



ADVERTISEMENT

**SENIOR INTERNAL AUDITOR
NOTICE NO.91/ 2018
TASK GRADE 12 OF A CATEGORY 2 LOCAL AUTHORITY
REMUNERATION: R259 886.00 – R337 435.00 PER ANNUM**

Applications are invited from all suitable qualified for the above-mentioned permanent position.

REQUIREMENTS:

- Grade 12, Relevant National Diploma in Internal Auditing / Accounting with Auditing or relevant qualification;
- Minimum 3 years Internal Audit experience.
- Experience in the public-sector administration is an advantage.
- Computer literacy
- Sound working knowledge of the quality control frameworks relevant to audit engagements in order to ensure that audits are performed efficiently and in accordance with the requirements of the IIA's International Professional Practices Framework (IPPF).
- Ability to maintain personal performance and effectiveness in changing and ambiguous environments.
- Required to handle extremely confidential information
- An incumbent must have done an audit engagement from planning, execution and reporting phases.
- An incumbent must be a team player and must possess time management skills
- Code B Driver's License will be an added advantage.

KEY PERFORMANCE AREAS

- Assisting the Chief Audit Executive to provide professional and technical audit advice and guidance to Directorates on financial/non-financial audit and control matters.
- Planning, conducting and reporting on audit engagements as per the annual internal audit plan approved by the Audit Committee.
- Maintaining up-to-date competencies required for effective internal audit delivery and utilizing all relevant learning opportunities.
- Analyzing own strengths and weaknesses, recognising own limitations and seeking advice and support where required
- Exercising professional due care, maintaining independence and objectivity; upholding and promoting the IIA's Code of Ethics and taking public interest into consideration when deciding on a course of action.
- Filing all documents relating to audits according to the standards for the Professional Practice of Internal Auditing.
- Assisting with the preparation of quarterly reporting to the Audit Committee on all activities conducted.

Benefits: Medical Aid, Pension, Housing Subsidy and 13th Cheque.

Any individual wishes to apply must submit Senqu Municipality Application Form, his/her Curriculum Vitae and attach his/her ID copy as well as certified copies of qualifications to the under mentioned address not later than Friday, 1 June 2018 at 12 noon.

NB no late or E-mailed and faxed applications will be considered

This council subscribes to the policies of affirmative action and employment equity plan, if you do not hear from us within thirty (30) days after the closing date please consider your application unsuccessful. Further note this council reserve a right not to appoint. Applications to be sent to or handed in at the address below:

Senqu Local Municipality
Private Bag X03
Lady Grey
9755

All enquiries regarding the advert can be directed to the Manager: HR and LR, Ms. Z. Koyana at 051 – 603 2313 during working hours.

MUNICIPAL MANAGER
FILE NO: 4/3/2/1/1
14/05/2018