



# **THIRD QUARTER REPORT**

## **2017/2018**

# 3rd QUARTER REPORT 2017/2018

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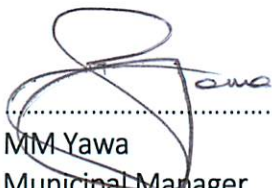


## 3rd QUARTER REPORT 2017/2018


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### CERTIFICATE

I, Mxolisi Maxson Yawa the Municipal Manager of Senqu Local Municipality, hereby certify that this THIRD QUARTER SERVICE DELIVERY AND BUDGET IMPLEMENTATION report for the 2017/2018 financial year has been prepared in accordance with the Municipal Finance Management Act of 2003 and regulations made under the Act.

  
.....  
MM Yawa  
Municipal Manager

26-04-2018  
Date

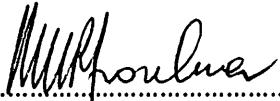
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### 3rd QUARTER REPORT 2017/2018

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#### RECEIPT BY THE MAYOR

I, Nomvuyo P. Mposelwa the Mayor of Senqu Local Municipality, hereby accept the THIRD QUARTER SERVICE DELIVERY AND BUDGET IMPLEMENTATION report for the 2017/2018 financial year as prepared in accordance with the Municipal Finance Management Act of 2003 and regulations made under the Act.



NP Mposelwa  
Mayor

26-04-2018

Date

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### LEGAL BASIS

In terms of Section 53 (1) of the MFMA Act of 2003, the mayor of the municipality must take all reasonable steps to ensure that the municipality's service delivery and budget implementation plan is approved by the mayor within 28 days after the approval of the budget.

Annual performance agreements as required in terms of section 57 (1)(6) of the municipal systems act for the municipal manager and all senior managers must also be concluded and they must be linked to the measurable performance objectives approved with the budget and to the service delivery and budget implementation plan.

The SDBIP and these performance agreements therefore give effect to the integrated development plan (IDP) and budget of the municipality in ensuring that the execution of the budget, performance of senior management and achievement of the strategic objectives set by the council are monitored.

The MFMA stipulates general responsibilities of Mayors. Section 52(d) of the Act requires that a mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

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## 3rd QUARTER REPORT 2017/2018

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### RESOLUTION

- That the third quarter report of 2017/2018 financial year on the implementation of the service delivery and budget implementation plan of the municipality be noted and approved.

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### 3rd QUARTER REPORT 2017/2018

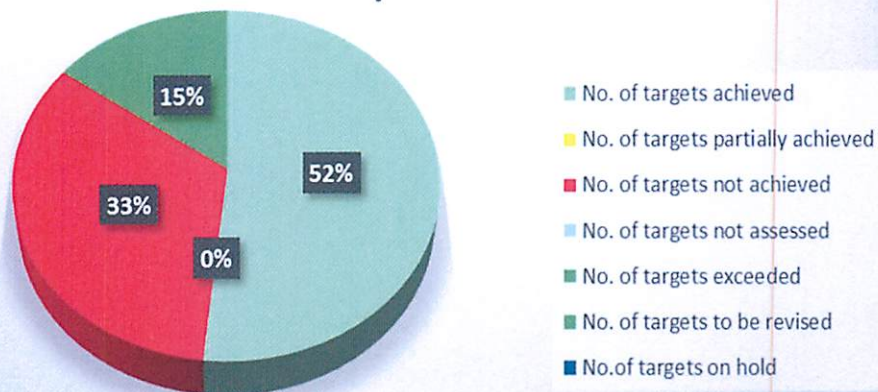
#### EXECUTIVE SUMMARY

- Overall performance of the municipality per directorate

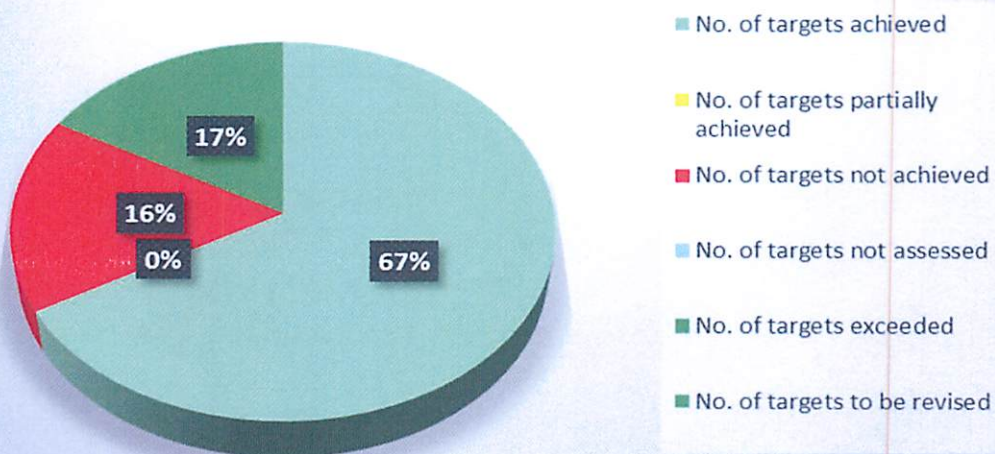
The table and graphs below illustrates the summary of overall performance of the municipality for the quarter ending March 2018. This means that it is a summary of the total number of targets set by all directorates combined, which then gives a picture of how the municipality has performed in the third quarter. Analysis report of the quarter is based on six directorates i.e. Community, Technical, Corporate, DTPS, Finance & MM's office, and the graphs illustrates the percentage performance of each KPA.

