

Annexure C1 Model Specifications Template for Goods**Department Name: Corporate Services****Date: 10 August 2018****Procurement Plan Reference Number: XXXX****ONLY FOR OFFICIAL USE / NOT TO BE GIVEN TO THE PUBLIC****Description of Specifications: Legislative Framework Training Course for Councillors**

Senqu Municipality would like to appoint a service provider to deliver the above training course to 34 Councillors. The objective of this course is to equip Councillors with skills that will enable them to fulfil their roles and responsibilities and to drive service excellence within Senqu Municipality. This skills programme should be based on US ID: 255579 and should be pitched at NQF level 5. As this is a course with 8 credits, it is expected that it will be delivered over 80 notional hours and face to face interaction should at least be done over three days. Learners should be assessed in line with the SETA requirements.

Theoretical concepts developed in each module to organizational practice:

Measurement Unit (If Applicable)	Quantity	Actual Specifications	Further Details (If required)	Requirement (Minimum / Maximum / Or Equivalent)	Tick Acknowledgement by Tenderer	
Unit Standard 255579	1	Interpret and analyse the impact of legislative framework on local government.		Minimum		
Measurement Unit (If Applicable)	Quantity	Actual Specifications	Further Details (If required)	Requirement (Minimum / Maximum / Or Equivalent)	Tick Acknowledgement by Tenderer	Total Price (Inclusive of VAT)

Students	34	Group	<p>Training to be done at Senqu Municipality premises in Lady Grey.</p> <p>Tenderer must include traveling and accommodation for the duration of the course.</p> <p>Statements of Results by the relevant SETA is required.</p>	Minimum		
TO BE COMPLETED BY THE TENDERER						
Name and Surname of Tenderer or Authorised Representative declaring their compliance with specifications						
Signature of Tender declaring that He / She complies with all the specifications listed above and below						
This is a compulsory requirement						
<p>The service provider must be must be accredited by a SETA. Training Provider and the relevant SETA to upload learners on the National Learner Record Database. Service provider must demonstrate that programme will be delivered by highly experienced individuals who understand Local Government.</p>						

