

**BID FOR THE APPOINTMENT OF A SUITABLE SERVICE PROVIDER
TO INSTALL, MAINTAIN AND MONITOR THE ALARM SYSTEM FOR SENQU LOCAL MUNICIPALITY
PROPERTIES FOR A PERIOD OF 3 YEARS (36 MONTHS)**

1. PURPOSE

The purpose of this bid is the appointment of a suitable and accredited service provider to install (when necessary), maintain and monitor the alarm systems of properties belonging to Senqu Local Municipality for a period of 3 years (36 months).

2. BACKGROUND AND OBJECTIVE

Senqu Local Municipality has a responsibility to manage, maintain and safeguard its assets. Currently the municipality has PARADOX security alarm systems and a BOSCH fire alarm system. Installations, monitoring and maintenance must be compatible with the current systems to ensure that this service is delivered in an efficient and cost effective manner.

3. COMPANY AND GENERAL REQUIREMENTS:

The successful bidder must meet the following minimum requirements:

- Must have at least three (3) years' experience in installation of electronic security monitoring and detection systems (attach contactable references).
- Must be registered with PSIRA (attach a PSIRA certificate that is not older than 1 year).
- Must have an office or set-up a satellite office within 100 km from the Senqu Municipality Main building in Lady Grey.
- Must provide a 24 hour monitoring service as per site requirements.
- Will be subjected to security screening. Staff may also be subject to screening.
- Must establish communication linkage with the police.
- Will be required to work closely with the Security Company/Guards that are on the Senqu premises at all hours. Radios for communication between the Tendering company and Security Guards on premises must be supplied and maintained by Tendering Company and remains the maintenance responsibility and property of the tendering company.
- Must have response personnel who could drive to any Senqu site at any time of the day or night when required.
- Must have qualified service staff to install and maintain the security alarm systems in a manner that reduces or eliminates false alarms.
- Products or equipment to be installed and used at the municipal properties must be South African Intruder Detection Services Association (SAIDSA) compliant.



Total		100	
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4. SCOPE OF WORK AND KEY DELIVERABLES

This section forms an integral part of the services specifications. The purpose of this section is to provide prospective bidders with more information on the nature and extent of the contract for tender purposes. It is not the intention of this section to provide a full description of all tasks, functions and requirements and any omissions or ambiguities in this section shall not relieve the successful bidder of any of his/her obligations under the contract. Where minimum requirements are expressly specified in this section, such requirements shall however be binding to the successful bidder. The successful bidder shall provide Senqu Municipality with monitored and maintained security alarm systems as well as monitored fire system/systems.

The successful bidder is expected to render the following services:

- Monitoring the Security alarm systems and the Fire alarm system/systems 24/7, including weekends and public holidays for a period of three (3) years.
- Monitoring the Multi Point Guard checks done by on site Security Guards.
- Setting all existing alarms to silent alarm mode only (no sirens). Silent alarms must notify the control room of the tendering company as well as the Security Guards on the premises and any other person or organisation that the Municipality may require to be notified.
- Identifying faulty Security alarm equipment and Fire alarm equipment and informing the Municipality through the Manager in charge of Security services. A written instruction needs to be made out before any repairs take place.
- Replacing faulty Security alarm equipment and installing new alarm systems as and when required, as per the standard specifications of the Municipality contained in Section 11, Table 2.
 - New and replacement equipment costs will correspond with prices quoted in Section 11, Table 2.
 - Repairs and Maintenance will be at the Normal Priority rate per hour as per Section 12, Table 3.
 - Travelling cost will be calculated on the vehicle type and engine capacity as well as the applicable distance as specified in Section 13, Table 4 and calculated at the applicable AA Rates.
 - New installations must take place within 10 working days of receipt of a written Order.
 - Repairs must take place within 5 working days of a written Order.
- Responding to alarms within one (1) minute after the alarm goes off. Responding means contacting the Security Guards on the premises with constant follow up through a radio. This must be followed up within five (5) minutes to ensure that some action has been taken.
- Responding within 15 minutes of an alarm being set off by driving to the site in a case where:
 - The alarm has been set off and the Security Guards on the premises cannot be contacted or where, for any reason the Guards on the premises are not able to respond;
 - Where the Security Guards on the premises have missed a Multi Point Guard check and cannot be contacted;
 - Where the Security Guards on the premises indicate that assistance is required.