KPA	No. of targets set	No. of targets achieved	No. of targets partially achieved	No. of targets not achieved	No. of targets not assessed	No. of targets exceeded	No. of targets to be revised	No. of targets on hold
Basic service delivery and infrastructure development	60	31	-	20	-	9	-	-
Local Economic development	6	4	-	1	-	1	-	-
Financial Management and viability	39	22	-	12	-	5	-	-
Institutional development and municipal transforming	33	25	-	8	-	-	-	-
Good governance and public participation	43	29	-	10	1	3	-	-
Overall Total	181	111	-	51	1	18	-	-

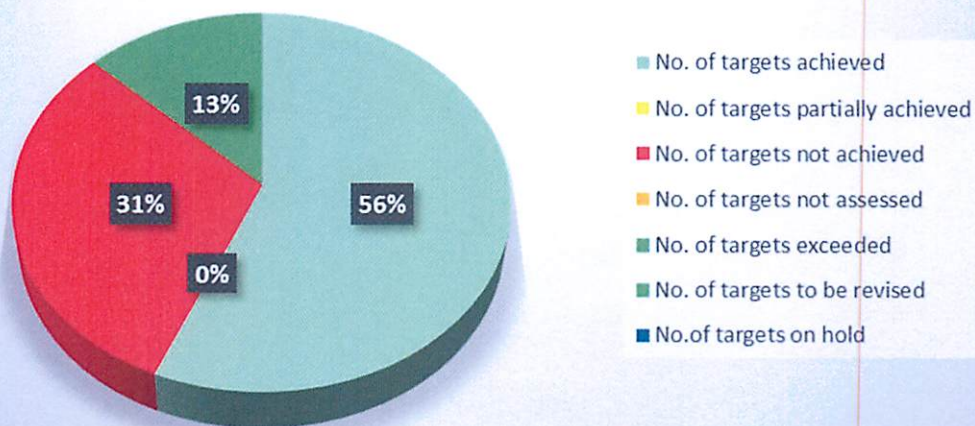
### Basic Service Delivery and Infrastructure Development



