15 - Other		-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	-	46 508	-	555	555	1 100	(545)	-50%	46 508
Single Year expenditure appropriation	2									
Vote 1 - Executive & Council		-	935	-	-	-	-	-		935
Vote 2 - Planning & Development		-	150	-	-	-	-	-		150
Vote 3 - Corporate Services		-	1 122	-	4	4	-	4	#DIV/0!	1 122
Vote 4 - Budget & Treasury		-	546	-	-	-	-	-		546
Vote 5 - Road Transport		-	5 360	-	(8)	(8)	160	(168)	-105%	5 360
Vote 6 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 7 - Housing		-	-	-	-	-	-	-		-
Vote 8 - Health		-	-	-	-	-	-	-		-
Vote 9 - Community & Social Services		-	-	-	-	-	-	-		-
Vote 10 - Sport & Recreation		-	1 950	-	140	140	460	(320)	-70%	1 950
Vote 11 - Public Safety		-	7 632	-	-	-	-	-		7 632
Vote 12 - Electricity		-	1 884	-	-	-	-	-		1 884
Vote 13 - Waste Management		-	11 480	-	-	-	400	(400)	-100%	11 480
Vote 14 - Water		-	-	-	-	-	-	-		-
Vote 15 - Other		-	-	-	-	-	-	-		-
Total Capital single-year expenditure	4	-	31 059	-	136	136	1 020	(884)	-87%	31 059
Total Capital Expenditure		-	77 567	-	691	691	2 120	(1 429)	-67%	77 567
Capital Expenditure - Functional Classification										
Governance and administration		-	7 103	-	4	4	-	4	#DIV/0!	7 103
Executive and council		-	335	-	-	-	-	-		335
Finance and administration		-	6 168	-	4	4	-	4	#DIV/0!	6 168
Internal audit		-	600	-	-	-	-	-		600
Community and public safety		-	11 582	-	231	231	460	(229)	-50%	11 582
Community and social services		-	2 000	-	-	-	-	-		2 000
Sport and recreation		-	1 950	-	231	231	460	(229)	-50%	1 950
Public safety		-	7 632	-	-	-	-	-		7 632
Housing		-	-	-	-	-	-	-		-
Health		-	-	-	-	-	-	-		-
Economic and environmental services		-	25 714	-	54	54	460	(406)	-88%	25 714
Planning and development		-	150	-	-	-	-	-		150
Road transport		-	25 564	-	54	54	460	(406)	-88%	25 564
Environmental protection		-	-	-	-	-	-	-		-
Trading services		-	33 168	-	403	403	1 200	(797)	-66%	33 168
Energy sources		-	10 067	-	111	111	200	(89)	-44%	10 067
Water management		-	-	-	-	-	-	-		-
Waste water management		-	-	-	-	-	-	-		-
Waste management		-	23 101	-	292	292	1 000	(708)	-71%	23 101
Other		-	-	-	-	-	-	-		-
Total Capital Expenditure - Functional Classification	3	-	77 567	-	691	691	2 120	(1 429)	-67%	77 567
Funded by:										
National Government		-	41 850	-	353	353	900	(547)	-61%	41 850
Provincial Government		-	3 000	-	-	-	10	(10)	-100%	3 000
District Municipality		-	-	-	-	-	-	-		-
Other transfers and grants		-	-	-	-	-	-	-		-
Transfers recognised - capital		-	44 850	-	353	353	910	(557)	-61%	44 850
Public contributions & donations	5	-	-	-	-	-	-	-		-
Borrowing	6	-	-	-	-	-	-	-		-
Internally generated funds		-	32 717	-	338	338	1 210	(872)	-72%	32 717
Total Capital Funding		-	77 567	-	691	691	2 120	(1 429)	-67%	77 567

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# 1st QUARTER REPORT 2018/2019

EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M02 August

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Multi-Year expenditure appropriation</b>	<b>2</b>									
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-
Vote 2 - Planning & Development		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		-	4 500	-	-	-	-	-	-	4 500
Vote 4 - Budget & Treasury		-	-	-	-	-	-	-	-	-
Vote 5 - Road Transport		-	20 204	-	969	1 030	1 350	(320)	-24%	20 204
Vote 6 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 7 - Housing		-	-	-	-	-	-	-	-	-
Vote 8 - Health		-	-	-	-	-	-	-	-	-
Vote 9 - Community & Social Services		-	2 000	-	-	-	-	-	-	2 000
Vote 10 - Sport & Recreation		-	-	-	-	90	-	90	#DIV/0!	-
Vote 11 - Public Safety		-	-	-	-	-	-	-	-	-
Vote 12 - Electricity		-	8 183	-	245	356	2 400	(2 044)	-85%	8 183
Vote 13 - Waste Management		-	11 621	-	334	626	1 200	(574)	-48%	11 621
Vote 14 - Water		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	<b>4,7</b>	-	<b>46 508</b>	-	<b>1 548</b>	<b>2 103</b>	<b>4 950</b>	<b>(2 847)</b>	<b>-58%</b>	<b>46 508</b>
<b>Single Year expenditure appropriation</b>	<b>2</b>									
Vote 1 - Executive & Council		-	935	-	-	-	-	-	-	935
Vote 2 - Planning & Development		-	150	-	-	-	-	-	-	150
Vote 3 - Corporate Services		-	1 122	-	-	4	-	4	#DIV/0!	1 122
Vote 4 - Budget & Treasury		-	546	-	-	-	-	-	-	546
Vote 5 - Road Transport		-	5 360	-	20	12	360	(348)	-97%	5 360
Vote 6 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 7 - Housing		-	-	-	-	-	-	-	-	-
Vote 8 - Health		-	-	-	-	-	-	-	-	-
Vote 9 - Community & Social Services		-	-	-	-	-	-	-	-	-
Vote 10 - Sport & Recreation		-	1 950	-	-	140	760	(620)	-82%	1 950
Vote 11 - Public Safety		-	7 632	-	118	118	1 112	(995)	-89%	7 632
Vote 12 - Electricity		-	1 884	-	-	-	-	-	-	1 884
Vote 13 - Waste Management		-	11 480	-	-	-	630	(630)	-100%	11 480
Vote 14 - Water		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	<b>4</b>	-	<b>31 059</b>	-	<b>137</b>	<b>274</b>	<b>2 862</b>	<b>(2 588)</b>	<b>-90%</b>	<b>31 059</b>
<b>Total Capital Expenditure</b>		-	<b>77 567</b>	-	<b>1 685</b>	<b>2 377</b>	<b>7 812</b>	<b>(5 435)</b>	<b>-70%</b>	<b>77 567</b>
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		-	<b>7 103</b>	-	-	<b>4</b>	-	<b>4</b>	<b>#DIV/0!</b>	<b>7 103</b>
Executive and council		-	335	-	-	-	-	-	-	335
Finance and administration		-	6 168	-	-	4	-	4	#DIV/0!	6 168
Internal audit		-	600	-	-	-	-	-	-	600
<b>Community and public safety</b>		-	<b>11 582</b>	-	<b>118</b>	<b>341</b>	<b>1 872</b>	<b>(1 532)</b>	<b>-82%</b>	<b>11 582</b>
Community and social services		-	2 000	-	-	-	-	-	-	2 000
Sport and recreation		-	1 950	-	-	231	760	(529)	-70%	1 950
Public safety		-	7 632	-	118	110	1 112	(1 002)	-90%	7 632
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		-	<b>25 714</b>	-	<b>988</b>	<b>1 050</b>	<b>1 710</b>	<b>(660)</b>	<b>-39%</b>	<b>25 714</b>
Planning and development		-	150	-	-	-	-	-	-	150
Road transport		-	25 564	-	988	1 050	1 710	(660)	-39%	25 564
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		-	<b>33 168</b>	-	<b>579</b>	<b>982</b>	<b>4 230</b>	<b>(3 248)</b>	<b>-77%</b>	<b>33 168</b>
Energy sources		-	10 067	-	245	356	2 400	(2 044)	-85%	10 067
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		-	23 101	-	334	626	1 830	(1 204)	-66%	23 101
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	<b>3</b>	-	<b>77 567</b>	-	<b>1 685</b>	<b>2 377</b>	<b>7 812</b>	<b>(5 435)</b>	<b>-70%</b>	<b>77 567</b>
<b>Funded by:</b>										
National Government		-	41 850	-	1 436	1 790	4 462	(2 673)	-60%	41 850
Provincial Government		-	3 000	-	-	-	40	(40)	-100%	3 000
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		-	<b>44 850</b>	-	<b>1 436</b>	<b>1 790</b>	<b>4 502</b>	<b>(2 713)</b>	<b>-60%</b>	<b>44 850</b>
<b>Public contributions &amp; donations</b>	<b>5</b>	-	-	-	-	-	-	-	-	-
<b>Borrowing</b>	<b>6</b>	-	-	-	-	-	-	-	-	-
<b>Internally generated funds</b>		-	<b>32 717</b>	-	<b>249</b>	<b>587</b>	<b>3 310</b>	<b>(2 723)</b>	<b>-82%</b>	<b>32 717</b>
<b>Total Capital Funding</b>		-	<b>77 567</b>	-	<b>1 685</b>	<b>2 377</b>	<b>7 812</b>	<b>(5 435)</b>	<b>-70%</b>	<b>77 567</b>

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# 1st QUARTER REPORT 2018/2019

EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M03 September

Vote Description	Ref	2017/18	Budget Year 2018/19							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Vote 1 - Executive & Council		-	-	-	-	-	-	-		-
Vote 2 - Planning & Development		-	-	-	-	-	-	-		-
Vote 3 - Corporate Services		-	4 500	-	-	-	-	-		4 500
Vote 4 - Budget & Treasury		-	-	-	-	-	-	-		-
Vote 5 - Road Transport		-	20 204	-	-	1 030	3 700	(2 670)	-72%	20 204
Vote 6 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 7 - Housing		-	-	-	-	-	-	-		-
Vote 8 - Health		-	-	-	-	-	-	-		-
Vote 9 - Community & Social Services		-	2 000	-	-	-	-	-		2 000
Vote 10 - Sport & Recreation		-	-	-	-	90	-	90	#DIV/0!	-
Vote 11 - Public Safety		-	-	-	-	-	-	-		-
Vote 12 - Electricity		-	8 183	-	-	356	3 600	(3 244)	-90%	8 183
Vote 13 - Waste Management		-	11 621	-	59	684	2 320	(1 636)	-70%	11 621
Vote 14 - Water		-	-	-	-	-	-	-		-
Vote 15 - Other		-	-	-	-	-	-	-		-
Total Capital Multi-year expenditure	4,7	-	46 508	-	59	2 161	9 620	(7 459)	-78%	46 508
Single Year expenditure appropriation	2									
Vote 1 - Executive & Council		-	935	-	-	-	-	-		935
Vote 2 - Planning & Development		-	150	-	-	-	-	-		150
Vote 3 - Corporate Services		-	1 122	-	26	30	-	30	#DIV/0!	1 122
Vote 4 - Budget & Treasury		-	546	-	-	-	-	-		546
Vote 5 - Road Transport		-	5 360	-	8	20	580	(560)	-97%	5 360
Vote 6 - Waste Water Management		-	-	-	-	-	-	-		-
Vote 7 - Housing		-	-	-	-	-	-	-		-
Vote 8 - Health		-	-	-	-	-	-	-		-
Vote 9 - Community & Social Services		-	-	-	-	-	-	-		-
Vote 10 - Sport & Recreation		-	1 950	-	-	140	1 110	(970)	-87%	1 950
Vote 11 - Public Safety		-	7 632	-	89	206	1 762	(1 556)	-88%	7 632
Vote 12 - Electricity		-	1 884	-	61	61	-	61	#DIV/0!	1 884
Vote 13 - Waste Management		-	11 480	-	140	140	890	(750)	-84%	11 480
Vote 14 - Water		-	-	-	-	-	-	-		-
Vote 15 - Other		-	-	-	-	-	-	-		-
Total Capital single-year expenditure	4	-	31 059	-	324	598	4 342	(3 745)	-86%	31 059
Total Capital Expenditure		-	77 567	-	382	2 759	13 962	(11 203)	-80%	77 567
Capital Expenditure - Functional Classification										
Governance and administration		-	7 103	-	26	30	-	30	#DIV/0!	7 103
Executive and council		-	335	-	-	-	-	-		335
Finance and administration		-	6 168	-	26	30	-	30	#DIV/0!	6 168
Internal audit		-	600	-	-	-	-	-		600
Community and public safety		-	11 582	-	89	437	2 872	(2 435)	-85%	11 582
Community and social services		-	2 000	-	-	-	-	-		2 000
Sport and recreation		-	1 950	-	-	231	1 110	(879)	-79%	1 950
Public safety		-	7 632	-	89	206	1 762	(1 556)	-88%	7 632
Housing		-	-	-	-	-	-	-		-
Health		-	-	-	-	-	-	-		-
Economic and environmental services		-	25 714	-	8	1 050	4 280	(3 230)	-75%	25 714
Planning and development		-	150	-	-	-	-	-		150
Road transport		-	25 564	-	8	1 050	4 280	(3 230)	-75%	25 564
Environmental protection		-	-	-	-	-	-	-		-
Trading services		-	33 168	-	260	1 242	6 810	(5 568)	-82%	33 168
Energy sources		-	10 067	-	61	418	3 600	(3 182)	-88%	10 067
Water management		-	-	-	-	-	-	-		-
Waste water management		-	-	-	-	-	-	-		-
Waste management		-	23 101	-	199	824	3 210	(2 386)	-74%	23 101
Other		-	-	-	-	-	-	-		-
Total Capital Expenditure - Functional Classification	3	-	77 567	-	382	2 759	13 962	(11 203)	-80%	77 567
Funded by:										
National Government		-	41 850	-	89	1 878	9 412	(7 534)	-80%	41 850
Provincial Government		-	3 000	-	-	-	80	(80)	-100%	3 000
District Municipality		-	-	-	-	-	-	-		-
Other transfers and grants		-	-	-	-	-	-	-		-
Transfers recognised - capital		-	44 850	-	89	1 878	9 492	(7 614)	-80%	44 850
Public contributions & donations	5	-	-	-	-	-	-	-		-
Borrowing	6	-	-	-	-	-	-	-		-
Internally generated funds		-	32 717	-	294	881	4 470	(3 589)	-80%	32 717
Total Capital Funding		-	77 567	-	382	2 759	13 962	(11 203)	-80%	77 567

2018/19

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### Conclusion

This document represents the Senqu Local Municipality's detailed report back to citizens and stakeholders on the municipality's performance over the first quarter of 2018/2019 financial year. This report therefore provides a lens through which scrutiny of the progress and performance of the municipality can be made in terms of assessing achievements in efforts to realise the objectives as set by council. As such, this report not only reflects on milestones and challenges experienced, but also on the on-going commitment to progressively deepen accountability to the citizens of the whole of Senqu Local Municipality.