Note 1: The South African Police Services must be called when intrusion is suspected. The tendering company is not expected to supply Armed Response.

Note 2: Fire alarms - This specification only includes the monitoring of Fire Alarms and identification of faulty Fire alarm equipment and not the maintenance of faulty Fire alarm equipment or new Fire alarm installations.

The alarm systems to be monitored shall be provided but not limited to the following municipal buildings:

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- **Lady Grey:-** Municipal main building offices (old and new building), Technical Services building, Old Age building, Power Station (workshop), Mayoral Residence, Municipal Managers' Residence, landfill sites, fleet bay and community halls.
- **Sterkspruit:** - Multi Purpose Community Center (MPCC), Sterkspruit Municipal Offices, Municipal Stores, Workshops buildings and community halls.
- **Barkly East:** - Municipal Finance Office, Traffic Department, landfill sites and community halls.
- **Rossouw:** - Depots, stores and community halls.
- **Rhodes:** - Depots, stores and community halls.
- **Herschel:** - Depots, stores and community halls.

5. CONDITIONS OF THE BID

MINIMUM SPECIFICATION

Below is a list of products or services required and their specifications. Please note that these are only minimum specification;

- New installations and replacements of faulty Security alarm equipment – See section 11, Specifications of Equipment.
- Monitoring of the current Security Alarm Systems and Fire Alarm Systems and new installations of Security Alarm systems which will include but will not be limited to:
 - Providing a fully equipped and furnished security control center fitted or provided with a monitored screen and other necessary equipment to assist with the effective functioning of the alarm system.
 - Ensuring that the security control centre has contact with Security Guards on all Senqu sites.
- Ensuring that the control center shall be manned at all times unless otherwise agreed with the municipality.
 - Detecting occurrence of fire and illegal or unauthorized entry into the building.
 - Responding appropriately and within the prescribed one (1) minute after the alarm has been set off or within the prescribed five (5) minutes if there is no response from the security guards on site.
 - Submit a written incident report on all occurrences as and when they occur.

6. MANPOWER REQUIREMENTS

This shall be determined by the needs of the municipality. However, qualified and accredited alarm system technicians will be required. All bidders are required to provide the municipality with the copies of CVs, certificates and accreditation documents for all the technicians.

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7. SERVICE REPORTING

The service provider is to provide the municipality with a monthly written report that provides detailed information required by the municipality to assess the quality of the services provided and to determine the payment due for the services rendered. The report is to be provided by the service provider within five (5) working days of the end of the month to which the report relates.

The minimum details required for inclusion in the monthly report are:

- An overview of the key points from the monthly report.
- Details of performance against or as per what was agreed upon on the Service Level Agreement.
- Performance reports are submitted with every invoice and must be completed by both the Municipality and the Service Provider.
- Explanation of the reasons for any failure to achieve target performance levels together with description of any steps being taken to avoid any similar challenges or problems from recurring.
- A summary of capacity, fault, performance or any other relevant threats, together with recommendations for remedial actions so as to maintain or improve the service levels.
- Details of any proposed plans to enhance or maintain the way in which the service disruptions will be minimized.
- Report in detail on the monitoring of Multi Point Guard checks of Security Guards.

8. EVALUATION CRITERIA

This bid will be evaluated in two (2) phases as follows:

Phase One: Compliance, responsiveness to the bid rules and conditions as outlined in the advert and evaluation for eligibility.

Phase Two: Bidders passing the stage above will thereafter be evaluated for pricing and PPPFA as outlined in the advert.

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9. ELIGIBILITY CRITERIA – It is compulsory to complete Table 1.

For eligibility, the following criteria will be applicable and the maximum value of each criterion is indicated as below. Only bidders who meet the minimum points of 80 will be evaluated further.