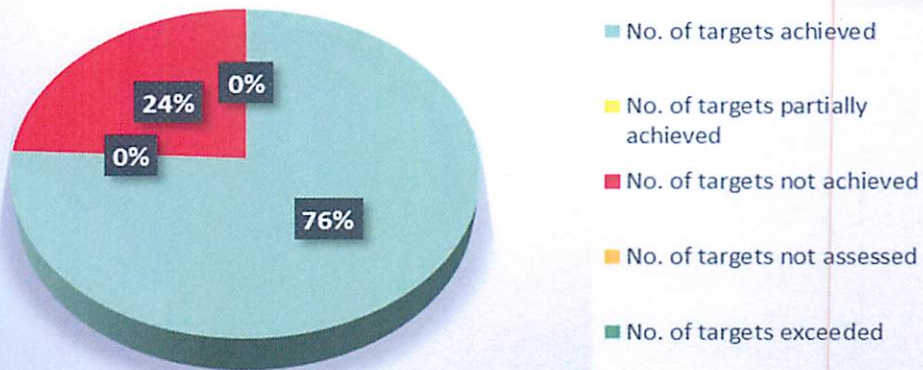
### Local Economic Development



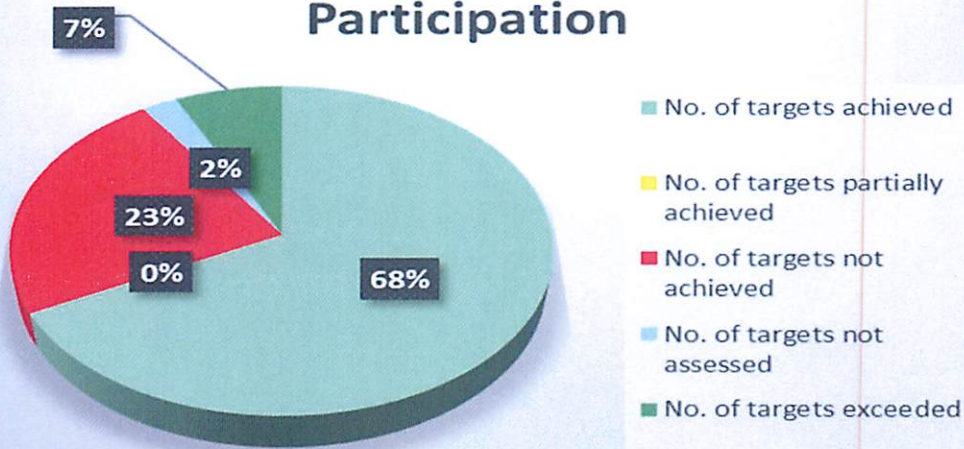
### Financial Management and Viability



### Institutional Development and Municipal Transforming



### Good Governance and Public Participation



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# 3rd QUARTER REPORT 2017/2018


## MONTHLY FINANCIAL PERFORMANCE FOR THE 3rd QUARTER

- Revenue by source
- Expenditure by nature
- Operating expenditure

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M07 January

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Revenue - Functional</b>										
<i>Governance and administration</i>		108 206	106 290	-	2 234	68 751	87 097	(18 346)	-21%	106 290
Executive and council		6 485	6 675	-	27	5 882	6 675	(793)	-12%	6 675
Finance and administration		101 722	99 615	-	2 208	62 869	80 422	(17 553)	-22%	99 615
Internal audit		-	-	-	-	-	-	-	-	-
<i>Community and public safety</i>		1 677	6 068	-	13	1 447	3 942	(2 495)	-63%	6 068
Community and social services		1 576	1 590	-	6	1 379	1 555	(177)	-11%	1 590
Sport and recreation		2	-	-	0	0	-	0	#DIV/0!	-
Public safety		99	4 477	-	8	68	2 387	(2 319)	-97%	4 477
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		41 345	43 960	-	285	2 494	18 440	(15 946)	-86%	43 960
Planning and development		2 121	2 204	-	3	105	186	(81)	-43%	2 204
Road transport		39 224	41 756	-	282	2 389	18 254	(15 865)	-87%	41 756
Environmental protection		-	-	-	-	-	-	-	-	-
<i>Trading services</i>		90 312	91 734	-	3 249	74 521	47 487	27 035	57%	91 734
Energy sources		59 123	62 996	-	1 853	45 275	20 002	25 273	126%	62 996
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		31 189	28 737	-	1 395	29 246	27 485	1 762	6%	28 737
<i>Other</i>	<b>4</b>	20	11	-	0	2	6	(5)	-73%	11
<b>Total Revenue - Functional</b>	<b>2</b>	<b>241 561</b>	<b>248 061</b>	<b>-</b>	<b>5 782</b>	<b>147 215</b>	<b>156 972</b>	<b>(9 757)</b>	<b>-6%</b>	<b>248 061</b>
<b>Expenditure - Functional</b>										
<i>Governance and administration</i>		74 452	94 108	-	5 134	40 048	45 072	(5 023)	-11%	94 108
Executive and council		23 496	27 085	-	1 690	12 225	14 212	(1 987)	-14%	27 085
Finance and administration		49 335	64 300	-	3 375	27 060	29 883	(2 824)	-9%	64 300
Internal audit		1 621	2 723	-	70	763	977	(213)	-22%	2 723
<i>Community and public safety</i>		9 768	19 585	-	625	5 712	6 992	(1 280)	-18%	19 585
Community and social services		7 311	7 912	-	432	4 183	3 688	495	13%	7 912
Sport and recreation		1 420	1 552	-	98	925	860	65	8%	1 552
Public safety		1 037	10 121	-	95	604	2 444	(1 840)	-75%	10 121
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		36 171	41 575	-	1 514	18 654	19 029	(374)	-2%	41 575
Planning and development		13 354	15 642	-	757	6 500	6 291	210	3%	15 642
Road transport		22 686	25 750	-	746	12 082	12 661	(579)	-5%	25 750
Environmental protection		132	182	-	11	72	77	(5)	-6%	182
<i>Trading services</i>		65 891	63 026	-	3 915	31 132	36 096	(4 963)	-14%	63 026
Energy sources		40 439	42 502	-	2 277	17 770	23 525	(5 755)	-24%	42 502
Water management		-	-	-	-	-	-	-	-	-
Waste water management		2 370	2 337	-	155	1 828	1 204	624	52%	2 337
Waste management		23 082	18 188	-	1 483	11 534	11 366	168	1%	18 188
<i>Other</i>		1 466	1 850	-	107	807	633	174	28%	1 850
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>187 749</b>	<b>220 145</b>	<b>-</b>	<b>11 296</b>	<b>95 353</b>	<b>107 821</b>	<b>(11 467)</b>	<b>-11%</b>	<b>220 145</b>
<b>Surplus/ (Deficit) for the year</b>		<b>53 812</b>	<b>27 916</b>	<b>-</b>	<b>(5 514)</b>	<b>50 861</b>	<b>49 151</b>	<b>1 710</b>	<b>3%</b>	<b>27 916</b>

