



ADVERTISEMENT
OFFICER: COMMUNICATIONS/MARKETING/PUBLIC RELATIONS
NOTICE NO: 53/2018
TASK GRADE 11 OF GRADE 2 LOCAL AUTHORITY
REMUNERATION: R 220 125.00 – R 285 733.00 PER ANNUM

Applications are invited from all suitable qualified for the above-mentioned position.

REQUIREMENTS:

- Grade 12
- 3 years' National Diploma or Bachelor's Degree in Communication, Public Relations or Journalism
- Computer literacy
- Five (5) years relevant experience in the communications discipline Be able to maintain confidentiality
- Ability to speak at least 3 official languages
- Excellent verbal and written communication
- Code EB Driver's License

KEY PERFORMANCE AREAS

- Establishing contact with local and provincial media organizations in respect of the press, radio and television
- Facilitating media and press conferences
- Providing input into the Communication and Marketing Strategy
- Organizing radio and TV talk show opportunities to promote issues/respond to issues
- Participating in the Provincial Media Liaison Forum (MLO), attending required meetings and taking part in all required activities
- Developing/compiling all promotional information
- Organizing information campaigns and sessions with the public
- Promoting the municipal image through product development, branded items, branded wear

Benefits: Medical Aid, Pension, Housing Subsidy and 13th Cheque.

Any individual wishes to apply must submit Senqu Municipality Application Form, his/her Curriculum Vitae and attach his/her ID copy as well as certified copies of qualifications to the under mentioned address not later than **Friday, 16 March 2018, 12h00 noon**.

NB no late or E-mailed and faxed applications will be considered

This council subscribes to the policies of affirmative action and employment equity plan, if you do not hear from us within thirty (30) days after the closing date please consider your application unsuccessful. Further note this council reserve a right not to appoint. Applications to be sent to or handed in at the address below:

Senqu Local Municipality
Private Bag X03
Lady Grey
9755

All enquiries regarding the advert can be directed to the Manager: HR and LR, Ms. Z. Koyana at 051 – 603 2313 during working hours.

M.M. YAWA

MUNICIPAL MANAGER
FILE NO: 4/3/2/1/1
01/03/2018