Table 1

CRITERIA	SUB CRITERIA	MAX POINTS	SCORE
Overall companies experience (provide proven record with list of contactable references)	Overall companies experience in installation of alarm systems and monitoring thereof. 3 years and more = 30 2 years = 20 1 year and less = 0	30	
Local Economic Development – operational office. (as part of the Municipality's risk analysis the Municipality reserves the right to verify the operational office of the service provider)	Operational Office : Office within the Senqu jurisdiction = 30 Office outside of the Senqu jurisdiction but within the Joe Gqabi District = 20 Office outside of the district but within the Eastern Cape = 10	30	
Qualification of personnel - Technician	C1 = 20 Not in possession of a C1 = 0	20	
Registration with PRISA (provide proof that confirms the company to be in good standing, with a certified and dated copy of the original copy)	Proof supplied = 20 No proof supplied = 0	20	
Total		100	

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10. PRICING

- Bidders are required to submit a pricing schedule that is aligned to section 15 – Cost comparison totals.
- For replacements and new installations pricing should be provided per item as quoted in Section 11, Table 2.
- Call-out costs for Repairs, Maintenance and installations will be calculated on the Normal priority rate per hour as per Section 12 Table 3.
- Call-outs costs for Emergencies will be calculated on the High priority rate per hour as per Section 12, Table 3.
- Travelling costs will not exceed AA rates and will be calculated as per Section 13, Table 4.
- Professional Fees for office expenses, alarm monitoring and reporting will be calculated as per Section 14, Table 5.
- Other costs that we may have overlooked as per Section 15, Table 6.
- Bidders must also note that the Municipality will not be held responsible for any additional costs should the bidder fail to include sufficient costs in its original submitted bid.
- All the above pricing must be presented separately for years 1, 2 and 3 and completed in the tables provided for the purpose.

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11. SPECIFICATIONS OF EQUIPMENT – It is compulsory to complete Table 2.

Equipment complying with the following specifications must be used for replacement of faulty equipment and for new installations (all new installations must be wireless).

Please tick to acknowledge compliance with the specifications and complete the prices. Note that the amounts quoted must include VAT, be fixed and must hold firm for the 3 year period of the contract. **Please keep in mind that the VAT % is changing as from 1 April 2018.**

Table 2

Please note: If you do not tick all of these boxes, your tender will not be accepted.

If your specification deviates slightly, please tick and make a note in order for the deviation to be considered for acceptance.

Quantity	Actual Specifications	Further Details (If required)	Requirement (Minimum / Maximum / Or Equivalent)	Tick Acknowledgment by Tenderer	Price (Inc Vat) Year 1	Price (Inc Vat) Year 2	Price (Inc Vat) Year 3
1 X	Motion Sensor Outdoor – Wireless				Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
	<ul style="list-style-type: none"> Dual side anti-masking detection – Active IR detection, fast 20 seconds detection designed for outdoor detecting sprayed liquids and blocking items up to 25 cm (10 in.) 		Equivalent	Please Tick	R	R	R
	<ul style="list-style-type: none"> Pet Immunity capability, up to 40kg 		Equivalent	Please Tick			
	<ul style="list-style-type: none"> 4 dual element sensors arrangement 		Equivalent	Please Tick			
	<ul style="list-style-type: none"> High efficiency long focal point Low Diffusion lens 		Minimum	Please Tick			
	<ul style="list-style-type: none"> Combination optics – mirror and Fresnel Lens for optimal sharp detection (12m on both sides) 		Equivalent	Please Tick			
	<ul style="list-style-type: none"> Wireless frequency selection supporting two internally selectable frequencies (433/868Mhz) 		Equivalent	Please Tick			
	<ul style="list-style-type: none"> Single or Dual operation modes 		Equivalent	Please Tick			
	<ul style="list-style-type: none"> Optical and digital range adjustments 		Equivalent	Please Tick			

