



SENQU LOCAL MUNICIPALITY

NOTICE NO: 97/2017

DIRECTOR: DEVELOPMENT AND TOWN PLANNING SERVICES DEPARTMENT

FIVE (5) YEAR FIXED TERM PERFORMANCE BASED CONTRACT

REMUNERATION: *A total remuneration package in line with the Local Government Upper Limits of total remuneration packages payable to Managers directly accountable to a Municipal Manager.*

*Senqu Local Municipality, a category 2 municipality that incorporates Lady Grey, Sterkspruit, Barkly East, Rhodes and Rossouw and the environs invites applications from all **suitably qualified candidates** for the above-mentioned position.*

JOB PURPOSE: The Director: Development and Town Planning Services (DTPS) of Senqu Local Municipality will be responsible and accountable for all operations of the Governance and Compliance, Town Planning and Land Use Management, and Integrated Planning and Economic Development Units.

ESSENTIAL REQUIREMENTS

- Grade 12 plus a tertiary qualification - 3 year degree in Bachelor of Science (in the fields of Building Sciences, Architect, Town and Regional Planning **or** similar fields) or Developmental Studies. Applicants with a proven track record who have **equivalent** qualifications in the functional areas of the Directorate will be considered.

- Five (5) years demonstrated experience at middle management of which 3 years must have been in a management position within local government or related fields.
- Must have a Certificate in Municipal Finance Management (MFMP) or Certificate Programme in Management Development for Municipal Finance (CPMD) in line with minimum competency requirements as per Notice no R493 in Government Gazette 29967 of 15 June 2007. Applicants who have not attained the aforesaid competencies will be expected to attain them within the timeframes specified in Notice no 91, Government Gazette 40593 of 3 February 2017.
- Registration with the relevant professional body will be an added advantage.
- A qualification in Project Management will be an added advantage.
- A valid Code EB driver's licence is essential.

KEY COMPETENCIES REQUIRED

- Ability through a proven track record to craft and successfully execute a departmental strategy in line with the objectives of the broader organisation.
- Proven attributes of integrity, honesty, maturity, courtesy, transparency and commitment to ensure progressive democratic and accountable governance that delivers sustainable and efficient services.
- Ability to effectively manage, inspire and encourage people, respect diversity, optimise talent and build and nurture relationships in order to achieve institutional objectives.
- Ability to maintain the high quality standards while achieving desired outcomes and results.
- Ability to communicate and negotiate at all levels and with all stakeholders in government, civil society and in corporate.
- Ability to lead and successfully implement projects and programmes.

KEY PERFORMANCE AREAS

The Director: DTPS as a **Senior Manager** designated by the Accounting Officer to be responsible and accountable for the overall performance of Development and Town Planning Services Directorate **will be required to;**

- Strategically lead, manage and perform duties of the DTPS Directorate by developing and implementing departmental objectives, policies, procedures, systems, controls and monitoring and reporting mechanisms as delegated by the Accounting Officer to the Director.

- Drive and oversee the Directorates' budget inputs, implementation, monitoring and reporting.
- Facilitate tourism investment efforts, social and economic development initiatives that promote economic growth, organizational development and institutional transformation.
- Oversee the planning processes of the Municipality.
- Ensure that the Municipality has a credible IDP and put systems in place to ensure that the Municipality maintains and achieves its commitment to the IDP and strategic objectives.
- Manage the housing, building control, Town Planning and Land Use Management functions.
- Implement systems that will ensure that the Municipality adheres to principles of good corporate governance and complies with all the relevant legislation.
- Implement, manage and monitor the municipality's institutional and employee performance management systems.
- Ensure that the directorate has adequate resources and capacity to perform its duties.

The closing date for submission of applications is 15 September 2017 and no late, emailed and faxed applications will be accepted. Application packs must reach us by 12 noon.

Please note:

Any individual who wishes to apply for this position **must** complete and submit the Senqu Local Municipality application form obtainable from our website www.senqu.gov.za, together with a comprehensive Curriculum Vitae, certified copies of qualifications, ID and drivers licence. An application pack which contains all the above mentioned documents must be submitted to the under mentioned address.

This council subscribes to the policies of Affirmative Action and Employment Equity and appointment will be made with these policy considerations.

Appointment will be subject to appropriate competency assessment as well as reference and qualification checks in line with the Regulations.

Canvassing and/or lobbying of councillors and officials will not be accepted and non-compliance thereof shall immediately disqualify an applicant.

Should you not receive communication from us within thirty (30) days after the closing date of this advertisement, please consider your application to be unsuccessful.

Successful candidates will be expected to sign a Performance Agreement and to disclose financial interests.

Please note that Council reserves the right not to fill the position.

All enquiries should be directed to the Director: Corporate Services, *Mr. T E Wonga on* - telephone 051 603 1315/16 *during working hours*.

MR M.M YAWA

MUNICIPAL MANAGER

SENQU MUNICIPALITY

19 Murray Street

Private Bag X 03

Lady Grey

9755

File no 4/3/2/1/6