# SENQU MUNICIPALITY

## INSTITUTIONAL SCORECARD 1ST QUARTER (JULY - SEPTEMBER) 2018-2019 FINANCIAL YEAR



Key: Snap assessment on likelihood of achieving annual target	
	Annual Target Exceeded
	Annual/Quarterly Target Met
	Target Proceeding/Partially Met
	Not Met/More work is needed
	On Hold /No funding
	Assessment not possible to determine at this stage
	Target under construction /Construction of new Target
	Target to be Revised and or Target Reviewed (motivation to provided in general comments)

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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure that the traffic section operates effectively and efficiently	TRAFFIC - BSD01	BSD01-01	Number of Vehicles Registered by 30 June 2019	624 Vehicles Registered in 2017/2018	Report on 660 Vehicles actually registered	CFO / E Natis System / Face values/Manager Revenue	Vehicles successfully registered to rightful owners	Improved no of legally compliant registered and licensed vehicles	3 Monthly Reports on Vehicles actually registered 55 in July, 55 in August, and 55 in September.	Target Exceeded	★	Target exceeded with a variance of 12 more vehicles registered in July, 23 more vehicles registered in August and 12 more vehicles registered in September.	A total of 212 vehicles were registered during the quarter, of which, 67 Vehicles were registered in July, 78 Vehicles were registered in August and 67 Vehicles were registered in September. The reports for July was submitted to the finance standing committee on the 20 of August 2018.
		BSD01-02	Number of Vehicles Licensed by 30 June 2019	8882 Vehicles Licensed in 2017/2018	Report on 8882 Vehicles actually Licensed	CFO / E Natis System / Face values/Manager Revenue	Vehicles successfully licensed	Improved no of legally compliant registered and licensed vehicles	3 Monthly Reports on 741 Vehicles actually licensed per month	Target Exceeded	★	Target exceeded with a variance of 166 more vehicles licensed in July, 123 more vehicles licensed in August and 24 less vehicles licensed in September.	A total of 2488 vehicles were licensed during the quarter, of which 907 vehicles were licensed in July, 864 Vehicles were licensed in August, 777 vehicles were licensed in September. The reports for July was submitted to the finance standing committee on the 20 of August 2018.
		BSD01-03	Number of people tested on Learners Licence by 30 June 2019	828 people tested on learners licence in 2017/2018	Report on 828 people tested for Learners' Licence	Community Services/ Registered Traffic Officers / E Natis / Face Values	People legally tested for Learners' Licence	Increased numbers of legally registered drivers within the municipality	3 Monthly reports on 69 people tested per month for learners' licenses	Target Not Met	👎	Target is not met with a variance of 17 in July, 27 in September less people were tested below the set target and in August 13 more people were tested above the set target. The variance	A total number of 192 people applied to be tested for learners licence and 176 were tested for learners licence. In July 62 people applied to be tested for learners licence and 52 people tested of which, 37 Passed, failed 15, absent 5 and deferred 5. In August, 83 people applied to be tested for learners licence and 42




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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure that the traffic section operates effectively and efficiently	TRAFFIC - BSD01	BSD01-04	Number of people tested on Drivers Licence by 30 June 2019	2748 people tested on drivers licence in 2017/2018	Report on 2748 people tested for Drivers' Licences	Director Community Services/ Registered Traffic Officers / E Natis / Face Values	People legally tested for Drivers' Licence	Increased numbers of legally registered drivers within the municipality	3 Monthly reports on 229 people tested per month for drivers' license	Target Met		Target met with a variance of 56 more people were test above the set target. In July and in August 31 less people were tested below the set target and in September 25 less	A total number of 731 people applied to be tested for drivers licence and 660 were tested for drivers licence. In July 316 people applied to be tested for drivers licence and 285 people tested of which, 214 Passed, failed 71, absent 23 and deferred 8. In August 207 people applied to be tested for drivers licence and 102
		BSD01-05	Number of Vehicles tested for Roadworthiness in Barkly East Testing Station by 30 June 2019	Vehicles tested in 2017/2018 financial year (Roadworthy testing machine broke in the month of November and it was not fixed until the end of the financial year of 2017/2018)	Report on 60 Vehicles tested for Roadworthiness in Barkly East	Director / Certified Testing Station / E Natis / Examiners	Roadworthy Testing of Vehicles in Barkly East	Improved number of roadworthy vehicles	3 Monthly Reports on 5 Vehicles tested per month for Roadworthiness at Barkly East testing Station	Target Not Met		The reason for the variance is that the previous Grade A Examiner was appointed as Supt. Licensing, so there is no responsible incumbent for the road worthy testing. The roadworthy station also does not yet meet the necessary	There were no roadworthy testing for July 2018, August 2018 and September 2018.
		BSD01-06	Number of Road Offense Tickets issued within Senqu Municipality to road users by 30 June 2019	204 Road Offense Tickets issued within Senqu Municipality to road users in 2017/2018	Report on 204 Road Offense Tickets issued	Director Community Services/ Ticket Books/ Traffic Patrol Officers/ Speed Equipment	Road Offense Tickets issued	Improved adherence to traffic rules	3 Monthly Reports on 17 Road Offense Tickets issued per month	Target Not Met		Target is not met with a variance of 12 less traffic fines issued in July, 9 less traffic fines issued in August and 8 less traffic fines issued in September. The reason for the	A total of 22 traffic fines were issued during the quarter, of which 5 traffic fines were issued to road offenders in the month of July 2018, 8 traffic fines were issued in August, in September 9 traffic fines were issued.
		BSD 01- 07	Construction of a DLTC in Stickspruit by June 2020	Identification of land, Rezoning and Subdivision of Land for a DLTC in Stickspruit	Development of the business plan for the construction of the DLTC in Stickspruit.	Director Community Services/Chief Traffic Officer/ Budget R350 000	DLTC constructed in Stickspruit	Improved conditions of DLTC services for Stickspruit community. To increase revenue collection for the municipality.	Advertisement and Appointment of the service provider	Target Not Met			The tender was advertised during the quarter on 21 September 2018 as notice number 170/2017-18, however no appointment was made.

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To provide sustainable infrastructure development by building and maintaining access roads, bridges and storm water	ROADS BRIDGES AND TRANSPORT INFRASTRUCTURE- BSD02												
		BSD 02-01	Maintenance of Roads in identified Wards as per the Council Approved Maintenance Schedule	Maintenance of Roads in Wards, 1, 2, 3, 14, 15 and 16 of Sengqu Municipality and Pothole Repairs in Ward 8, 10, 14 and 16 (100 potholes per ward)	12 Reports as per the approved Maintenance Plan on a total of 14600m of Roads in Wards, 1, 2, 3, 4, 5, 6, 7, 9, 11, 12, 14, 15, and 17 of Sengqu Municipality and Maintenance of Stormwater Channels in Ward 12 and 17.	Director Technical/ R 2 000 096,00/ Manager Roads	Maintained road infrastructure	Extended life of access roads within the Sengqu Municipality	3 Monthly Report on the number of Km's maintained in Wards 5 (1400m), 11 (700m) & 14 (1750m) (Total 3850 m)	Target not Met		No maintenance was done in Ward 11 during the quarter. The road maintenance plan was not yet approved when the target was set. It was only approved in the council meeting of August 2018. However ward 11 will be maintained in the quarter. For July, W 14: 160 were done, W 16: 267 were done, W 8: Contractor appointed on the 25th September 2018.	Total of 14516m was maintained during the quarter. Maintenance of roads For the month of July, Ward 14: 9,470 km maintained. Maintenance of roads For the month of August, Ward 5: 5,46 km maintained. Maintenance of roads For the month of September, no roads were maintained during the month. POTHOLES: Total of 2971 potholes were maintained during the quarter. For July, W 14: 160 were done, W 16: 267 were done, W 8: Contractor appointed on the 25th September 2018.
		BSD 02-02	Construction of 6 km Paved Roads with stormwater control (Ph 1) in Boysi Nondala	Consultant Appointed in 17/18	Construction of 2 km of Paved Road (Ph 1) in Boysi Nondala.	Director Technical/ R 9 354 000,00/ PMU Manager	2 kilometres of Paved Roads Constructed in Boysi Nondala	Improved access to services	Appointment of a contractor and Site establishment	Target not Met		The contract had to be sent for review in terms of SCM policy which took longer than expected as auditors had to first be appointed by the SCM unit. The site establishment will.	Only advertised on the 21st September 2018 due to late appointment of the consultant who was only appointed in June 2018. Instead of April 2018.
		BSD 02-03	Construction of 6 kms access road with 1,5 storm water control W1 by June 2019	New indicator	Construct 6 kms of access road with 1,5 km stormwater channels in Ward 1 by June 2019	Director Technical/ R 4 800 000,00/ PMU Manager	6km of gravel roads with 1,5 storm-water control constructed in Ward 1 (Maizana, Thozana, Bikizana & Magbudalela)	Improved access to services	Appointment of contractor	Target not Met		The consultant was appointed late due to critical project changes in the CIP. This led to delays in the designs for construction.	The project was not budgeted for in 2018/19 financial year as contractor never finished in June 2018. Practical completion certificate received on the 24th July 2018.
		BSD 02-04	Construction of 5,5kms of interlock paved road, with 10,2km stormwater channels in Herschel (Ward 13) by 30 June 2018	Project could not be completed in 2017/18 financial year due to Eskom infrastructure that delayed to be removed (3 km interlock paved roads and 2 km of gravel road with 10,2 km stormwater channel.)	Construction of 0,28 km interlock paved roads and 0,22 km of gravel road.	Director Technical Services/PMU Manager/ Capital Budget: R 921 390,13	Construction of interlock paved roads with the stormwater channel	Improved access to services	Paving 0,28km of road and 0,22 km gravel road and Practical Completion Certificate.	Target Met			
		BSD 02-05	Construction of 6 kms access road with storm water control W2 by June 2020	New indicator	Construct 3 kms of access road with 2kms stormwater control in Ward 2 by June 2019	Director Technical/ R 550 000,00/ PMU Manager	3 kms of gravel road with storm-water control constructed in Ward 2 (Gcina, Makakaleng, Storomo & Sitora)	Improved access to services	Design	Target Met			Tender documents completed.





STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To provide sustainable infrastructure development by building and maintaining access roads, bridges and storm water	ROADS BRIDGES AND TRANSPORT INFRASTRUCTURE- BSD02	BSD 02-06	Construction of 5,5 kms paved road and stormwater channels in Tienbank Ward 10 by 30 June 2018	Project could not be completed in 2017/18 financial year due to Eskom infrastructure that delayed to be removed (2,1 kms interlock paved roads and 1,4 kms of gravel road with 6,86 kms stormwater channel.)	Construction of 0,7 km interlock paved roads and 1,3 km of gravel road with 3,34 kms stormwater control.	Director Technical/ R 200 000,00/ PMU Manager	0,7 km interlock paved roads and 1,3 km of gravel road with 3,34 kms stormwater control constructed.	Improved access to services	Construction of 0,7 km interlock paved roads and 1,3 km of gravel road with 3,34 kms stormwater control and Practical Completion Certificate.	Target not Met		Eskom infrastructure not removed despite requests from February 2018.	This will result in contractor claims and time extensions.
		BSD 02-07	Construction of 6 kms of a New Gravel Road with 1,5 of stormwater channels between Esilindini and Frans by 30 June 2019	Appointed consultant in 2017/18	Construct 6 km of a New Gravel Road between Esilindini and Frans with 1,5 km of stormwater channels by June 2019	Director Technical/ R 4 500 000,00/ PMU Manager	6 km gravel roads with storm-water control constructed in Esilindini - Frans	Improved access to services	Design	Target Met			Tenders closed on the 9th October 2018. Improved communication with the PSP to achieve a higher level of expenditure in order to meet the DORA target of 40% by December.
		BSD 02-08	Construction of 2 Pedestrian Bridges in Mabele Old Ward 5 (Now ward 4) by June 2018	1 Pedestrian Bridges built and complete.	Installation of Gabion Structures and Casting concrete slabs in 1 Pedestrian bridge.	Director Technical Services/PMU Manager/ Capital Budget: R 844 594,77	Bridge Constructed	Improved access to services	Casting concrete slabs and gabion structures in pedestrian bridge. Practical Completion Certificate.	Target not Met		Primary contractor not complying to 30% SMME requirement. Action of penalties will be applied against the primary contractor and meeting held with the contractor on the 3rd July	Both pedestrian bridges are completely constructed the earthworks for the footpaths is complete.




STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To provide sustainable infrastructure development by building and maintaining access roads, bridges and storm water	ROADS BRIDGES AND TRANSPORT INFRASTRUCTURE- BSD02	BSD 02-09	Construction of 6 km access road with storm water control W7 by June 2020	Project on litigation	4 quarterly progress report on litigation.	Director Technical/ R 700 000.00/ PMU Manager	6 km access roads with stormwater control constructed	Improved access to services	1 progress report on litigation	Target not Met		no standing committee report provided in the POE.	Legal services is dealing with this matter. Going to the Grahamstown High Court in November 2018.
		BSD 02-10	Construction of 180 accesses to properties in Tienbank	New indicator	180 access to properties constructed.	Director Technical/ R 750000.00/ PMU Manager	180 accesses to properties constructed in Tienbank	Improved access to services	Appointment of contractor (Management Contract)	Target not Met		Bidders were not responsive. In 6 month cooling off period.	To be re-advertised in Q2.
		BSD 02-11	Construction of 1.4 km paved sidewalks in Barkly East by 30 June 2019	New indicator	1.4 km paved sidewalks constructed in Barkly East by 30 June 2019	Director Technical/ R 3 500 000.00/ PMU Manager	1.4 km paved sidewalks constructed in Barkly East	Improved access to services	Appointment of contractor	Target not Met		Delay of DRPW inputs before the Specifications Committee could sit.	Tender closing 16 October 2018.
		BSD 02-12	Construction of 13 speed control humps in Kwezi Naledi, Steve Tswele, Lady Grey, Rhodes & Transwiler	New indicator	10 speed humps constructed in (Kwezi Naledi, Steve Tswele, Lady Grey, Transwiler) & 3 speed humps in Rhodes	Director Technical/ R 1 000 000.00/ PMU Manager	13 speed humps constructed	Improved access to services	Appointment of contractor (Management Contract)	Target not Met		Specifications Committee did not approve specifications as the committee deemed them to be insufficient and that the traffic department stated that there were different specifications for different roads.	Tender closing on the 16th October 2018.

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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure effective management and maintenance of indoor recreational community facilities	INDOOR RECREATIONAL COMMUNITY FACILITIES - BSD03	BSD03-01	Construction of a Community Hall in Ward 9 by 30 June 2018.	Incomplete project in 2015/2016, not budgeted in 2016/2017. In 17/18 the Hall was completed outstanding was the plumbing.	Construction and Completion of Ward 9 Community Hall	Director Technical Services/PMU Manager/ Maintenance budget: R 527 294,69	Community Hall Constructed	Improved environment for ward consultations	Plumbing and Practical Completion Certificate.	Target not Met		Difficulty in contacting the consultant and the contractor despite telephone requests. Only one weeks work left.	Penalties will be applied. Expected to be completed in Q2.
		BSD03-02	Renovate Barkly East Town Hall by 30 June 2020.	Consultant Appointed in 17/18	Appoint of a contractor and Site establishment.	Director Technical/ R 150000,00/ PMU Manager	Facility renovated	Ensure asset lifespan	N/A				
		BSD03-03	Report on Repairs and maintenance of Community Halls in Towns	2017/2018 Maintenance	12 Reports on 7 Halls Maintained and Repaired	Director Community Services/Manager Amenities/ Maintenance budget: R 408 591,00	Halls maintained and Repaired	Ensure asset lifespan	LADY GREY TOWN HALL • Repair and replace sewer pipes • Install burglar on 2 doors NKULULEKO HALL • Repair and replace fence	Target Met			Lady Grey Town Hall was maintained by: Repairing and replacing sewer pipes • Installing burglar on 2 doors NKULULEKO HALL • The fence around the hall was replaced.






STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/REMEDIAL ACTION / GENERAL COMMENTS
To ensure effective management and maintenance of indoor recreational community facilities	INDOOR RECREATIONAL COMMUNITY FACILITIES - BSD03	BSD03-04	Report on the Repairs and maintenance of Community Halls in Rural Areas	2017/2018 Maintenance	12 Reports on 17 Halls Maintained and Repaired	Director Community Services/Manager Amenities/ Maintenance budget: R 358 708,00	Halls maintained and Repaired	Ensure asset lifespan	WARD 04 HILLSIDE COMMUNITY HALL • Replace window glasses • Replace door with locks • Paint window frames • Sand and paint doors WARD 12 ESILINDINI COMMUNITY HALL • Replace window glasses • Repair cornice in the ceiling WARD 13 HERSCHEL HALL • Replace toilet doors • Sand and paint steel windows and door frames • Sand and paint doors • Install fascia boards, gutters and down water pipes WARD 07 THABA LESOBA HALL • Fix leakages on the roof • Replace doors & door locks • Replace fascia board and fastened gutters. • Replace the gate • Fix stoeps on the veranda WARD 05	Target Met			Maintenance was conducted as follows: <b>Hillside community hall</b> - Replace 6 window panes - Paint 9 window frames - Replace 3 door locks - Fit 1 door with lock - Sand and paint 3 doors <b>Esilindini community hall</b> - Fit 8 window panes and glasses - Replace and paint cornice - Repair sliding door <b>Thaba Lesoba community hall</b> - Fix leakages on the roof - Replace 2 doors with locks - Replace fascia board and fastened gutters. - Replace the gate - Fix stoop on the veranda <b>Herschel hall:</b> maintenance done as follows: - Replace two toilet doors - Sand and paint twenty window frames - Sand and paint nine doors - Install fascia boards and downpipes






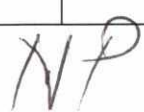
STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure effective management and maintenance of indoor recreational community facilities	INDOOR RECREATIONAL COMMUNITY FACILITIES - BSD03	BSD03-05	Report on Cleaning of Community Halls in Town	2017/2018 Cleaning Reports	12 reports on all 7 Halls Cleaned Weekly	Director Community Services/Manager Amenities	Halls Cleaned	Ensure asset lifespan	Weekly Cleaning of Bhunga Hall, Lady Grey Town Hall, Khwezi Naledi Hall, Barkly East Town Hall, Nkululeko, and Transwiler	Target not Met		No evidence provided for the cleaning of Transwiler community hall, however 3 halls which were not the target were cleaned during the quarter. There was an error of not reporting the cleaning of the Transwiler hall in the monthly report, however the hall was cleaned	Cleaning of Bhunga Hall, Lady Grey Town Hall, Khwezi Naledi Hall, Barkly East Town Hall, Nkululeko, and Transwiler was carried out during the quarter
To ensure effective management, construction and maintenance of cemeteries and pauper burials	CEMETERIES AND BURIAL - BSD04	BSD04-01	Report on Number of Burial Plots provided as per request	252 Plots provided in 2017/2018	12 Reports on number of Burial Plots provided as per request	Director Community Services/Manager Amenities	Burial Plots provided for burial	Improved Burial of communities	21 Burial Plots provided per request per month (63 per quarter)	Target not Met		Target not met with a variance of 11 burial plots less provided in the quarter. This Target is demand based. Only 53 plots were requested.	A total of 52 burial plots were provided during the quarter. In July 18 burial plots were provided, in August 19 burial plots were provided and in September 15 burial plots were provided.
		BSD04-02	Report on number of cemeteries maintained in Towns	8 Cemeteries maintained in 2017/18	4 Reports on 8 Cemeteries maintained in each quarter	Director Community Services/Manager Amenities/R	Maintained cemeteries	Improved Burial of communities	8 Cemeteries maintained per quarter - Steve Tshwete, Khwezi Naledi, Nkululeko old cemetery, Zola, Rhodes-Zakhele, Barkly East Town, Lady Grey Town, Stekspuit Town.	Target Met			8 cemeteries were maintained during the quarter: Steve Tshwete, Khwezi Naledi, Nkululeko old cemetery, Zola, Rhodes-Zakhele, Barkly East Town, Lady Grey Town, Stekspuit Town Cemetery.
		BSD04-03	Report on number of cemeteries maintained in Rural Areas	10 Cemeteries maintained in 2017/18	4 Reports on 10 Rural cemeteries maintained in each quarter	Director Community Services/Manager Amenities/R	Maintained cemeteries	Improved Burial of communities	10 Cemeteries maintained per quarter	Target Exceeded		Target exceeded with a variance of 2 more cemeteries maintained above the set target.	12 Cemeteries were maintained during the quarter: • Walaza • Chobosheane/Mzimsha • Duce's nek • Macacuma • Ngquba • Mgqibeleni • Blue Gums • Stroomo • Khiba
		BSD04-04	Construction of New Cemetery in Barkly East by 2020	Project referred back to end user department in FY 2017 / 2018 due to incorrect wording of the project name	Land Acquired by June 2019	Director Technical/R 500 000,00/ PMU Manager	Provide plots for burials	Improved Burial of communities	Land Acquisition process as per consultant programme	Target Exceeded		Target exceeded as it was done early, it was the target for quarter 4. Consultant appointed early in order to speed up MIG expenditure.	Consultant appointed on the 4 September 2018.




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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To construct, maintain, identify, establish and upgrade existing urban sports fields	SPORTS BSD05	BSD05-01	Report on Sports fields maintained in 5 Sports fields	5 Sports fields maintained in 2017/18	12 Reports on 5 Sports field Maintained in (W2,W13,W10,W16,W14)	Director Community Services/Manager Amenities R21200,00	2 Sports field maintained	Improved lifespan of municipal assets	Ward 13 - Connect gutters to water tanks Ward 2 - Sand and varnish doors Ward 10 - Replace 6 doors and door locks ,Ward 14 - Replace 6 doors and door locks, Ward 16 - Paint all walls inside all toilets	Target Exceeded	★	Reasons to do work that was not part of the initial plan, during the maintenance there were things identified as urgent therefore were formed part of the quarterly maintenance.	Maintenance was carried as follows: <b>Ward 02:</b> - Sand and paint 7 doors. <b>Ward 13:</b> - Build two stands for water tanks - Connect gutters in two water tanks <b>Ward 14:</b> - Replace 6 doors with door locks, 6m of fence was maintained in July and 49,5m of fence was maintained in August. <b>Ward 16:</b> - Paint clubhouse interior, exterior walls, kitchen ceiling, corridor ceiling, bathroom and toilet walls and ceiling - Paint change room walls and ceiling. - Paint and sand 8 doors
			Repair of the kwezi Naledi Sports fields Fence	Damaged Fenced	Sports field fenced	Director Technical Services/PMU Manager R1 100 000,00	building of perimeter fence	Improved Quality of the Sports field	Advertise for contractor(Management Contract)	Target not Met	🔴	Plans were given to the SCM Manager in July 2018 but not forwarded to PMU. No evidence provided in the POE	Will be followed up.
		BSD05-02											
		BSD05-03	Purchase of Poles & Nets for Sports fields in Rural Areas	New indicator	10 set of Poles and nets purchased	Director Community Services/Manager Amenities R250 000,00	Poles and Nets purchased	Improve the conditions of sports field	Advertisement for the service provider	Target Met	🟢		The tender was advertised on 27 July 2018 as notice number 122/2018-2019



STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To provide library services to all residents	LIBRARIES – BSD06	BSD06-01	Signing of the SLA with DSRAC	SLA signed on the 10th July 2017	2018/2019 SLA Signed between 2 parties	Director Community Services/Manager Amenities	Compliance with the SLA	Improved literacy levels within the Senqu Communities	SLA signed by the Municipal Manager and sent to the Department of Sports Arts and Culture	Target Met			SLA was signed by the Municipal Manager and sent to DSRAC on 20 July 2018.
		BSD06-02	Report on the Implementation of Library Services SLA with DSRAC	2017/2018 Reports	4 Quarterly Reports on the Implementation of the SLA.	Director Community Services/Manager Amenities	Compliance with the signed SLA	Improved literacy levels within the Senqu Communities	1 Quarterly Report on the Implementation of the SLA	Target Met			Quarterly Report on the Implementation of the SLA was submitted to DSRAC.
		BSD06-03	Report on the statistics of books loaned and returned in each library	2017/2018 Reports	4 Quarterly Reports on Statistics of books loan and returned compiled for each library	Director Community Services/Manager Amenities	Number of books loaned and returned established	Improved functioning of the Library Services	1 Quarterly Report on the number of books loaned and returned	Target Met			Quarterly Report on books loaned and returned was submitted to the standing committee in October 2018.




STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To create a healthy and sustainable environment by maintaining and developing public open spaces	PARKS AND PUBLIC OPEN SPACES - BSD07	BSD07-01	Renovations Kwezi Naledi Node	Disapidated Structure	Kwezi Naledi Node renovated	Director Technical Services/PMU Manager / R 600 000,00	Node rehabilitation report	Improved Community Leisure within the Sengqu Municipal area	Appointment of a contractor	Target not Met		Advertised late due to delays in designs carried over from the previous financial year.	Going for evaluation.
		BSD07-02	Report on the maintenance of parks in Lady Grey and Barkly East	Parks maintained in 2017/18	4 Quarterly Reports on 3 Parks maintained (2 Lady Grey, 1 Barkly East)	Director Community Services/Manager Amenities	Park maintained	Improved Community Leisure within the Sengqu Municipal area	1 Quarterly Report on number of parks maintained in Lady Grey and Barkly East.	Target Met			Monthly reports on the maintenance of the parks was submitted to Standing Committee.
		BSD07-03	Report on the maintenance of public open spaces (Lady Grey, Barkly East, Sterkspruit & Rhodes)	Public Open Spaces maintained in 2017/18	4 Quarterly Reports on 29 public open spaces maintained (12 Lady Grey, 11 Barkly East, 01 Sterkspruit and 05 Rhodes)	Director Community Services/Manager Amenities	Public Open Spaces maintained	Improved Community Leisure within the Sengqu Municipal area	1 Quarterly Report on number of public open spaces maintained in Lady Grey, Barkly East, Sterkspruit, and Rhodes	Target Met			Monthly reports on the maintenance of public open spaces was submitted to Standing Committee.

