



Tenders are hereby invited for the following:

PROFESSIONAL ENVIRONMENTAL CONSULTANT APPOINTMENT

NOTICE No: 121/2017-2018

Completed tender documents must be in a sealed envelope endorsed with the name: **"PROFESSIONAL ENVIRONMENTAL CONSULTANT APPOINTMENT Ward 10 – NOTICE No: 121/2017-2018"** and must be deposited in the Tender Box at the Senqu Local Municipality Offices, Lady Grey not later than **12:00, Wednesday 4th October 2017** when tenders will be opened in public.

The eligible PROFESSIONAL ENVIRONMENTAL CONSULTANT APPOINTMENT will be appointed to act as Principal Agent with a design team consisting of an Land Surveyor, Engineer and project manager. The Consultant will be registered with the relevant institution.

Enquiries should be addressed to: Mr Neo Nkopane at 051 603 1450

Compulsory site meeting will be held on **Thursday, 28th September 2017 at 10:00 am** at the Municipal offices in Lady Grey, 19 Murray Street Lady Grey.

Senqu Municipality Supply Chain Management Policy as well as the following conditions shall apply:

- Canvassing of municipal staff or councillors will automatically disqualify any tender.
- The tender must be bound with own documents and all SCM documents and tender advertisement.
- The tender must be bound with the tender bidding checklist as the first page of the document with the completed page numbers.
- A current Tender Tax Clearance Certificate (original) must be supplied with the tender or else the tender will not be considered.
- All prices must include VAT.
- The municipal rates and taxes or municipal charges owed by the preferred bidder or any of its directors, to the municipality or municipal entity, or to any other municipality or its entity, must not be in arrears for more than three months. Proof must be submitted in the form of a recent municipal account or letter of good standing.

- If a municipal account is not available, a copy of the lease contract with the confirmation from the Owner of the property that confirms in writing that the rental is paid up to date.
- The successful bidder will be required to register on the Senqu Municipality data base.
- Prices must be valid for a minimum period of 120 days.
- The tenders will be evaluated on the 80/20 preference points system as prescribed in the PPPFA; these documents will be available on the Senqu Municipality website – www.senqumunicipality.co.za
- Preferential Procurement Regulation 2017 (B-BBEE) principles will apply, whereby a tenderer's submission will be evaluated according to the sum of the Award of Points in respect of the tender value and the status of the enterprise
 - Adjudication criteria are as follows:
 - 80 Points for Price
 - 20 Points for B-BBEE status level of Contribution

Points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contribution:	Number of Points (80/20 System)
1	20
2	18
3	14
4	10
5	8
6	6
7	4
8	2
Non Compliant Contributor	0

- The Senqu Municipality does not bind itself to accept the lowest or any other bid and reserves the right to accept the whole or part of any bid.
- No emailed or faxed documents will be accepted.
- It is the responsibility of the Tenderer to ensure that tenders sent via courier is placed in the Tender Box at the advertised date and time.
- Submission of an original B-BBEE Verification Certificate or certified copy.
- A trust, consortium or joint venture must obtain and submit a consolidated B-BBEE status Verification Certificate with the tender.
- A trust, consortium or joint venture must obtain and submit a consolidated Tender Tax Clearance Certificate with the tender.
- The successful tenderer will be requested in certain circumstances to be requested to enter into a Service Level Agreement.
- Bids which are late, incomplete, unsigned will not be accepted including couriered documents
- The following Municipal Bid Documents are compulsory documents and must be included in the tender document:

- Advertisement (This document)
 - Specifications (Terms of reference)
 - MBD 1 (Invitations to bid)
 - MBD 3.1 (Pricing schedule)
 - MBD 4 (Declaration of Interest)
 - MBD 6.1 (Preference points claim form)
 - MBD 7.1 (Contract form – purchase of goods/works)
 - MBD 8 (Declaration of Bidder's past supply chain management practices)
 - MBD 9 (Certificate of independent bid determination)
- **Failure to complete all supplementary information and the RETURNABLE SCHEDULES including requested MBD Forms not completed in full and not signed will result in the tender being disqualified.**

All documents are available on the Senqu Municipality website- www.senqu.co.za

M. M. Yawa

Municipal Manager
22/09/2017



PROFESSIONAL ENVIRONMENTAL CONSULTANT APPOINTMENT

7 DAY NOTICE BOARD TENDER

SPECIFICATIONS

12 September 2017

Background:

The Senqu Municipality intends to submit an Action Plan to the Department of Environmental Affairs regarding the compliance and closure of the existing Solid Waste Site in Sterkspruit and requires the services of a Professional Registered Environmental Consultant in order to achieve compliance.

Objective

To initiate an Action Plan and present it to the department in order to comply with the conditions of the existing closure permit for the Sterkspruit Solid Waste Site and apply for a 24 month extension thereof until the new Solid Waste Site has been constructed and usable in order for closure to take place on the current site. The purpose of the exercise is to ensure compliance in terms of relative legislation (NEMA & NEMWA and regulations, in conjunction with the current Closure Permit requirements).

Brief

The following work will be required to be performed by the successful appointed tenderer:

- Obtain background information
- Site inspection of existing Solid Waste Site
- Draft a list of the required compliance requirements
- Do an estimate on cost and timeline of ensuring compliance and provide the relevant solutions and advice.
- Include a list of plant, equipment and other resources in order to achieve compliance, with an implementation strategy, in order to prevent any possible Compliance Notice being issued.
- Draw up a proposed practical Action Plan, taking all risks, challenges, time frames, costs, technical aspects and proposals into consideration, and present this to the Department of Environmental Affairs on behalf of the municipality.
- Apply for a 24 month extension on the existing closure permit to allow for time for the construction of a new Solid Waste Site.

- Draw up an effective Operational Manual for the existing Solid Waste Site in order to ensure ongoing compliance.
- To deal with any other matters that may be raised regarding the existing Sterkspruit Solid Waste Site.
- A close out report will be required.

Qualification Criteria:

- Pr Sci.Nat with Master's Degree / BSc degree in Environmental Science or equivalent
- Min 8 years of experience in Environmental Consulting
- Previous experience in Solid Waste Disposal Management
- Prove knowledge of the relevant legislation.
- Must be registered to a professional body in terms of the National Qualifications Framework Act, Act 67 of 2008.
- Must be registered on the National Treasury data base as a service provider

Type of Contract:

- Price: Professional Services Contract: Lump Sum: Milestone Payment (will be finalised with the successful tenderer)
- Evaluation: Price and BBBEE (80/20)

Expected timeframe for completion:

30 Calendar days

Other

- Price must be for the full brief as described above
- Price must include VAT
- No escalation will be allowed on the price submitted
- The SCM Policy of the municipality will apply
- A Service Level Agreement will be compulsory