



Tenders are hereby invited for the following:

**Contractor for paving and wooden offices in the Senqu
Inventory Store
7 day Notice**

NOTICE No: 47_2017/2018

Completed tender documents must be in a sealed envelope endorsed with the name, **Contractor for paving and wooden offices in the Senqu Inventory Store – NOTICE No: 47_2017/2018** and must be deposited in the Tender Box at the Senqu Local Municipality Offices, Lady Grey not later than **12:00, 2nd March 2018** when tenders will be opened in public.

Enquiries should be addressed to: Mr L Tobben at 051 1461

Compulsory site meeting will be held on 26 February 2018 at **10:00 am** at the Municipal offices in Lady Grey, 19 Murray Street Lady Grey.

Senqu Municipality Supply Chain Management Policy as well as the following conditions shall apply:

- Canvassing of municipal staff or councillors will automatically disqualify any tender.
- The tender must be bound with own documents and all SCM documents and tender advertisement.
- The tender must be bound with the tender bidding checklist as the first page of the document with the completed page numbers.
- A current Tender Tax Clearance Certificate (original) must be supplied with the tender or else the tender will not be considered.
- All prices must include VAT.
- The municipal rates and taxes or municipal charges owed by the preferred bidder or any of its directors, to the municipality or municipal entity, or to any other municipality or its entity, must not be in arrears for more than three months. Proof must be submitted in the form of a recent municipal account or letter of good standing.
- If a municipal account is not available, a copy of the lease contract with the confirmation from the Owner of the property that confirms in writing that the rental is paid up to date.
- The successful bidder will be required to register on the Senqu Municipality data base.

- Prices must be valid for a minimum period of 120 days.
- The tenders will be evaluated on the 80/20 preference points system as prescribed in the PPPFA; these documents will be available on the Senqu Municipality website – www.senqumunicipality.co.za
- Preferential Procurement Regulation 2011 (B-BBEE) principles will apply, whereby a tenderer's submission will be evaluated according to the sum of the Award of Points in respect of the tender value and the status of the enterprise
 - Adjudication criteria are as follows:

- 80 Points for Price
- 20 Points for B-BBEE status level of Contribution

Points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contribution:	Number of Points (80/20 System)
1	20
2	18
3	14
4	10
5	8
6	6
7	4
8	2
Non Compliant Contributor	0

- The Senqu Municipality does not bind itself to accept the lowest or any other bid and reserves the right to accept the whole or part of any bid.
- No emailed or faxed documents will be accepted.
- It is the responsibility of the Tenderer to ensure that tenders sent via courier are placed in the Tender Box at the advertised date and time.
- Submission of an original B-BBEE Verification Certificate or certified copy.
- A trust, consortium or joint venture must obtain and submit a consolidated B-BBEE status Verification Certificate with the tender.
- A trust, consortium or joint venture must obtain and submit a consolidated Tender Tax Clearance Certificate with the tender.
- The successful tenderer will be requested in certain circumstances to be requested to enter into a Service Level Agreement.
- Proof of your Central Data Base registration – all information will be verified on the Central database.
- Bids which are late, incomplete, unsigned will not be accepted including couriered documents
- The following Municipal Bid Documents are compulsory documents and must be included in the tender document:
 - Advertisement (This document)
 - Specifications (Terms of reference)
 - MBD 1 (Invitations to bid) - Please put your price as per quote on the form

- MBD 4(Declaration of Interest)
 - MBD 6.1(Preference points claim form)
 - MBD 8(Declaration of Bidder's past supply chain management practices)
 - MBD 9(Certificate of independent bid determination)
- **Failure to complete all supplementary information and the RETURNABLE SCHEDULES including requested MBD Forms not completed in full and not signed will result in the tender being disqualified.**

All documents are available on the Senqu Municipality website- www.senqu.co.za

M. M. Yawa

Municipal Manager
23/02/2018

Annexure C1 Model Specifications Template for Goods

Department Name: Finance

Date: 22 February 2018

Procurement Plan Reference Number: 47/2017-2018

Description of Specifications: Building of Racks and Offices with outside paving for Inventory Store.

DESCRIPTION OF THE WORKS

Measurement Unit (If Applicable)	Quantity	Actual Specifications	Further Details (If required)	Requirement (Minimum / Maximum / Or Equivalent)	Tick Acknowledgement by Consultant	Price include VAT
Units	3	Office	Three Offices to be build inside the Inventory Store. Must also be painted white interior washable paint? Must also apply an under coat. Specification of three Offices mentioned below. To be build and installed at the dedicated store.	Equivalent		
Square meters	50	Paving	Specification of Paving mentioned below. To be layer in front the dedicated store.	Equivalent		
Total Price VAT Included						
TO BE COMPLETED BY THE TENDERER						
Name and Surname of Tenderer or Authorised Representative declaring their compliance with specifications						
Signature of Tender declaring that He / She complies with all the specifications listed above and below						

ce Size:

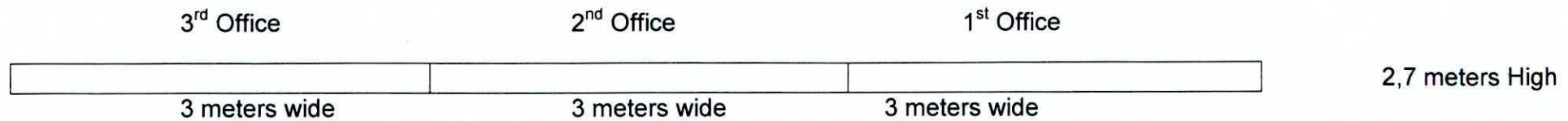
Width = 3 meters

Offi
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Length = 3.6 meters

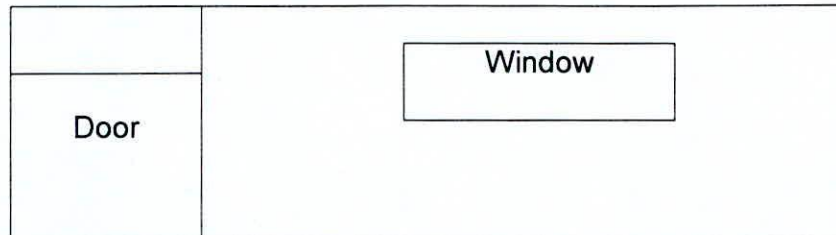
Height = 2,7 meters

Three Offices next to each other.



1st Office.

Must have one window and one door

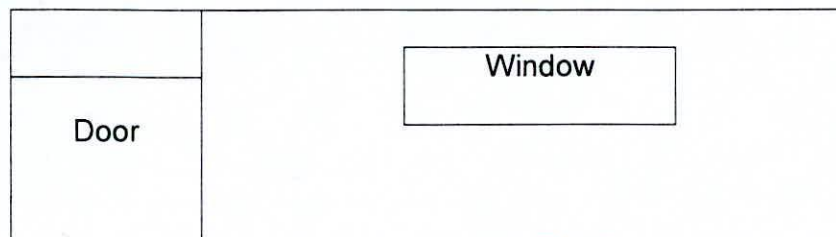


Standard Door Frame.

Window size: 600 mm wide by 800 mm high with wooden frame

2nd Office.

Must have one window and one door



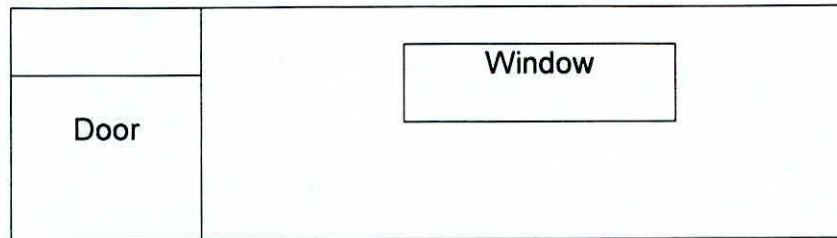
Standard Door Frame.

Window size: 600 mm wide by 800 mm high with wooden frame

3rd Office.

Must have two windows and one door

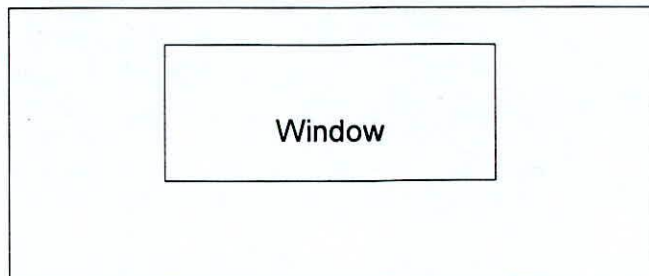
Front View



Standard Door Frame.

Window size: 600 mm wide by 800 mm high with wooden frame

Side View



Window size: 1000 mm wide by 800mm high with wooden frame

Office Electrification requirements:

Each office must have two double Plugs with one light supported by a light switch.

Distribution board must also fitted in one Office which then will supply all three Offices Plugs and Lights.

Distribution board must consist of an Earth leakage unit 63amp with three 20amp circuit breakers supplying the Plugs and one 10amp circuit breaker supplying all three lights.

Wiring of the plug circuits and the lights is compulsory by Contractor with an Electrical Compliance Certificate. (COC)

Material to be used to build the offices:

For the construction of the offices use 100mm by 100mm wooden frames.

For the covering purpose use 2,7m by 1,8m by 16mm Supa Wood panels

Panels must be screwed together with wooden screws and Frame must be paneled both sides.

Framework must be 50mm by 76mm SABS Per lines in order to secure firmness of the structure.

Roof must also be closed inside and outside.

Paving

Floor size of Paving is 50 mm²

Specifications:

Segmented paving blocks required.

Must be interlock paving blocks.

Concrete block paving (35mPa, type SA 80mm high) works include the cut of the pavers to fit edge restraints.

Paving color must be grey.

Provision and spray of approved herbicide and ant poison.

Removal of small trees and permission must be obtained from Senqu Municipal Tourism Department.

To obtain information if the trees is indigent or protected. In this case Paving must be made around the indigent or protected threes if it is the case.

Clear and grub for preparation of top layer.

Rip and compact of the top soil layer before the laying of the paving blocks.

Note:

Delivered at Lady Grey Inventory Store.

12 Month guarantee require on all work done with construction there off.

Compulsory site meeting to be attended at Senqu Municipal office on advertised date.