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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To maintain and control the municipal commonage	LICENSING AND CONTROL OF ANIMAL - BSD08	BSD08-01	Number of meters of fence repaired in Ward 5, 14, 15 and 16 commonages due to vandalism, theft and environmental factors.	No baseline was provided at the time of development	4 Quarterly reports on maintenance of fence in commonages.	Director Community Services/Manager Amenities	Fencing repaired	Improved management of animals	1 Quarterly report on number of metres repaired in ward 5, 14, 15, and 16.	Target Met			Total of 3587,3 meters of Fence was repaired during the quarter. In Ward 05, 600 meters, in Ward 14, 1404,4 meters, in Ward 15, 850,1 meters, in Ward 16, 732,8 meters.
		BSD08-02	Updating of Stock Register	2017/2018 Register	Stock Register Quarterly Updated for all Commonages	Director Community Services/Manager Amenities	Register updated	Improved management of animals	1 Quarterly Register updated.	Target Met			Stock count was conducted during the Quarter at Rhodes, Rossouw, Lady Grey, Barkly East.
		BSD08-03	Number of Awareness's conducted on Commonage Management	4 Awareness's were conducted in 2017/2018	4 Awareness's Held	Director Community Services/ Manager Amenities	Awareness campaigns on overgrazing conducted	Improved management of animals within the Municipal Area	1 Awareness	Target Met			1 Awareness campaign was held on the 11 September 2018 in Barkly East.
		BSD08-04	Construction of an Animal Pound in Lady Grey by June 2019	Project Halted in 2017/2018 due to budget constraints	Construction of kraals, Perimeter fence, guard house and loading and off loading bays.	Director Technical Services/PMU Manager/ R 7212250,00	Animal pound constructed	Improved management of animals	Appointment of contractor	Target not Met		SCM Manager sent the project for re-view despite being not required as it was under R 10 M resulting in appoint delays.	Persons sitting on Committees do not understand the impact of their decisions which has a direct negative impact on expenditure and service delivery.
To maintain and effectively operate the pounds		BSD08-05	Purchase a new Tractor	New indicator	Tractor purchased	Director Community Services/ Manager Waste R420000,00	New tractor purchased	Increase equipment for maintenance	Advertisement for the service provider	Target Met			The tender was advertised on 21 September 2018 as notice number 167/2018-2019

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## KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT





KPA WEIGHT: 20

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To effectively manage and reduce waste	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-01	Daily cleaning of CBD streets in all 6 towns.	6 Towns cleaned	12 Monthly reports on cleaned CBD Streets of all 6 towns.	Director Community Services/ Manager Waste /	Clean Towns	Healthier and Clean living conditions	3 Monthly reports on cleaned CBD streets of all 6 towns.	Target Met			Cleaning of 6 towns was conducted in the quarter
		BSD09-02	Collection of Waste in Rural Areas	532 tons collected in 2017/2018	532 tons collected	Director Community Waste/ R 288 436,00	Rural Solid Waste collection	Improved Management of Waste Material	133 tons per quarter	Target Exceeded	★	Target exceeded with a variance of 190,32 tons of waste collected. The variance is caused by three different	A total of 323,32 tons of waste collected in the quarter. In July 110 ton, in August 138,12 ton and in September 75,2 ton of waste collected.
		BSD09-03	Collection of Waste in Towns BE, Herschell, LG, Rhodes, Rossouw and Sterkspruit	4120 tons collected in 2017/2018	4120 tons collected	Director Community Services/ Manager Waste/ R 1489803,00	Waste Collected	Healthier and Clean living conditions	1030 tons per Quarter	Target Exceeded	★	Target exceeded with a variance of 1542,9 tons of waste collected. The variance is caused by the national clean up week in the month of August, Rhodes.	A total of 2 572,9 tons of waste collected in the quarter. In Sterkspruit 705,2 ton, Lady Grey 707 ton, Barkly East 516 ton, Herchel 409,2 ton, Rhodes 231 ton, and Rossouw 4,5 ton.







## KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

KPA WEIGHT: 20

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To reduce waste through awareness campaigns	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-04	Coordinate and prepare for National Clean Up Week Competition	2017/2018 the awareness was in Ward 10, 14, 15 and 16	4 Campaigns conducted	Director Community Services/ Manager Waste /R 572.00	Community waste awareness	Healthy Environment	community awareness Boyce Nodala ward 16 & Steve Tshwele 14	Target Met			Waste Awareness was conducted in ward 14 on 20 July 2018 and in ward 16 on 27 August 2018.
		BSD09-05	Waste campaign in schools	2017/2018 the awareness was in Ward 10, 14, 15 and 16	4 Campaigns conducted	Director Community Services/ Manager Waste /R 48612.00	Community waste awareness	Improved knowledge about waste management in Serqu Municipality	1 awareness in Ward 14	Target Met			waste Awareness was conducted in ward 14 Transwiler Primary School on 29 August 2018.
		BSD09-06	Waste awareness Campaigns in Ward 10, 13, 14, 15 and 16.	In 2017/2018 the awareness was done in w 10, 13, 14, 15 and 16	5 Campaigns conducted	Director Community Services/ Manager Waste /R 37918.00	Community waste awareness	Improved knowledge about waste management in Serqu Municipality	community awareness ward 14	Target not Met		Target not met, the awareness was made in the wrong ward which not budgeted for, however the awareness for ward 14 will be done in the	Waste Awareness was conducted in ward 5 Rossouw Community
		BSD09-07	Development of a Solid Waste Site in Ward 5 - Rossouw by June 2020	EIA Application	Report on EIA Application, Appoint of a contractor, Site establishment, earthworks to design level and construction of cell lines	Director Technical Services/ PMU Manager/ Capital budget: R 3800000.00	Waste Site Developed	Improved Management of Waste Material	Report on EIA Application	Target Met			DWS claimed they never received all the documentation therefore Environmental Affairs declined to approve the RoD. Meetings were held with the PSPs and Environmental Affairs where it was confirmed that all documents had been submitted. It was decided that all documentation will be re-submitted. DWS confirmed receipt of documentation on the 28th September 2018. Still awaiting
To effectively manage and reduce waste	WASTE MANAGEMENT - RECYCLING BSD09												






STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To effectively manage and reduce waste	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-08	Development of a Solid Waste Site in Ward 13 - Herschel by 2020	EIA Application	Report on EIA Application, Appoint of a contractor, Site establishment, earthworks to design level and construction of cell lines	Director Technical Services/ PMU Manager/ Capital budget: R 5500000,00	Waste Site Developed	Improved Management of Waste Material	Report on EIA Application	Target Met			DWS claimed they never received all the documentation therefore Environmental Affairs declined to approve the RoD. Meetings were held with the PSPs and Environmental Affairs where it was confirmed that all documents had been submitted. It was decided that all documentation will be re-
		BSD09-09	Upgrading of the Lady Grey Solid Waste Site	1 km gravel road constructed within the Solid waste site.	Construction of cells earthworks, 500 m perimeter fence, 250m paved roads, 500m concrete drains and sorting out facilities	Director Technical Services/ PMU Manager/ Capital budget: R 4801000,00	Waste Site Upgraded to be NEMA Compliant	Improved Management of Waste Material	Construction of cells earthworks, 250 m perimeter fence & 250m paved roads (Dependant on construction)	Target Met			Cells completed, fence up and road completed as per construction programme.
		BSD09-10	Development of Solid Waste Site in Ward 15- Rhodes by 2021	EIA Application	Report on EIA Application, Appoint of a contractor, Site establishment, earthworks to design level and construction of cell lines	Director Technical Services/ PMU Manager/ Capital budget: R 1500000,00	Waste Site Developed	Improved Management of Waste Material	Report on EIA Application	Target Met			DWS claimed they never received all the documentation therefore Environmental Affairs declined to approve the RoD. Meetings were held with the PSPs and Environmental Affairs where it was confirmed that all documents had been submitted. It was decided that all documentation will be re-
		BSD09-11	Upgrading of the Barkly East Solid Waste Site by 2020	Old Barkly East Solid Waste Site almost to reach its capacity.	Construction of cells earthworks, 500m perimeter fence, 500m concrete drains, 500m gravel roads and sorting out facilities	Director Technical Services/ PMU Manager/ Capital budget: R 5500000,00	Waste Site Upgraded to be NEMA Compliant	Improved Management of Waste Material	Appointment for contractor	Target Met			Contractor appointed 25th September 2018.





STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To effectively manage and reduce waste	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-12	Closure of the Old Sterkspruit Solid Waste Site	The Site is full	1. Appointment of the contractor as Turkey, 2. Site Establishment, 3. Construction Programme and Cashflow Projections, 4. 1,5kms fence and 3 cells dug	Director Technical Services/ PMU Manager/ Capital budget: R 3 200 000.00	Site closed and land rehabilitated for other use	Compliance with NEMA	Appointment of the contractor as Turkey	Target not Met		SCM Manager sent the project for re-view despite being not required as it was under R 10 M resulting in appoint delays.	Persons sitting on Committees do not understand the impact of their decisions which has a direct negative impact on expenditure and service delivery.
		BSD09-13	Development of Solid Waste Site in Ward 10- Sterkspruit by 2021	The Site is full	Application for EIA	Director Technical Services/ PMU Manager/ Capital budget: R 1320000.00	Site closed and land rehabilitated for other use	Compliance with NEMA	N/A				
To improve the quality of life for residents by increasing the % of households receiving basic refuse collection	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-14	Report on the percentage of households with access to basic level of refuse removal	No baseline was provided at the time of development	1 Annual Report on the percentage of households with access to basic level of refuse removal	Director Community Services/Manager Solid Waste	Number of people with access to free basic refuse removal	Fair level of delivery of services	N/A				


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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
That all registered indigent households receive free basic electricity and refuse removal	FREE BASIC SERVICES BSD10	BSD10-01	Updating of the Indigent Register	Number of indigent beneficiaries in the 2017/2018 register	1 Updated Annual Register	CFO/FBS section/ R 0	Approved and updated indigent register	Equal delivery of service to the community of Senqu Municipality	N/A				
		BSD10-02	Report on the percentage of household earning less than 2 state pension fund per month with access to free basic services	New indicator	1 Annual Report on the percentage of household earning less than 2 state pension fund per month with access to free basic services	CFO/Manager Revenue	Number of indigent people approved for free basic electricity	Equal delivery of service to the community of Senqu Municipality	N/A				
		BSD10-03	Number of indigent households with access to free refuse removal services	2594 h/h with access to free basic refuse removal each month	4 Reports on the number of people receiving free refuse removal services	Director Community/ Manager Waste	Number of indigent people approved for free refuse removal	Equal delivery of service to the community of Senqu Municipality	1 Quarterly Report on Number of Households with access to free refuse removal	Assessment not Possible at this stage.	?		The indicator should be moved to Finance department under revenue section.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT													KPA WEIGHT: 20
STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To reduce Senqu electricity backlogs by assisting Eskom with electrification of rural areas as identified by Council.	ELECTRICITY AND STREET LIGHTING BSD11	BSD11-01	Electrification of Rural Area within Senqu Municipality (W 2, 3, 12, 14, 15 and 16) by 30 June 2019.	323 Households electrified 2017-2018	511 households electrified	Director Technical Services/ Electro Technical Controller/ R 5 983000,00	Households electrified in rural areas	Improved visibility and energy supply in Rural Areas	N/A				A total of 28 new meters were installed during the quarter. In July = 17, in August = 4 and in September = 7.
		BSD11-02	Installation of new Pre-Paid Meters throughout the Municipality.	In 2017/2018 193 Meters were installed	60 New Meters installed	Director Technical/Electro Technical Controller/ R 2200000,00	Reliable Metering System	Improved Revenue Collection	15 Meters	Target Exceeded	★	Target exceeded with a variance of 13 more meters installed above the set target. This Meter installation is on demand of the new Customers	A total of 120 meters were replaced during the quarter. In July = 37, in August = 68 and in September = 15.
		BSD11-03	Replacement of existing metres throughout the municipality.	In 2017/18 287 Meters were replaced	220 Replaced Meters installed	Director Technical/Electro Technical Controller/Budget part of BSD11-03	Reliable Metering System	Improved Revenue Collection	55 Meters	Target Exceeded	★	Target exceeded with a variance of 65 more meters replaced above the set target. This is based on the performance of the contractor through regular inspections and checks therefore	Refurbish Transformers W10 Job card no. 3148 & W16 Job Card no. 3302 Send Transformers W10 Job card no. 3171, W14 Job card no. 2950 & W16 Job card no. 3301
		BSD11-04	Repair and Maintenance Transformer in Ward 8, 10, 14 and 16	4 Transformers were maintained in 2017/2018	7 Transformer(s) maintained	Director Technical Services/ Electro Technical Controller/ R 313 408,00	Minimise electrical outages	Electrical power supply stability	2 Transformers refurbished (W10 & W16) and Send 1 Transformer to Supplier (W14)	Target Exceeded	★	Target exceeded with a variance of 2 Transformers that were sent for refurbishment (a total of 3). Transformers sent for refurbishment in the previous Financial	



STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To maintain the existing electrical infrastructure through replacement of outdated equipment and installation of new equipment in order to reduce losses and ensure compliance	ELECTRICITY AND STREET LIGHTING BSD11	BSD11-05	Replace Street Lights in Ward 10, 13, 14 and 16	In 2017/18 35 Street Lights were Replaced	40 Fittings in W10, 20 Fittings in W13, 40 Fittings in W14 and 50 Fittings in W16	Director Technical Services/ Electro Technical Controller/ R 110000,00	Working Public Lighting	Improved visibility and community safety within Sengqu Municipality	N/A				
To reduce Sengqu electricity backlogs by assisting with electrification of rural areas as identified by Council.	ELECTRICITY AND STREET LIGHTING BSD11	BSD11-06	Erection of new street lights in Kwezi Naledi(Primary School area)	New indicator	8 Street Lights erected	Director Technical Services/ Electro Technical Controller/ R100 000,00	Working Public Lighting	Improved visibility and community safety within Sengqu Municipality	N/A				
		BSD11-07	Monthly Reports to the Department of Energy on Own Grants Allocations	12 Expenditure reports of DOE 2017/2018 Reports	12 Expenditure reports of DOE Grand allocated	Director Technical Services/ Electro Technical Controller/	Reports Complies on grant expenditure	Improved visibility and community safety within Sengqu Municipality	3 Monthly Reports	Target Met			Monthly report for July, August and September 2018 were submitted to DOE
		BSD11-08	The percentage of households with access to basic level of electricity	No baseline was provided at the time of development	1 Annual Report on the percentage of households with access to basic level of electricity.	Director Technical Services/ Electro Technical Controller	Number of people with access to free basic electricity.	Fair level of delivery of services	N/A				



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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE / REMEDIAL ACTION / GENERAL COMMENTS
To provide office space and parking by building new offices and renovating existing buildings	OFFICE SPACE BDS12	BSD12-01	Renovate 2nd Floor (Old Age Home) and all infrastructure repairs in Main Building in Lady Grey municipal buildings.	2016/2017 Project went on Cooling Off Period, in 2017/2018 application MFMA s116 professional fee increase.	1. Appointment of a Contractor (Turnkey).2. Renovation as per the construction programme	Director Technical services /PMU Manager R4,500,000.00	Technical Services Offices Renovated	Improved working environment for staff members	Appointment for contractor (Management Contract)	Target Met			Contractor appointed on the 27th September 2018.
		BSD12-02	Renovate Mayoral house	Disapidated Structure	1. Appointment of a Contractor (Turnkey).2. Renovation as per the construction programme 3. Appoint of Structural Engineer	Director Technical services /PMU Manager 800000.00	Mayoral house renovated	Safe & secure habilitant area for the Mayor	Appointment of Structural Engineer to do assessment of the property	Target not Met		Specifications not yet completed due to workload.	Will be advertised in Q2.
To ensure that all businesses operating in the Municipality have licences and are operating according to legislation by 2022	LICENSING OF BUSINESSES BSD 13	BSD13-01	Management of the issuing of business licencing	New indicator	4 quarterly reports on the issuing of business licencing	Director Community Services/ Manager Amenities	Businesses licenced	Improve management of businesses	1 Quarterly Report on the issuing of business licencing	Target Met			Business licences were issued during the quarter and reported to the Standing Committee. 09 Informal Business licences were issued during the quarter. The formal businesses were tuck shop, coffee shop, Butchery, Café, Hardware, Supermarket, Furniture shop. 67 Informal Hawkers were licenced.

## KPA 2: LOCAL ECONOMIC DEVELOPMENT

KPA WEIGHT: 20

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To promote responsible tourism, arts and heritage through continued support to local initiatives	TOURISM LED01	LED01-01	Implementation of the Senqu marketing strategy derived from the Responsible Tourism Plan	New	1 Annual Report on implementation of the Senqu Marketing strategy 1 Senqu marketing strategy	Director Development and Town Planning Services/Manager IPED	1 Annual Report on implementation of the Senqu Marketing strategy	Well marketed municipal area	N/A	Target not Met		Event for 18 September 2018 in conjunction with JSGM for EC Highlands was postponed due to the shutdown in sterkspruit. The event was postponed for 23 October 2018.	
To promote and attract development in the local economy through implementation of the LED strategy	LED 02	LED02-01	Number of Economic Development Forum attended	4 EDF's, 2 LED Awareness days, 2 Agricultural days	4 Economic Development Fora attended	Director Development and Town Planning Services/Manager IPED	4 EDF's attended	Coordinated LED Programmes	Attend 1 EDF	Target Met			1 EDF was held on the 20th September 2018
To promote and attract development in the local economy through implementation of the LED strategy	LED 02	LED02-02	No of jobs created through the LED initiatives including capital projects	No baseline was provided at the time of development	1 Annual Consolidated Report on 170 jobs created through LED initiatives including capital projects	Director Development and Town Planning Services/Manager IPED	Number of jobs created	Improved socio economic conditions of the poor	N/A				
		LED02-03	% of the municipal infrastructure capital budget spent, allocated to SMME's through sub contracting in compliance with circular 77 of the MFMA.	No baseline was provided at the time of development	30% of the municipal infrastructure capital budget actually spent, allocated to SMME's through sub-contracting in compliance with circular 77 of the MFMA.	Director Technical Services/CFO	Improved work opportunities for SMME's	Increase in revenue recycled in local economy	N/A				








STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure the efficient and effective procurement of goods and services	SUPPLY CHAIN MANAGEMENT (ADMINISTRATION AND REPORTING) - MFMV01	MFMV01-01	Development of the Institutional Procurement Plan	Procurement Plan Developed in 2017/18	1 Procurement Plan Developed	CFO/Manager Supply Chain/ Departmental Demand Plans	Plan Developed	Improved Management of Supply Chain Processes	Institutional Plan Developed	Target Met			The procurement plan was developed and approved by the CFO
		MFMV01-02	Establishment and monitoring of the tender register for above R200 000 tenders.	2017/2018 Implementation Report	Contract Registers and 4 Quarterly Reports	CFO/Manager Supply Chain/ Departmental Demand Plans/	Quarterly Monitoring Reports	Improved Management of Supply Chain Processes	1 Quarterly Contract Register	Target Met			The tender register for tender above R 200 000 is monitored. The report was submitted to the Standing Committee
		MFMV01-03	Manage and Monitor SLA's that will result in expenditure	2017/2018 Reports	4 Monitoring Reports on Contracts and SLA's	CFO/Manager Supply Chain/ Departmental Demand Plans	Quarterly Monitoring Reports	Improved Management of Supply Chain Processes	1 Quarterly Monitoring Report on Contracts and SLA's that result in Expenditure	Target Met			Service Level Agreements are managed and monitored. The report for the first quarter will be submitted to the October Top Management Meeting.
		MFMV01-04	Number of Specifications Meeting held	17 Meetings were held in 2017/2018	4 Meetings held	CFO/Manager Supply Chain/ Departmental Demand Plans	Meetings held	Improved Management of Supply Chain Processes	1 Meeting	Target Exceeded		Target exceeded with a variance of 3 meetings.	There were 4 specifications meetings held in the first quarter. Specification meetings were held on 24 July, 21 August, 11 September and 17 September.
		MFMV01-05	Number of Evaluation Meetings held	16 Meetings were held in 2017/2018	4 Meetings held	CFO/Manager Supply Chain/ Departmental Evaluation Reports	Meetings held	Improved Management of Supply Chain Processes	1 Meeting	Target Exceeded		Target exceeded with a variance of 5 meetings.	There were 6 evaluations meetings held in the first quarter. Evaluation meetings were held 07 August, 22 August, 06 September, 12 September, 21 September and 26 September 2018.
		MFMV01-06	Number of tenders adjudicated within 3 months of advertisement	12 Meetings were held in 2017/2018	4 Quarterly Reports on adjudicated tenders	CFO/Manager Supply Chain/ Departmental Evaluation Reports	Quarterly Adjudication Reports	Improved Management of Supply Chain Processes	1 Quarterly Report on the actual tenders adjudicated	Target Met			There were 13 tenders adjudicated in the first quarter.

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STRATEGY		IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure monitoring of Municipal Assets per Department through regular asset checks and reporting	ASSET MANAGEMENT- MFMV02	MFMV02-01	Update the Departmental Asset Registers twice a year	2017/2018 Departmental Registers	1 Reports on Additional Assets purchased per department	CFO/Manager Supply Chain/ Additions Register	Quarterly Reports on Additions and one Reports on Disposals	Improved management of municipal assets	N/A					
To annually assess and report on the % of the budget spent as expressed by the ratios	FINANCIAL MANAGEMENT - MFMV03	MFMV03-01	Report on Financial viability as expressed by the ratios in the gazette.	2017/2018 Ratios	1 Annual Report on the Ratios	CFO/MANAGER BTO/Financial System /All Directors	Report on Ratios	Improved management of municipal financial and other resources	N/A					
To expand and protect the municipal revenue base by providing accurate bills for services rendered	FINANCIAL MANAGEMENT - MFMV03	MFMV03-02	Compile the Valuation Roll	2017/2018 Valuation Roll	1 Annual Supplementary Valuation Roll compiled	CFO/Manager Revenue R	Actual Supplementary Valuation conducted	1 Annual Supplementary valuation roll	N/A					
	FINANCIAL MANAGEMENT - MFMV03	MFMV03-03	Report on correct billing of consumers	2017/2018 verified actual correct billing reported	12 Monthly Reports on 100% Correct billing of consumers with a 2% variance factor	CFO/Manager Revenue 0000 /Financial System/	Number of consumers correctly billed	Improved Revenue collection and management of municipal financial resources	3 Monthly Reports on 100% Correct billing of consumers with a 2% variance factor	Target Met				*There were 12 308 accounts billed in July 2018 and 6 639 accounts that were fully paid *There were 12 299 accounts billed in August 2018 and of those 4 847 were fully paid # there were 10595 accounts billed in September 2018 and of those 3 504 were fully paid. The report for July average of 54.53% for the first quarter. The report for the first quarter was submitted to the Finance standing committee on the 16 October 2018
	FINANCIAL MANAGEMENT - MFMV03	MFMV03-04	Report on actual revenue collected	2017/2018 Total Revenue collected	4 Quarterly Reports on the actual collected revenue	CFO/ Manager Revenue/ Financial System	Total Planned Revenue collected	Improved Revenue collection and management of municipal financial resources	1 Quarterly Report on the actual collected revenue	Target Met				



KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 20
STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS	
To expand and protect the municipal revenue base by providing accurate bills for services rendered	FINANCIAL MANAGEMENT - MFMV03	MFMV03-05	Reporting of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches	2017/2018 Reports	4 Quarterly Reports of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches	CFO/Director Development and Town Planning Services/Manager Supply Chain/ Manager Governance and Compliance	4 Quarterly Reports of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches	Improved management of municipal finances	1 Quarterly Report of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches	Target Met			There was no unauthorised, irregular, fruitless and wasteful expenditure for July. The report of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches is compiled on a monthly basis. The report for July 2018 was submitted to the finance standing committee on the 20 August 2018 .	
		MFMV03-06	Compilation and submission of Legislatively Compliant AFS	2016/2017 AFS	Compilation of 2016/2017 AFS by 31 August 2017	CFO/ All Directors/ R 400 000	Legislatively compliant AFS	Improved reporting on public funds	Submission of 2017/2018 AFS by 31 August 2018	Target Met			The Annual Financial Statements were compiled and submitted to the Auditor General on the 31 August 2018.	
		MFMV03-07	Reviewal of adopted financial policies annually	2017/2018 Reviewed policies	Review Policies	CFO/MANAGER Supply Chain/ Manager BTO/ Manager Revenue	Legislatively compliant policies	Improved management of public funds	N/A					






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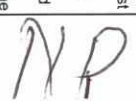


STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To annually report on the % of the Municipality's budget actually spent on capital projects identified a particular financial year in terms of the Municipality's IDP	FINANCIAL MANAGEMENT - MFMV03	MFMV03-08	Report on the % of operational budget actually spent	2017/2018 Operational Budget Actually Spent	Report on 100% Expenditure of the Operational Budget by the end of the financial year	CFO/ R000/ Financial System/ All Directors	Monitoring and Implementation of the budget	Improved management of public funds and delivery of services	3 Monthly Reports on the actual operational budget % spent (15% by the end of the quarter for Finance GFS Functions)	Target Exceeded	★	Target exceeded with a variance of 6%.	The operational budget spent as at 30 September 2018 is 21%.
		MFMV03-09	Report on % Capital budget actually spent	2017/2018 Capital Budget Actually Spent	Report on 100% Expenditure of the Capital Budget	CFO/ R000/ Financial System/ All Directors	Monitoring and Implementation of the budget	Improved management of public funds and delivery of services	3 Monthly Reports on the actual Capital budget % spent (15% by the end of the quarter for Finance GFS Functions)	Target not Met	👎		The capital budget spent as at 30 September 2018 is 4%.
		MFMV03-10	Report on % of Conditional grants received actually spent	2017/2018 Conditional Grants Actually Spent	12 Reports on 100% Expenditure on Conditional grants received	CFO/ R000/ Financial System/ All Directors	Monitoring and Implementation of the budget	Improved management of public funds and delivery of services	3 Monthly Reports on the actual % of Conditional Grants received spent (25% by the end of the quarter)	Target Exceeded	★	Target exceeded with a variance of 4%.	The conditional grants received spent as at 30 September 2018 is 29%.
		MFMV03-11	PMU DORA REPORTING to Provincial Cogta by the 4th of every Month	2017/2018 Reports	12 Reports on PMU DORA Expenditure	Director Technical Services/PMU Manager	Monitoring and Implementation of the budget	Improved management of public funds and delivery of services	3 Monthly Reports on PMU's DORA Expenditure	Target Met	👎		On the 4th september we received an email from Cogta national that manual reporting is no longer applicable we are invited for training on reporting on the new system as from 29th October 2018 till the 2nd November 2018.
		MFMV04-01	Management of Payment of Salaries	2017/2018 Payroll Reports	12 Reports on all salaries paid monthly	CFO/Director Corporate Services/ Manager Supply Chain/ Manager HR/ Financial System / Payroll amendment reports	Report on the payment of salaries	Improved management of municipal financial	3 Monthly Reports all salaries paid monthly	Target Met	👎		The salaries for July were paid on the 25th. The salaries for August were paid on the 24th and the salaries for September were paid on the 23 September 2018. The report for July was submitted to the standing committee on the 20 August 2018. The report for August was submitted to the standing committee on the 17 September 2018. The report for September was submitted to the standing committee on the 16th of October 2018.
To ensure good payroll management and implementation	PAYROLL - MFMV04												



KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 20
To ensure compliance with the MFMA and MSA requirements regarding the adjustment budget and annual budget development and submission requirements	STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
	BUDGET COMPILATION - MFMV05		MFMV05-01	Compilation of the Annual budget for 2019/2020	2018/2019 Budget	2019/2020 MFMA Compliant budget by 31 May 2019	CFO/ Financial System/ All Directors /Dora / Legislative Directives /R	MFMA Compliant budget	Improved Municipal Financial Planning	N/A				
	MFMV05-02		Compilation of the Adjustment budget by 28 February 2019	2017/2018 Adjusted Budget	MFMA Compliant 2018/2019 Adjustment budget	CFO/ Financial System/ All Directors / Legislative Directives	MFMA Compliant adjusted budget	Improved Municipal Financial Planning	N/A					

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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To develop and submit S 71, S 72 & S 52 reports as per MFMA guidelines and prescripts	REPORTING - MFMV06	MFMV06-01	Development and submission of the section 71 (1) report (Submission to the Mayor and National Treasury within 10 working days)	12 section 71 reports for 2017/2018	12 Monthly reports on Section 71 (1) developed	CFO/Manager BTO/ Financial System / Treasury Template / All Directors	Compliance with Treasury Regulations and the MFMA	Improved Financial Management and Reporting	3 Monthly Reports on development of section 71 (1) reports and submission to the Mayor and National Treasury within 10 working days	Target Met			The reports for July was submitted to provincial Treasury on the 15 August 2018, for August the report was submitted to provincial Treasury on the 13 September 2018 and for September the report was submitted to provincial treasury on the 12 October 2018. The s71 reports to the Mayor for July was submitted on the 15 August 2018, the s71 reports to the Mayor for August was submitted
		MFMV06-02	Compilation and tabling of the Mid-Year Budget and Performance Report (s72)	2017/2018 Mid-Year Budget and Performance Report	2018/2019 Mid-Year Budget and Performance Report compiled, tabled by 25 January 2019	Director Development and Town Planning Services/CFO/Manager Governance and Compliance	Mid-Year Report Completed	Structured and Improved Planning, Monitoring and Evaluation	N/A				
		MFMV06-03	Compilation of the section 52 (d) Reports	3 Reports submitted in 2017/2018	3 Section 52 (d) Reports compiled (First Quarter - October 2018, Third Quarter - April 2019, and Fourth Quarter - July 2019)	Director Development and Town Planning Services/CFO/Manager Governance and Compliance	Section 52 (d) Completed	Improved Financial Management and Reporting	1 Report Completed	Target Met			The Section 52 (d) report will be sent to council meeting that will be held in October 2018.



STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE / REMEDIAL ACTION / GENERAL COMMENTS
To ensure a continually secure, effective and efficient ICT service through implementation of ICT policies and plans and upgrading of ICT equipment	IT - MFMV07	MFMV07-01	Review of the Disaster recovery plan and Strategic plan	No Policies were Reviewed in 2017/2018	Review of the Disaster recovery plan and Strategic plan	CFO/IT Manager/Risk Officer / Software Service Provider Inputs	Reviewed IT Governance Framework	Secured IT date	N/A				
		MFMV07-02	Systems downtime for emails and internet as a result of hardware or network failure (3hrs)	3hrs in 2017/2018	4 Quarterly Reports on the Systems downtime for emails and internet as a result of hardware or network failure	CFO/Manager IT	Server Downtime monitored	Improved Management of IT	1 Quarterly Report on the Systems downtime for emails and internet as a result of hardware or network failure	Target Met		The reports were submitted to the standing committee, however the audit evidence require them to be submitted to the IT steering committee.	* There was no systems downtime during July 2018. * There was no systems downtime during August 2018. * There was intermittent systems downtime during September 2018. The report for July 2018 was submitted to the finance standing committee on the 20 August 2018.
		MFMV07-03	Monitoring and Maintenance of the Servers	2017/2018 Maintenance on the servers	4 Quarterly Reports on the monitoring and maintenance of the server	CFO/Manager IT	Maintained Servers	Improved IT Management	1 Quarterly Reports on the monitoring and maintenance of the server	Target Met		The reports were submitted to the standing committee, however the audit evidence require them to be submitted to the IT steering committee.	* There was no servers downtime during July 2018. * There was no servers downtime during August 2018. * There was intermittent downtime on servers during September 2018. The reports for July 2018, August 2018 and September 2018, were submitted to
		MFMV07-04	Purchase a New Server	1 Server purchased	Purchase 1 Server	CFO/Manager Supply Chain/Manager IT/R300 000,00	Server Purchased	Increased volume of storage of municipal information	N/A				




## KPA 3: MUNICIPAL FINANCIAL MANAGEMENT &amp; VIABILITY

KPA WEIGHT: 20

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure a continually secure, effective and efficient ICT service through implementation of ICT policies and plans and upgrading of ICT equipment	IT - MFMV07	MFMV07-05	Monitor the security cameras of the Municipality	2017/2018 Reports	4 Quarterly Reports on the status of security cameras	CFO/Manager IT/ Administration/ Director Corporate Services	Reports Complied	Improved Security of the Municipality	1 Quarterly Report	Target Met			The status of cameras of the municipality are all working and active condition. The report attached to this is included as the report MTID 09-01. The report should be amended for the audit evidence to be approved by the Director Corporate services for standing
		MFMV07-06	Monitor and Manage the IT Back Up System	2017/2018 Reports	4 Quarterly Reports on the Monitoring of IT Back Up System	CFO/Manager IT	Reports Complied	Improved IT Management	1 Quarterly Report	Target Met			The reports were submitted to the standing committee, however the audit evidence require
		MFMV07-07	Conduct IT needs assessments per department and purchase the identified equipment	2017/2018 Needs Assessment	1 Assessment Report and IT equipment purchased	CFO/Manager IT	Assessment Conducted	Improved IT Management	Assessment report	Assessment not possible at this stage.			The IT needs assessment was conducted during the fourth quarter in the IT steering committee meeting of the last financial year. The target should be moved to the last
		MFMV07-08	IT Steering Committee	4 meetings held in 2017/2018	4 Meetings Held	CFO/Manager IT	Meetings Held	Improved IT Management	1 Meeting	Target Met			The IT Steering Committee was held on the 10 September 2018.

STRATEGY		IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To develop, adopt and implement the workplace skills plan (WSDP).  To submit the skills plan and annual training report as legislated		SKILLS DEVELOPMENT - MTID01												
		MTID01-01	Development of the 2019/2020 WSP by 30 April 2019	2017/2018 WSP	2019/2020 WSP Developed and submitted to LGSETA	Director Corporate/Manager HR	WSP Developed	Improved capacity of employees to carry out their duties	N/A					
		MTID01-02	Report on the number of training initiatives for staff implemented in terms of the Workplace Skills Plan	2017/2018 WSP Implementation Report(45 training initiatives)	4 Quarterly Reports on training initiatives implemented for staff(32)	Director Corporate/Manager HR	Capacitation of employees	Improved capacity of employees to carry out their duties	Report on 8 training initiatives implemented for staff	Target Exceeded	★	The target is exceeded by 2 training initiatives.	The training plan for this financial year was approved by the training committee. There are 10 new initiatives that were implemented and an additional 5 initiatives are a continuation from the previous financial year.	
		MTID01-03	Report on the number of training initiatives implemented for councillors in terms of the Workplace Skills Plan	4 trainings conducted for councillors in 2017/2018	2 training initiatives implemented for councillors	Director Corporate/Manager HR	Capacitation of Councillors	Well informed and capacitated Political Arm	Report on 1 training initiative actually undertaken for councillors	Target not Met	👎	There were no new training initiatives implemented for Councillors in the quarter. There was a third initiative that was planned for this quarter but the tender could not be finalised	Only 2 continuing interventions were implemented this quarter.	
MTID01-04	Report on number of training initiatives implemented for communities	1 training initiative 2017/2018 Conducted for communities	1 training initiative implemented for communities	Director Corporate/Manager HR	Capacitation of Communities	Skilled and informed communities	N/A							



STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To develop and implement an effective HR strategy	SKILLS DEVELOPMENT - MTID01	MTID01-05	Report on the number of internships opportunities created	3 Internship and 3 Learnership Opportunities created in 2017/2018	1 Annual Report on Internship and learnership opportunities created	Director Corporate/Manager HR	Experienced young graduates and matriculants	Work ready graduates and matriculants	N/A				
		MTID01-06	Report on the number of interns appointed in accordance with FMG standards	2 interns appointed in 2017/2018	1 Report on the internships created	Director Corporate/Manager HR	Experienced young graduates	Work ready graduates	N/A				
		MTID01-07	Number of staff who meet Minimum Competency levels (as prescribed by NT)	23 staff members that meet competency requirements 2017/2018	2 Reports on staff who meet Minimum Competency levels (as prescribed by NT)	Director Corporate/Manager HR	Capacitation of employees	Improved capacity of employees to carry out their duties	N/A				
To develop, adopt and implement the workplace skills plan (WSDP).		MTID01-08	Report on the % of a municipality's budget actually spent on implementing its workplace skills plan	New indicator	1 Annual Report on the % of a municipality's budget actually spent on implementing its workplace skills plan	CEO/ Director Corporate/Manager HR	Capacitation of employees	Improved capacity of employees to carry out their duties	N/A				

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To ensure effective management of staff and policy and procedure processes through job descriptions, leave management and clock in systems		To ensure that the organisational structure of the Municipality is aligned to its present and future staffing needs and requirements		No of people from employer equity target groups employed in the 3 highest levels of organogram in compliance with a municipal approved employment equity plan		STRATEGY	
RERUITMENT,SELECTION AND EMPLOYEE MANAGEMENT - MTID03				EMPLOYMENT EQUITY - MTID02		IDP PROGRAMME NUMBER	
MTID03-03		MTID03-02	MTID03-01	MTID02-01		KPI NUMBER	
Perform Leave Audits		Reviewal of the Organogram	Report on the number of vacancies filled within 3 months of being vacant	Report on no. of people from employer equity target groups employed in the 3 highest levels of organogram in compliance with a municipal approved employment equity plan		KEY PERFORMANCE INDICATOR	
Perform Leave Audits		Reviewal of the Organogram	Report on the number of vacancies filled within 3 months of being vacant	48 employees employed in accordance with the Employment Equity targets		BASELINE 30 JUNE 2018	
2 Leave Audits conducted		Organogram Reviewed	1 Annual Report on the number of vacancies filled within 3 months of being vacant	1 Report on no. of people from employer equity target groups employed in the 3 highest levels of organogram in compliance with a municipal approved employment equity plan		ANNUAL TARGET	
Director Corporate/Manager HR		Director Corporate/Manager HR	Director Corporate/Manager HR/All Directors	Director Corporate/Manager HR		INPUT	
Leave Audits Undertaken		Organogram Reviewed	Positions filled promptly	Reports compiled		OUTPUT	
Improved Leave Management		Effective Human Resource Management	Effective Human Resource Management	Balanced Equity in the employment of the municipality		OUTCOME	
N/A		N/A	N/A	N/A		QTR 1 TARGET	
						QTR 1 ACHIEVEMENT	
						SNAPSHOT ASSESSMENT	
						REPORTED VARIANCE	
						MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS	

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STRATEGY		IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS	
To ensure the physical and mental well being of employees through the implementation of an employee wellness programme		EMPLOYEE WELLNESS PROGRAMME - MTID04													
		MTID04-01		Number of people assisted on EAP	1 staff member assisted on EAP	1 Annual Report on the number of people assisted on the Employee Assistance Programme	Director Corporate/Manager HR/R 556569,00	Actual Wellness Programmes Implemented	Improved state of Municipal Employees	N/A					
			Organise A Municipal Wellness Day	1 Wellness programme conducted on the 2017/2018	1 Event Held	Director Corporate/Manager HR/R	Wellness Day Held	Improved state of Municipal Employees	N/A						
MTID04-03		Organise for Employees to attend the Salga/SAMRA	Attendance of 2017 Games by the selected employees	Selected employees Attend Salga/SAMRA Games	Director Corporate/Manager IGR and Stakeholders R 18259,00	Salga/SAMRA Games Attended	Improved Health of Municipal Employees	N/A							



## KPA 4: MUNICIPAL TRANSFORMATION &amp; INSTITUTIONAL DEVELOPMENT

KPA WEIGHT: 20

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure that all Senqu buildings and staff adhere to and implement OHS legislation	OCCUPATIONAL HEALTH AND SAFETY - MTID05	MTID05-01	Conduct OHS Inspections in all workstations	2017/2018 Inspection Reports	4 Quarterly Reports on OHS Inspections in all workstations	Director Corporate/Manager HR/81724.00	Inspections conducted	Improved working Environment of Municipal Employees	1 Quarterly Report on a number of OHS inspections conducted in all workstations	Target Met			The OHS report was submitted to the committee for consideration. Resolutions of the previous meeting were tracked and progress given. Further deployments on the resolutions were directed to the appropriate departments for implementation and to Top Management for inputs and decision making.
		MTID05-02	Number of OHS Meetings held	4 Meetings were held in 2017/2018	4 Meetings held	Director Corporate/Manager HR	Meetings Held	Improved working Environment of Municipal Employees	1 Meeting	Target Met			The meeting sat on 25 September 2018
To ensure a good relationship between management and employees through regular interactions on labour issues	LOCAL LABOUR FORUM - MTID 06	MTID06-01	Number of Local Labour Forum meeting held	5 Meetings were held in 2017/2018	4 Meetings held	Director Corporate/Manager HR	Number of meetings held	Improved Relations between the Employer and Employees	1 Meeting held	Target Exceeded		The target is exceeded by 3 meetings.	The LLF took a resolution that the meetings should sit monthly and as a result four meeting were held as of 01 July 2018. This was done to ensure that matters of concern are dealt with expeditiously. The meetings were held as follows: 16 July, 24 July, 31 July 2018 and 25 September 2018.