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	<ul style="list-style-type: none"> Dual LED and buzzer indicators 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Adjustable Beams (Vertical & Horizontal) 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> 3yr Battery Life 	Minimum	Please Tick			
	<ul style="list-style-type: none"> Box and Wall Tamper Detection 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Rain/Snow Resistant 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Wall-mount, with built-in level tool 	Equivalent	Please Tick			
1 X	Motion Sensor Indoor – Wireless			Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
	<ul style="list-style-type: none"> Dual rectangular element 	Equivalent	Please Tick	R	R	R
	<ul style="list-style-type: none"> Coverage 88.5° - 11m x 11m; Center beams: 15m 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Pet Immunity 18kg 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> RF Frequency 433 or 868 MHz 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Lens 2nd generation Fresnel lens, low diffusion segments 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Walk Speed 0.2m to 3.5m/s 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Battery Life 3 x 1.5vDC “AAA” alkaline batteries; 2 years 	Minimum	Please Tick			
	<ul style="list-style-type: none"> Transmitter Range 35m-70m 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> RF Immunity EN 50130-4: 10V/m 80MHz to 2.7GHz 	Equivalent	Please Tick			
1 X	Wireless Door Sensor			Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
	<ul style="list-style-type: none"> Frequency 433 or 868 MHz 	Equivalent	Please Tick	R	R	R
	<ul style="list-style-type: none"> Battery Life 3 years* 	Minimum	Please Tick			
	<ul style="list-style-type: none"> Wireless Range 20-40m 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Anti-Tamper Switch Cover Opening 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Door/window 	Equivalent	Please Tick			
1 X	Alarm Keypad			Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
	<ul style="list-style-type: none"> Supports StayD Mode 	Equivalent	Please Tick	R	R	R
	<ul style="list-style-type: none"> 32-zone LED display 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Separate Arm, Sleep, Stay and Off LEDs per 	Equivalent	Please Tick			

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	partition					
	<ul style="list-style-type: none"> In-field firmware upgrade via 307USB and WinLoad 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> 1 keypad zone input 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Independently set chime zones 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> 7 one-touch action buttons 	Minimum	Please Tick			
	<ul style="list-style-type: none"> 3 keypad-activated panic alarms 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Adjustable backlight 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Connects to 4-wire communication bus 	Equivalent	Please Tick			
1 X	Wireless Remote			Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
	<ul style="list-style-type: none"> Performs six different actions such as arming and disarming your system, enabling and disabling PGMs and providing system status 	Minimum	Please Tick	R	R	R
	<ul style="list-style-type: none"> Secured encrypted disarm function 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Action instant confirmation 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> System status display 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Provides system status memory 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Displays system status using visual (LED) and auditor feedback 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Supports StayD 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Available in 433 MHz or 868 MHz 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Water resistant 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Easily replaceable long-life lithium battery that lasts for years with normal operation use 	Equivalent	Please Tick			
1 X	Door Locks			Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
	<ul style="list-style-type: none"> Force : 500KG, 	Minimum	Please Tick	R	R	R
	<ul style="list-style-type: none"> Voltage : 12/24VDC ± 10%, 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Power Con : 420MA/12V, 210MA 24V 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Delay : 0/3/6/9 Sec, 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Designed For : Wood/Metal/Glass/Fire Doors, 	Equivalent	Please Tick			
	<ul style="list-style-type: none"> Weight : between 3.5 and 4.5KG, 	Equivalent	Please Tick			

	• Reverse Polarity Protection, LED : Green / Red	Equivalent	Please Tick			
1 X	<u>Silent Siren with GPRS Comms</u>	Equivalent	Please Tick	Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
				R	R	R
1 X	<u>Emergency Door Release</u>	Equivalent	Please Tick	Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
1 X	<u>Control Panel</u>			Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
	Maximum Zones 192	Equivalent	Please Tick	R	R	R
	On-board Zones 8	Equivalent	Please Tick			
	Partitions 8	Equivalent	Please Tick			
	User Codes 999	Equivalent	Please Tick			
	Multibus	Equivalent	Please Tick			
	Sleep Arming	Equivalent	Please Tick			
	Panel In-field Firmware Upgradable	Equivalent	Please Tick			
	Access Control (Doors) 32 Access Levels / Schedules 16 / 32	Equivalent	Please Tick			
	Events Buffered 2048	Equivalent	Please Tick			
	PGMs 250 (5 on-board) PGM +/- Trigger 3 Virtual Zones	Equivalent	Please Tick			
	Supports IP/GPRS/GSM Communication	Equivalent	Please Tick			
	Plug-in Voice Module	Equivalent	Please Tick			
	Internet Module & Software	Equivalent	Please Tick			
	Listen-in Capabilities	Equivalent	Please Tick			
	Auto arming function	Equivalent	Please Tick			
	Arming on no movement detection	Equivalent	Please Tick			
	RF Jamming detection	Equivalent	Please Tick			
	Dual Control room reporting	Equivalent	Please Tick			
	App based system control and function for mobile phones	Equivalent	Please Tick			
	AC Power 16 Vac, 20 / 40 VA, 50 - 60 Hz	Equivalent	Please Tick			
	Battery 12 Vdc, 7 Ah minimum	Equivalent	Please Tick			
	Auxiliary Power 11.4 to 12.5 Vdc, 200 mA maximum, fuseless shutdown at 1.14A	Equivalent	Please Tick			
	Bell Output 11.4 to 12 Vdc, 1A maximum, fuseless shutdown @ 3A	Equivalent	Please Tick			

