



Tenders are hereby invited for the following:

## **SUPPLY AND DELIVERY OF BRUSH CUTTERS 7 DAY NOTICE**

**NOTICE No: 48/2017\_2018**

Completed tender documents must be in a sealed envelope endorsed with the name, "**SUPPLY and delivery of Brush Cutters – NOTICE No:48/2017\_2018**" and must be deposited in the Tender Box at the Senqu Local Municipality Offices, Lady Grey not later than **12:00, Friday 09 March 2018** when tenders will be opened in public.

Enquiries should be addressed to: Miss Unathi Sobudula 051 603 1380

The Senqu Municipality Supply Chain Management Policy as well as the following conditions shall apply:

- Canvassing of municipal staff or councillors will automatically disqualify any tender.
- The tender must be bound with own documents and all SCM documents and tender advertisement.
- The tender must be bound with the tender bidding checklist as the first page of the document with the completed page numbers.
- A current Tender Tax Clearance Certificate (original) must be supplied with the tender or else the tender will not be considered or the Valid SARS Pin number. (Compulsory)
- The Central Supplier Database registration number (Compulsory) All data for example banking details, SARS, BBEEE status and Directorship will be verified on the CSD.
- All prices must include VAT.
- The municipal rates and taxes or municipal charges owed by the preferred bidder and All its directors, to the municipality or municipal entity, or to any other municipality or its entity, must not be in arrears for more than three months. Proof must be submitted in the form of a recent municipal account or letter of good standing from your Municipality.
- If a municipal account is not available, a copy of the lease contract with the confirmation from the Owner of the property that confirms in writing that the rental

is paid up to date or a letter from the Councillor or Headman confirming that the bidder does not pay any rates or taxes.

- The successful bidder will be required to register on the Senqu Municipality data base.
- Prices must be valid for a minimum period of 90 days.
- The tenders will be evaluated on the 80/20 preference points system as prescribed in the PPPFA; these documents will be available on the Senqu Municipality website – [www.senqu.gov.za](http://www.senqu.gov.za)
- Preferential Procurement Regulation 2011 (B-BBEE) principles will apply, whereby a tenderer's submission will be evaluated according to the sum of the Award of Points in respect of the tender value and the status of the enterprise
  - Adjudication criteria are as follows:

- 80 Points for Price
- 20 Points for B-BBEE status level of Contribution

Points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contribution:	Number of Points (80/20 System)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non Compliant Contributor	0

- The Senqu Municipality does not bind itself to accept the lowest or any other bid and reserves the right to accept the whole or part of any bid.
- No emailed or faxed documents will be accepted.
- It is the responsibility of the Tenderer to ensure that tenders sent via courier is placed in the Tender Box at the advertised date and time.
- Submission of an original B-BBEE Verification Certificate or certified copy.
- A trust, consortium or joint venture must obtain and submit a consolidated B-BBEE status Verification Certificate with the tender.
- The tenderer must be a registered Motor/Implement Dealer.
- **A consolidated Tax clearance and bank account will be required if the winning bidder is a joint venture before any payments will be made.**
- The successful tenderer will be requested in certain circumstances to be requested to enter into a Service Level Agreement.
- Bids which are late, incomplete, unsigned will not be accepted including couriered documents
- The following Municipal Bid Documents are compulsory documents and must be included in the tender document:

- Advertisement (This document)
  - Specifications (Terms of reference) (Tick and sign as required)
  - MBD 1(Invitations to bid)
  - MBD 4( Declaration of Interest)
  - MBD 6.1(Preference points claim form)
  - MBD 7.1(Contract form – purchase of goods/works)
  - MBD 8(Declaration of Bidder's past supply chain management practices)
  - MBD 9(Certificate of independent bid determination)
- **Failure to complete all supplementary information and the RETURNABLE SCHEDULES including requested MBD Forms not completed in full and not signed will result in the tender being disqualified.**

All documents are available on the Senqu Municipality website- [www.senqu.gov.za](http://www.senqu.gov.za)

**M. M. Yawa**

**Municipal Manager**  
**23/02/2018**



## Annexure C1 Model Specifications Template for Goods

Department Name: Community Services

Date: 22 March 2018

Procurement Plan Reference Number: XXXX

Description of Specifications: Purchase and Delivery of Brush Cutters per unit price.

Actual Specifications	Measurement Unit (If Applicable)	Requirement (Minimum / Maximum / Or Equivalent)	Price per Unit (Brush Cutter)	Tick Acknowledgement by Tenderer
Displacement	50.2 cm <sup>3</sup> )	Minimum		
Weight	7.6 Kg	Minimum		
Power Output	1.6 kW / 2.2 hp	Minimum		
Fuel Consumption	Petrol 449 g/kWh	Minimum		
Fuel tank volume	1 lit / 33.81 fl oz	Minimum		
Maximum power speed	6500 rpm	Minimum		
Fully adjustable bike handle	Yes	Equivalent		
Heavy Duty brush cutter, with standard shaft - for mowing tough grass, scrub or clearing vegetation	Yes	Equivalent		
Elasto Start system to ensure smooth easy starting	Yes	Equivalent		
Anti-vibration system	Yes	Equivalent		

long life filter system with compensator and self-cleaning effect	Yes	Equivalent		
<b>TO BE COMPLETED BY THE TENDERER</b>			<b>TOTAL PRICE</b>	

- Prices must include vat and transportation to Lady Grey Eastern Cape
- All requirements must be met in order for the Tender Document to be considered.
- The brush cutters will be procured per unit price
- The guarantee must be 12 months
- The service provider must be able to come and practically demonstrate the use of the machinery

**The Tender must comply with the Following conditions or will not be considered:**

- Must meet all specification in order for the tender document to be considered.