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## KPA 4: MUNICIPAL TRANSFORMATION &amp; INSTITUTIONAL DEVELOPMENT

KPA WEIGHT: 20

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure that the Municipality implements sound management controls in order to mitigate against unnecessary litigation	LEGAL SERVICES - 07	MTID07-01	Report twice a year on the status of municipal lease agreements	2017/2018 Lease Agreements Reports	2 half yearly Reports completed	Director Corporate/Manager HR	Leasing of Municipal Property Management	Improved Management of Lease Agreements	N/A				
		MTID07-02	Report twice a year on the status of municipal legal cases that the municipality is involved in	2017/2018 Reports on the status of Legal cases of the municipality	2 half yearly Reports on the status of Legal cases the municipality is involved in	Director Corporate/Manager HR/R2500000,00	Reports prepared	Minimise the impact of the municipality	N/A				

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





STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To review and implement departmental policies, procedure manuals and bylaws annually	POLICIES AND BY-LAWS - MTID 08	MTID08-01	Facilitate the renewal and adoption of Municipal By-laws	Public Participation on 24 By-Laws in 2017/2018.	Promulgate of 14 Municipal By-Laws.	Director Corporate/ Manager Building & Preservation/ R926096,00	Promulgated By Laws	Improved management of municipal affairs	N/A				
		MTID08-02	Review of HR policies.	2017/2018 Reviewed Municipal Policies	Review of finance related HR Policies	Director Corporate/ Manager HR	Reviewed Policies	Improved management of municipal affairs	N/A				
		MTID09-01	Ensure that all municipal buildings are secured	2017/2018 Reports on Municipal Security Services	4 Quarterly Reports on the provision of security services to Municipal Offices.	Director Corporate/ Manager Administration/ R1 206 371	Municipal Buildings secured	Secured municipal property	1 Quarterly Report on the provision of security services to municipal buildings	Target Met			Continued physical guards security services with Masuli are in place. The SLA with LEINKO for alarm services were terminated end September 2018 and the tender for the same services is closing on the 17.09.2018.
		MTID09-02	Develop a list which includes all municipal properties with title deeds	2017/2018 a list of 6 title deed was developed.	Development of a list of all properties with title deeds	Director Corporate/ Manager Administration	List Developed	Improved Management of Municipal Properties	N/A				
		MTID09-03	Implementation of the Repairs and Maintenance Plan	2017/2018 Reports on the implementation of the Repairs and Maintenance Plan	4 Reports on Quarterly Implementation of the Repairs and Maintenance Plan	Director Corporate/ Manager Administration/ R697 110	Number of buildings actually repaired	Improved management of municipal assets	1 Quarterly Report on the implementation of the Repairs and Maintenance Plan as per approved plan by the Director	Target Met			Additional five (5) projects done and achieved accordingly. Moreover, at least about five (5) more projects that were planned for the 2nd Q. However one project that was in the maintenance plan was done but not reported on the monthly reports to
		MTID09-04	Installation of a new access control gate from parking area.	New Indicator	Installation of gate.	Director Corporate/ Manager Building & Preservation/ R200000,00	Installed and operational gate.	Installed gate.	N/A				
To ensure that municipal buildings and assets are maintained and secured	BUILDINGS - MTID 09												



## KPA 4: MUNICIPAL TRANSFORMATION &amp; INSTITUTIONAL DEVELOPMENT

KPA WEIGHT: 20


STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure that Municipal information is kept secure and filed and archived according to legislation	RECORDS MANAGEMENT - MTID10	MTID10-01	Implementation of Electronic Document Management System	Technical Problems 2017/2018	4 Quarterly on the Implementation Electronic Document Management System	Director Corporate/ Manager Administration	Electronic Document Management System implemented	Improved management of Council Documents	1 Quarterly Report Implementation Electronic Document Management System	Target Met			The system is currently being used to upload and send correspondence. Up and above it is used to upload the municipal council minutes and departmental standing committees.
To ensure that a system of departmental and individual performance management system is implemented	PERFORMANCE MANAGEMENT AND REPORTING - MTID11	MTID11-01	Reviewal of the Performance Management Policy	2018 Reviewed Performance Management Policy	Review the policy	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 267247 ,00	PMS Policy Reviewed	Improved Monitoring within the municipally	N/A				
		MTID11-02	Signing of Performance Agreements by the Municipal Manager and all Section 56 Managers	6 Agreements signed	6 Signed Performance Agreements	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 267247 ,00	Signed Agreements	Structured and Improved Planning, Monitoring and Evaluation	Signed Performance Agreements of the MM and Directors loaded on the website. Submission of the Agreements to Provincial COGTA	Target Met			The performance agreements were signed by the MM and all Directors, they were also submitted to provincial COGTA and uploaded on the website.
		MTID11-03	Signing of Performance agreements by the Managers with their respective Directors	17 Agreements signed	18 Signed Performance Agreements	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 267247 ,00	Signed Plans	Structured and Improved Planning, Monitoring and Evaluation	18 Signed Performance Plans of Middle Managers	Target not Met		The CAE is on sick leave.	Receive 17 Signed performance agreement the CAE has not signed the performance agreement yet.
		MTID11-04	Development of Quarterly performance reports.	2017/2018 quarterly performance Reports	3 ss2(c) reports and s72 report.	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 267247 ,00	4 Quarterly Performance Reviews conducted for each department	Structured and Improved Planning, Monitoring and Evaluation	1 ss2 (c) Report	Target to be Revised and or Target Reviewed (motivation to provided in general comments)			The target is the duplication of MFM/06-03 it needs to be removed.

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## KPA 4: MUNICIPAL TRANSFORMATION &amp; INSTITUTIONAL DEVELOPMENT

KPA WEIGHT: 20

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure that a system of departmental and individual performance management system is implemented	PERFORMANCE MANAGEMENT AND REPORTING - MTID11	MTID11-05	Completion of the Annual Performance Report 2017/2018 (s46)	2016/2017 Annual Performance Report	Annual Performance Report compiled and submitted to AG by 31 August 2018	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 267247,00	Annual Performance Report compiled	Structured and Improved Planning, Monitoring and Evaluation	Annual Performance Report developed and Submitted to AG	Target Met			The Annual Performance report was submitted to AG on 31 August 2018.
		MTID11-06	Compilation of the Annual Report for 2017/2018	2016/2017 Annual Report	Annual Report compiled and approved by 31 March 2019	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 267247,00	Annual Report compiled	Structured and Improved Planning, Monitoring and Evaluation	N/A				
		MTID11-07	Development and Tabling of the Service Delivery and Budget Implementation Plan by June 2019	2017/2018 SDBIP	SDBIP Compiled and approved by the Mayor within 28 days after the approval of the budget	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 267247,00	SDBIP Compiled	Structured and Improved Planning, Monitoring and Evaluation	N/A				

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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To implement SPLUMA regulations	SPATIAL PLANNING - MTID12	MTID12-01	Develop a Local SDF for Lady Grey	Stekspruit LSDF completed	Approval prior to year end	Director Development and Town Planning Services/Town Planner/ R 487100,00	SDF developed	Improved Land Use Management	Appointment of Service Provider	Target not Met		Tender has been re-advertised and will close 12/10/2018 due to incorrect tender advert that was placed.	Project is still in procurement stage
		MTID12-02	Establishment of a Sengqu Land Development Forum	New indicator	Forum established	Director Development and Town Planning Services/Town Planner/ R 700000,00	Forum established	Improved administration of land	N/A				

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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure adherence to town planning and building control legislation	SPATIAL PLANNING - MTID12	MTID12-03	Implementation of Land Invasion Strategy	Land Invasion strategy developed and 10 signboards erected in 2017/18	Land Invasion Signboards erected and layout plans for Lady Grey, Barkly East and Sterkspruit	Director Development and Town Planning Services/Town Planner/ R 1 032 000 for all projects	Sub-division of Municipal Area in Sengqu Municipal Area	Improved spatial arrangement	Advert for the Service Provider for the layout plans	Target Met		Tender will be re-advertised. The tender was non responsive. No one tendered.	Project is still in procurement stage, however the advert was sent for service provider for the layout plans in the first quarter and the advert was closing on 17 August 2018.
To manage urbanisation of existing urban areas	SPATIAL PLANNING - MTID12	MTID12-04	Facilitate the Implementation of Housing Development in Sengqu by the Provincial Department of Human Settlement.	2017/18 reports	12 Reports on the number of houses already built	Director Development and Town Planning Services/Town Planner	Data Base of occupants of the Informal settlement developed	Improved land ownership	3 monthly reports on houses built	Target Met			3 monthly reports were sent to the standing committee meetings

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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure development and adoption of the IDP and budget process plan and IDP s per legislated timeframes	INTEGRATED DEVELOPMENT PLANNING - MTID13	MTID13-01	Review of the 2019/2020 IDP by 30 May 2019	2018/2022 IDP	Annual Review of the 2017/2022 IDP	Director Development and Town Planning Services/Manager IPED	IDP developed	Improved Planning of Municipal Programmes	N/A				Process Plan was adopted by Council in July 2018
To co-ordinate meetings of the IPPF and IDP and Budget steering committee Meetings		MTID13-02	Development of the IDP and Budget Process Plan for 2019/2020 reviewed by 31 August 2018	2018/2022 IDP and Budget Process Plan	Development of the 2019/2020 IDP and Budget Process Plan	Director Development and Town Planning Services/Manager IPED	Process Plan of Developed	Improved Planning of Municipal Programmes and timing thereof	Process Plan Development and tabled	Target Met			2 meetings were held during the quarter, 21 August and 11 September 2018.
		MTID13-03	Number of IDP Representative and Public participation Forum meetings held	2017/2018 Meetings	4 Meetings Held	Director Development and Town Planning Services/Manager IPED/Manager Communications, IGR and Stakeholder Relations	Meetings Held	Improved Integrated Planning	1 Meeting	Target Exceeded			
		MTID13-04	Number of IDP and Budget Steering Committee meetings held	2017/2018 Meetings	4 Meetings Held	Director Development and Town Planning Services/Manager IPED/Manager Communications	Meetings Held	Improved Budgeting	1 Meeting	Target not Met		Mayor schedule did not allow for a meeting.	
To ensure that municipal fleet is properly utilised and managed	FLEET MANAGEMENT - 14	MTID14-01	General Management of Municipal Fleet	New indicator	4 quarterly reports on the management of fleet	Director Corporate Services/ Manager Administration	Municipal fleet managed	Improve the management of municipal fleet	1 Quarterly Report on the management of Municipal fleet	Target Met			The vehicles are being serviced on time, the inspection of vehicles is also being done and there were no road offence tickets received for the quarter.
To ensure equitable access to housing for communities	HOUSING - MTID15	MTID15-01	Development of Housing Sector Plan	2013 Housing Sector Plan	Housing Sector Plan developed	Director Development and Town Planning Services/Town Planner	HSP developed	Improved management of human settlements	Appointment of Service Provider	Target not Met		The housing section has not been budgeted for. Project was to be funded from the trust account for Human Settlements Herschel 700 units project, but the municipality did not receive permission to utilise funds from DORS.	No service provider has been appointed because there is no budget for the project.