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	PGM Output PGM1 to PGM4 100 mA solid-state relays with +/- trigger, PGM5 Form C relay output rated at 5A / 28 Vdc N.O. / N.C	Equivalent	Please Tick			
	Tamper triggered Metal Housing	Equivalent	Please Tick			
1 X	Multi Point Guard Monitoring Unit			Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
	Real-time monitoring. Events to be monitored live in control room	Equivalent	Please Tick	R	R	R
	Supports up to 20 guards and 20 supervisors	Minimum	Please Tick			
	Supervisor configurable patrol parameters	Equivalent	Please Tick			
	Reporting via VHF or GSM	Equivalent	Please Tick			
	On-board 433 Mhz remote control receiver	Equivalent	Please Tick			
	Event buffer download via serial port	Equivalent	Please Tick			
	Event printing	Equivalent	Please Tick			
	Internal charger and battery backup	Equivalent	Please Tick			
	Tamper-proof housing	Equivalent	Please Tick			
	230V AC	Equivalent	Please Tick			
	Standby Battery for period of 24 hour AC loss	Equivalent	Please Tick			
	Programmable Features					
	Patrol configuration	Equivalent	Please Tick			
	- Patrol duration	Equivalent	Please Tick			
	- Patrol intervals	Equivalent	Please Tick			
	- Patrol route	Equivalent	Please Tick			
	- Patrol rest time	Equivalent	Please Tick			
	- Shift intervals	Equivalent	Please Tick			
	- Lead and grace time	Equivalent	Please Tick			
	Loading of patrol points	Equivalent	Please Tick			
	Time and date setup	Equivalent	Please Tick			
	View/download event log	Equivalent	Please Tick			
	Reporting					
	- Patrol complete/fail	Equivalent	Please Tick			
	- Patrol too fast/slow	Equivalent	Please Tick			
	- Patrol points missed	Equivalent	Please Tick			
	- Patrol failed to start	Equivalent	Please Tick			
	- Guard on/off duty	Equivalent	Please Tick			

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1 X	Baton			Sub Total price for section YR 1 including VAT	Sub Total price for section YR 2 including VAT	Sub Total price for section YR 3 including VAT
	Must work with the specified Multi Point Guard Monitoring Unit above	Equivalent	Please Tick	R	R	R
<p align="center">The South African Intruder Detection Services Association (SAIDSA) BY-LAW NO. 5 Standard Installation Specification for Intruder Alarm Systems for Domestic, Commercial, Retail and Industrial Installations Amended September 2015, lays down the minimum requirements for the construction, installation, operation and maintenance of intruder alarm systems in buildings.</p> <p>The above SAIDSA Bylaw will be complied with at all times.</p>			Please Tick			
TO BE COMPLETED BY THE TENDERER				Total Price Year 1 Including VAT	Total Price Year 2 Including VAT	Total Price Year 3 Including VAT
				R	R	R
Name, Surname and Signature of Tenderer or Authorised Representative declaring their compliance with specifications		Name & Surname		Signature		

Total equipment cost for 3 years* (To be used for price comparisons in Section 14, Table 5)

