



Tenders are hereby invited for the following:

**STRUCTURAL ENGINEER: DESIGN FOR RENOVATION,
DOCUMENTATION AND SITE SUPERVISION FOR THE RENOVATION
OF BARKLY EAST TOWN HALL & OFFICES**

NOTICE No: 67/2017

All suitable and competent, registered Structural Engineers are hereby invited to tender for the **STRUCTURAL ENGINEER: DESIGN, DOCUMENTATION AND SITE SUPERVISION FOR THE RENOVATION OF BARKLY EAST TOWN HALL & OFFICES.**

The eligible Structural Engineer will be appointed to act as Principal Agent with a design team consisting of an architect, quantity surveyor, heritage professional body and building project manager. The Structural Engineer will be registered with ECSA and the company with CESA.

A compulsory clarification meeting will take place on **09 June 2017** and in the case of a JV, representatives of both companies must be present. Tenderers are required to meet the Municipal Representatives at **10h00** at the **Senqu Municipal Offices, 19 Murray Street, Lady Grey**, after which the actual site inspection will take place.

Queries relating to the document may be addressed to:
Mr Neo Nkopane (PMU Manager) (051) 603 1450/1451.

Sealed tenders clearly marked: **“CONTRACT NO 67/2017: STRUCTURAL ENGINEER: DESIGN, DOCUMENTATION AND SITE SUPERVISION FOR THE RENOVATION OF BARKLY EAST & OFFICES.”** must be placed in the tender box at the office of Senqu Municipality in Lady Grey and postal delivery, where the onus is on the tenderer to ensure that the tender document is placed in the tender box, is to reach Senqu Municipality, PO Box 18, Lady Grey, 9755, by no later than **12h00 on 23 June 2017**, after which the tenders will be opened in public. Telegraphic, telephonic, telex, couriered, facsimile, e-mail, late and incomplete tenders will not be considered.

The Senqu Municipality Supply Chain Management Policy as well as the following conditions shall apply:

- Canvassing of municipal staff or councillors will automatically disqualify any tender.
- The tender must be bound and include own documents and all SCM documents and the tender advertisement.
- A current Tax Clearance Certificate (original) or Tax Compliance Status (TCS) Pin must be supplied with the tender or the tender will not be considered and in case of a JV, a Tax Clearance Certificate (original) or Tax Compliance Status (TCS) Pins for both companies must be submitted.
- Central Supplier Database (CSD) registration number to be provided.
- All prices must include VAT.

- The municipal rates and taxes or municipal charges owed by the preferred bidder or any of its directors, to the municipality or municipal entity, or to any other municipality or its entity, must not be in arrears for more than three months. Proof must be submitted in the form of a recent municipal account or letter of good standing from the local municipality. If a municipal account is not available, a copy of the lease contract with a confirmation letter from the owner of the property that confirms in writing that the rental is paid up to date, or a letter from the Councillor of Headman in your village which states that the Tenderer does not pay rates and taxes and must indicate Tenderers name, ID no and address. Documentation for both companies is required, in case of a JV.
- Proof of registration with the CIDB must accompany the completed tender document, or the tender will not be considered. In case of a JV, proof of registrations with the CIDB for both companies must be submitted.
- The successful bidder will be required to register on the Senqu Municipality data base.
- Prices must be valid for a minimum period of 120 days.
- The procedure for the evaluation will be in one stage and will be the price and preference point system.
- The tenders will be evaluated on the 80/20 preference points system as prescribed in the PPPFA; these documents will be available on the Senqu Municipality website – www.sengumunicipality.co.za
- Preferential Procurement Regulation 2017 (B-BBEE) principles will apply, whereby a qualified tenderer's submission will be evaluated according to the sum of the Award of Points in respect of the tender value and the status of the enterprise
 - ❑ Adjudication criteria are as follows:
 - ❑ 80 Points for Price
 - ❑ 20 Points for B-BBEE status level of Contribution

Points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- The Senqu Municipality does not bind itself to accept the lowest or any other bid and reserves the right to accept the whole or part of any bid.
- No emailed or faxed documents will be accepted.

- It is the responsibility of the Tenderer to ensure that tenders sent via courier is placed in the Tender Box before the advertised closing date and time.
- An original B-BBEE Verification Certificate or certified copy must be submitted with the bid, and in case of a consortium or joint venture, a consolidated B-BBEE Verification Certificate must be submitted.
- A consolidated bank account will be required if the winning bidder is a consortium or joint venture before any payments will be made.
- The successful tenderer will be requested in certain circumstances to enter into a Service Level Agreement.
- Bids which are late, incomplete and unsigned will not be accepted including couriered documents
- The following Municipal Bid Documents are compulsory documents and must be included in the tender document:
 - Advertisement (This document)
 - Specifications (Terms of reference)
 - MBD 1 (Compulsory)
 - MBD 4 (Compulsory for all shareholders and or directors.)
 - MBD 6.1 (Compulsory)
 - MBD 8 (Compulsory)
 - MBD 9 (Compulsory)
- Failure to complete all supplementary information and the RETURNABLE SCHEDULES including requested **MBD Forms not completed in full and signed** will result in the tender being disqualified.
- The municipality reserves the right to request minor documents from responsive bidders which will not have an impact on the final award of the tender.

All the compulsory documents are available on the Senqu Municipality website.

M. M. Yawa

Municipal Manager
02/06/2017