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## KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION




KPA WEIGHT: 20

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To promote and instill good governance practices within Senqu municipality	RISK AND FRAUD PREVENTION GGPP01	GGPP01-01	Report Quarterly on matters of Risk to the Audit Committee	4 Quarterly Reports in 2017/2018	4 Reports to the Internal Auditor for Audit Committee Consideration	Director Development and Town Planning Services/Manager Governance and Compliance	Risk Register Updated	Minimisation of Municipal Risk	1 Quarterly Report on the Institutional Risk Register to the Internal Auditor for Audit Committee Consideration	Target Met			
	GGPP01-02	GGPP01-02	Conduct Fraud Prevention awareness	1 Fraud Awareness conducted in 2017/2018	1 Fraud Awareness Event	Director Development and Town Planning Services/Manager Governance and Compliance R133420.00	Awareness conducted	Improved Fraud Risk within the municipality	N/A				
	GGPP01-03		Develop a Conflict of Interests Declaration Register for staff and Councillors	2017/201 Conflict of Interests Declaration Register	Development of the Conflict of Interest Register	Director Development and Town Planning Services/Manager Governance and Compliance	Register Developed	Improved Fraud Risk within the municipality	Conflict of Interest Declaration Register for 2018/2019 developed for staff and Councillors	Target Met			
To ensure compliance with all legislated deadlines such as MFMA & MSA, mSCOA regulations, IDP and budget dates	COMPLIANCE GGPP02	GGPP02-01	Report Quarterly on matters of Compliance to the Audit Committee	4 Risk Assessments for 2017/2018	4 Reports to the Internal Auditor for Audit Committee Consideration	Director Development and Town Planning Services/Manager Governance and Compliance	Departmental Risk Assessments conducted	Minimization of Municipal Risk	1 Quarterly Report on the Compliance Register to the Internal Auditor for Audit Committee Consideration	Target Met			

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STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure quarterly sittings of MPAC and the Audit and Performance Committee and the annual preparation of an annual oversight report	OVERSIGHT - GGPP03	GGPP03-01	Coordinate and hold one (1) Ordinary Audit Committee Meeting per quarter	6 Meetings were held in 2017/2018 (4 quarterly ordinary meetings; 1 being a special meeting in Q4 and 1 being only for the presentation of 2016/17 AGSA draft audit report in Q2)	4 Meetings	MM/CAE/R 323401,00	Meetings held	Improved Oversight and Governance	1 Meeting held	Target Met			The Audit committee meeting was held on 27 August 2018.
		GGPP03-02	Number of Municipal Public Accounts Committee meetings held	5 Meetings were held in 2017/2018	4 Quarterly MPAC meetings to be held	MM/Manager Communications and Political Affairs/RS8417,00	Number of MPAC meetings held.	Enhance oversight over Municipal functioning	1 meeting	Target Met			The MPAC meeting was held on 13 September 2018.
To ensure that Council, Exco and Top Management meetings are held regularly and that resolutions are implemented		GGPP03-03	Number of Council/Exco/ Management resolutions tracked	4 Quarterly Reports on tracked resolutions	4 Quarterly Reports on tracked resolutions	Director Corporate/ Manager IGR	Reports compiled	Improved Implementation of Council Resolutions	1 Report on tracked Council Resolutions for Quarter 4	Target Met			1 report submitted.

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## KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

KPA WEIGHT: 20

STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure that Council, Exco and Top Management meetings are held regularly and that resolutions are implemented	OVERSIGHT - GGPP03	GGPP03-04	Number of Council meetings held	12 Council Meetings were held in 2017/2018.	4 Meetings	Director Corporate/ Manager (GR/	Meetings Held	Improved Oversight of Council and Decision Making	1 Meeting	Target Exceeded	★	The target is exceeded by 1 meeting.	2 Council meetings were held. 1 Ordinary Council Meeting held on 27 July 2018 and 1 special Council Meeting held on 23 August 2018.
		GGPP03-05	Number of Exco meetings held	11 Exco Meetings were held in 2017/2018.	11 Meetings	Director Corporate/ Manager (GR/	Meetings Held	Improved Oversight of Council and Decision Making	3 Meeting	Target Exceeded	★	The target is exceeded by 1 meeting.	4 Executive Committee meetings were held. Exco Meetings held on 25 July 2018, 28 August 2018 and 25 September 2018 and Special EXCO on 21 August 2018.
		GGPP03-06	Number of Top Management Meetings held	10 Top Management meetings were held in 2017/2018	10 Meetings	MM/Manager MM Office	Meetings Held	Improved decision making and dissemination of information by Management	3 Meeting	Target Met	💡		Top management meetings were held on 17 July 2018, 15 August 2018 and 18 September 2018.

STRATEGY		IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure good governance through the monitoring of the implementation of the OPCAR and Audit action plan		OVERSIGHT - GGPP03	GGPP03-07	Report quarterly on the Institutional Audit Dashboard	4 reports in 2017/2018	4 Quarterly Reports on the Audit Dashboard	MM/ Manager: Strategic	Dashboard complied with	Improved Audit Outcome	1 Quarterly Report	Target Met			The report will be submitted to the Internal Audit Unit for Audit Committee consideration.
			GGPP03-08	Conduct one (1) IT Security Audit	Target was not achieved in 2017/18	1 IT Security Audit conducted	MM/CAE/ R 318000.00	Report on the IT Security Audit	Improved management of IT Security Risks	Source a Service Provider (All SCM processes)	Target not Met		This target was not met because the Audit Plan will only be sent to the Audit Committee in October 2018.	If the Audit Plan is approved by the Audit Committee the project should commence in February.
			GGPP03-09	Perform an IA Internal Quality Review in the fourth quarter and present the assessment results to the Senior Management and Audit Committee in the first meeting subsequent to the financial year end.	1 Internal Quality Review performed in 2017/18.	1 IA Internal Quality Review Conducted	MM/CAE/ R 110000.00	1 report on the IA Internal Quality Assessment results.	Conformance with the IIA's Quality Assurance and Improved Programme requirement & Improved Governance of the IA unit.	N/A				
			GGPP03-10	Monitor the implementation of the Audit Action Plan	2017/2018 reports	4 Quarterly Reports on the Audit Action Plan	Director Development and Town Planning Services/Manager: Governance and Compliance	Audit Action Plan Implemented	Improved Audit Outcome	1 Quarterly Report	Target Met			



STRATEGY		IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To ensure regular interaction with the public through the public participation plan, Imbizos and meetings such as IPPF			COMMUNICATIONS, MARKETING, CUSTOMER CARE & PUBLIC PARTICIPATION GGPP04											
To ensure that the communication strategy is implemented so that the public are kept informed about municipal activities and programmes			GGPP04-01	Number of Ward Committee Meetings held	68 Ward Committee Meetings were held.	1 Meeting per Ward in Each Quarter (17wards)	Director Corporate Services Manager IGR and Stakeholder Relations/ R 2600139,00	Meetings held	Improved Public Participation	1 Meeting per Ward in Each Quarter (17wards)	Target Met			Ward committee Meetings were held for all wards from 3 August 2018 to 14 September 2018.
			GGPP04-02	Implementation of the Communication Plan	2017/2018 reports	4 Quarterly reports on Implementation of the Communication plan	MMManager Communications and Political Affairs/R 746182,00	12 Implementation Reports actually compiled and a reviewed plan	Improved capacity in communicating municipal information	1 Quarterly Report on the Implementation of the Communication Plan as approved by the Council and Submission of the approved communication plan	Target not Met			some of the projects that are in the communication plan are not implemented.
			GGPP04-03	Number of Newsletters developed (Internal and External)	2 News letters were developed in 2017/2018	4 Internal Newsletters and 4 External Newsletters developed	MMManager Communications and Political Affairs/R 746182,00	Newsletters developed	Improved Communication with Internal and External stakeholders	1 Internal Newsletter and 1 External Newsletter developed Quarterly	Target Met			
			GGPP04-04	Manage and Monitor the Municipal Social Media Sites	2017/2018 reports	12 Monthly Reports on the performance of municipal social media sites.	MMManager Communications and Political Affairs/R 746182,00	Pages developed and reports generated	Improved Communication with External stakeholders	3 Monthly Reports on the performance of municipal social media sites	Target Met			

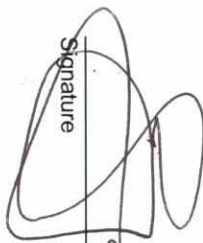
STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To promote interactive communication with customers around service delivery issues	COMMUNICATIONS, MARKETING, CUSTOMER CARE & PUBLIC PARTICIPATION GGPP04	GGPP04-05	Number of Presidential Hotline queries responded to within 7 days	4 Presidential Hotline queries responded to within 7 days in 2017/2018	12 Reports on the number of resolved issues from the Presidential Hotline.	Director Corporate Services/Manager IGR and Stakeholder Communications and Relations/R	Queries resolved	Improved Service Delivery	3 Reports on number of resolved issues from the Presidential Hotline	Target Met			3 monthly reports submitted to Standing Committee and there were no issues reported on the presidential hotline for the period under review.
		GGPP04-06	Report on number of Customer Complaints responded to within 7 days	7 Customer Complaints responded to within 7 days	12 Reports on the number of resolved issues from the Municipal Customer Care Complaints register	Director Corporate Services/Manager IGR and Stakeholder Communications and Relations/R	Queries resolved	Improved Service Delivery	3 Reports on the number of resolved issues from the Municipal Customer Care Complaints register	Target Met			For the month of July, 2 complaints were logged and were closed after being attended to. For the month of August, 2 complaints were opened, one of which was for JGDM (water and sewer) of which an email was sent to them, and the customer gets feedback within 7 day period as per the policy. The other complaint was for community services on refuse removal and customer was given feedback as per policy within 7 days.
To ensure regular interaction with the public through the public participation plan, Imbizos and meetings such as IPPF	COMMUNICATIONS, MARKETING, CUSTOMER CARE & PUBLIC PARTICIPATION GGPP04	GGPP04-07	Number of Mayoral Imbizos held	2 meetings were held in 2017/2018	2 Meetings per ward in 2 quarters	Director Corporate Services/Manager IGR and Stakeholder Relations R11660.00	Informed Communities	Improved Public Participation within the Municipality	N/A				
		GGPP04-08	Number of Integrated public participation forum	4 meetings were held in 2017/2018	4 Meetings	Director Corporate Services Manager IGR and stakeholder Relations/ R 28005.00	Information sharing with CDW and the Municipality	Improved Public Participation within the Municipality	1 Meetings	Target Met			1 Meeting held on 21 August 2018.
		GGPP04-09	Organise the Mayoral Budget Speech	2017/2018 Budget Speech	2018/2019 Mayoral Budget Speech	Director Corporate Services Manager IGR and Stakeholder Relations/Manager Communications and Political Affairs R 0	Speech Delivered	Improved Public Participation within the Municipality	N/A				



STRATEGY	IDP PROGRAMME NUMBER	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE 30 JUNE 2018	ANNUAL TARGET	INPUT	OUTPUT	OUTCOME	QTR 1 TARGET	QTR 1 ACHIEVEMENT	SNAPSHOT ASSESSMENT	REPORTED VARIANCE	MEASURES TAKEN TO IMPROVE PERFORMANCE/ REMEDIAL ACTION / GENERAL COMMENTS
To promote the mainstreaming and upliftment of HIV and AIDS, women and children, youth, people with disabilities and the elderly into municipal Socio-Economic Programmes and Projects	MAINSTREAMING - GGPP05	GGPP05-01	Implementation of the HIV/AIDS Strategy and plan	2017/2018 Implementation Reports	12 Monthly Reports	Director Corporate Services/Manager IGR and Stakeholder Relations R 9837,00	Reports Developed	Improved Mainstreaming of HIV/AIDS related issues	1 Quarterly report on Visit to the Prison, Formation of ward aids forum, capacitation of ward aids forum, conduct senqu youth festival	Target not Met		The Senqu youth festival was not held in the quarter.	Prison visit was held on the 19 September 2018 and Ward Aids Forum was established and inducted in Ward 6 on the 27 September 2018. Attended SALGA Workshop from 30-31 August 2018 on HIV/TB.
		GGPP05-02	Implementation of the SPU Activity Plan	2017/2018 Activity Plan	2 Plans developed and approved by council.4 Reports on the Implementation of the SPU Activity Plan	Director Corporate Services/Manager IGR and Stakeholder Relations/ R228/60,00	Plan Developed and Implemented	Improved Mainstreaming of SPU related issues	1 Plan Developed and Approved, 2. 1 Quarterly Report on the implementation of the SPU plan as approved	Target Met			Local Golden Games and Election Elderly Structure was held Stenkspruit on the 5 September 2018. Establishment of Disability Structure on the 17 September 2018.
		GGPP05-03	Number of SPU Structure meetings held (1 quarterly meeting per structure each quarter) Disabled.	Meeting per structure were held in 2017/2018	3 Meetings Held (1 quarterly meeting per structure)	Director Corporate Services/Manager IGR and Stakeholder Relations/ R228/60,00	4 Meetings event held per structure	Improved Mainstreaming of SPU related issues	1 Meeting/event per Structure	Target Met			1 Elderly Structure formed on the 5 September 2018. 1 Disabled Meeting held on the 17 September 2018. 1 WEE Caucus Meeting held on the 27 July 2018.
		GGPP05-04	4 Local AIDS Council meetings held	Meetings were held in 2017/2018	4 Quarterly Meetings	Director Corporate Services/Manager IGR and Stakeholder Relations R 55383,00	4 Meetings held	Improved Mainstreaming of HIV/AIDS related issues	1 Quarterly Meeting	Target Met			One LAC meeting held on 13 September 2018.
		GGPP05-05	Senqu Mayoral Cup Held	2017/2018 Senqu Mayoral Cup	2018/2019 Senqu Mayoral Cup Held by 31 May 2019	Director Corporate Services/Manager IGR and Stakeholder Relations/ Mayoral Tournament & Youth Festival R371 000	Event Held	Improved Youth Development	N/A				



I, **Mxolisi Maxson Yawa**, the Municipal Manager hereby accept this plan as a basis of monitoring my performance during the 2018/2019 financial year. I accept that the indicators and targets as presented in the performance plan are accurate and that I have been given the opportunity to provide inputs in their development.

  
Signature

26/10/2018  
Date

I, **Cllr. Nomvuyo Mposelwa**, the Mayor of the Senqu Municipality approve this performance plan in terms of the requirements of the Local Government: Municipal Systems Act of 2000 and amendments thereof.

  
Signature

26/10/2018  
Date