TOTAL EQUIPMENT COST = Total Price for Year 1 + Total Price for Year 2 + Total Price for Year 3 = R_____

*** Please note, this total is only used for price comparisons in the tender process and does not prescribe actual quantities that may be required.**

12. HOURLY RATES - It is compulsory to complete Table 3.

Table 3

	Rate Year 1 Including VAT	Rate Year 2 Including VAT	Rate Year 3 Including VAT	Total of Year 1 + Year 2 + Year 3
High Priority rate per hour (when Guards on the premises do not respond or need assistance)	R	R	R	R
Normal Priority rate per hour (repairs, maintenance, replacements, installations)	R	R	R	R
Total Hourly Rates = Total High Priority + Normal Priority for Years 1,2 and 3 (*See note below)				Total Hourly Rates R

Total hourly rates for 3 years* (To be used for price comparisons in Section 14, Table 5)

TOTAL HOURLY RATES = Total High Priority + Normal Priority for Years 1, 2 and 3 = R_____

*** Please note, the totals of Year 1, Year 2 and Year 3 in each case are only used for cost comparisons in the tender evaluation process and do not prescribe the actual number of hours that may be required.**

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13. TRAVELLING COST - It is compulsory to complete Table 4.

Please note that the Municipality will not pay any travel costs that exceed the AA rates.

Type of vehicle to be used: _____

Engine Capacity: _____

Current (February 2018) travelling cost as per AA rates for the particular vehicle: _____

Table 4

	Return Distance (there and back) from your Security Control Centre (km)	AA Rates for particular vehicle as at February 2018	Total Cost Return Distance X Tariff / 100 Example: 140 (km) X 397.6 (tariff) / 100 = R 556.64
Lady Grey			R
Barkly East			R
Rhodes			R
Rossouw			R
Herschel			R
Sterkspruit			R
		Total Travelling	R

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Total Travelling Cost* (To be used for price comparisons in Section 14, Table 5)

14. PROFESSIONAL FEES - It is compulsory to complete Table 5.

Please note that the amounts quoted must be fixed and must hold firm for the 3 year period of the contract.

Table 5

Please note: These are set fees and cannot be changed.	Total Fee Year 1 Including VAT	Total Fee Year 2 Including VAT	Total Fee Year 3 Including VAT
Annual Cost, relevant to Senqu Local Municipality, of Office or Satellite Office within 100 km from the Senqu Municipality Main building in Lady Grey as specified in Section 3. (Divide by 12 to charge monthly)	R	R	R
Annual cost for 24/7 Monitoring, Incident Reporting and Service reporting as specified in Section 9. (Divide by 12 to charge monthly)	R	R	R
	Total Fee Year 1 Inc. VAT R	Total Fee Year 2 Inc. VAT R	Total Fee Year 3 Inc. VAT R

TOTAL PROFESSIONAL FEES = Total Fee for Year 1 + Total Fee for Year 2 + Total Fee for Year 3 = R_____

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15. COST COMPARISON TOTALS - It is compulsory to complete Table 6 .

The total price, calculated by the scenario below, will be used for price comparisons in the Pricing Schedule only. The number of call-outs, installations, travelling etc. will not be limited to the quantities given in the scenario.

Please complete and calculate the following using totals calculated in the previous tables. This will be Re-calculated by Senqu: Supply Chain Management to ensure that the correct totals are used for price comparisons.

Table 6

COST SCENARIO FOR:	Amount to be entered	Multiplication Factor	Total
TOTAL EQUIPMENT COST	From Section 11, Table 2 R	X 5	R
TOTAL HOURLY RATES	From Section 12, Table 3: R	X 30	R
TOTAL TRAVELLING COST	From Section 13, Table 4: R	X 10	R
TOTAL PROFESSIONAL FEES	From Section 14, Table 5: R	X 1	R
TOTAL PRICE TO BE USED IN YOUR TENDER where a BID PRICE or TOTAL BID PRICE is requested.			R

NOTE: Please beware of MBD3.1. **BID PRICE IN RSA CURRENCY** must be completed just below the line. Your Tender will be rejected if the price is not filled in.