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# 3rd QUARTER REPORT 2017/2018

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M08 February

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Revenue - Functional</b>										
<i><b>Governance and administration</b></i>		108 206	106 290	112 679	8 200	76 951	87 932	(10 982)	-12%	112 679
Executive and council		6 485	6 675	6 675	820	6 702	6 675	27	0%	6 675
Finance and administration		101 722	99 615	106 004	7 380	70 249	81 257	(11 008)	-14%	106 004
Internal audit		-	-	-	-	-	-	-	-	-
<i><b>Community and public safety</b></i>		1 677	6 068	1 706	190	1 637	4 285	(2 647)	-62%	1 706
Community and social services		1 576	1 590	1 624	187	1 566	1 562	4	0%	1 624
Sport and recreation		2	-	-	-	0	-	0	#DIV/0!	-
Public safety		99	4 477	83	3	71	2 723	(2 651)	-97%	83
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i><b>Economic and environmental services</b></i>		41 345	43 960	42 956	658	3 152	21 940	(18 788)	-86%	42 956
Planning and development		2 121	2 204	2 089	4	109	198	(89)	-45%	2 089
Road transport		39 224	41 756	40 867	654	3 043	21 741	(18 699)	-86%	40 867
Environmental protection		-	-	-	-	-	-	-	-	-
<i><b>Trading services</b></i>		50 312	91 734	105 402	9 755	84 276	51 680	32 597	63%	105 402
Energy sources		59 123	62 996	70 205	5 114	50 389	23 862	26 528	111%	70 205
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		31 189	28 737	35 197	4 641	33 887	27 818	6 069	22%	35 197
<i><b>Other</b></i>	<b>4</b>	20	11	3	0	2	7	(5)	-74%	3
<b>Total Revenue - Functional</b>	<b>2</b>	<b>241 561</b>	<b>248 061</b>	<b>262 745</b>	<b>18 803</b>	<b>166 018</b>	<b>165 843</b>	<b>175</b>	<b>0%</b>	<b>262 745</b>
<b>Expenditure - Functional</b>										
<i><b>Governance and administration</b></i>		74 452	94 108	101 253	5 264	45 312	56 287	(10 975)	-19%	101 253
Executive and council		23 486	27 085	27 689	1 952	14 177	17 071	(2 893)	-17%	27 689
Finance and administration		49 335	64 300	71 175	3 206	30 265	37 802	(7 537)	-20%	71 175
Internal audit		1 621	2 723	2 390	106	870	1 415	(545)	-39%	2 390
<i><b>Community and public safety</b></i>		9 768	19 585	18 973	680	6 392	8 427	(2 035)	-24%	18 973
Community and social services		7 311	7 912	8 798	511	4 694	4 570	124	3%	8 798
Sport and recreation		1 420	1 552	1 849	94	1 019	947	72	8%	1 849
Public safety		1 037	10 121	8 326	75	679	2 910	(2 231)	-77%	8 326
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<i><b>Economic and environmental services</b></i>		36 171	41 575	42 755	2 324	20 978	22 836	(1 858)	-8%	42 755
Planning and development		13 354	15 642	16 127	1 517	8 017	8 510	(493)	-6%	16 127
Road transport		22 686	25 750	26 478	796	12 877	14 228	(1 350)	-9%	26 478
Environmental protection		132	182	151	11	83	98	(15)	-15%	151
<i><b>Trading services</b></i>		65 891	63 026	75 220	4 078	35 210	42 062	(6 852)	-16%	75 220
Energy sources		40 439	42 502	48 244	2 609	20 379	27 127	(6 748)	-25%	48 244
Water management		-	-	-	-	-	-	-	-	-
Waste water management		2 370	2 337	3 600	155	1 983	1 294	688	53%	3 600
Waste management		23 082	18 188	23 377	1 314	12 848	13 641	(792)	-6%	23 377
<i><b>Other</b></i>		1 466	1 850	1 758	103	909	907	2	0%	1 758
<b>Total Expenditure - Functional</b>	<b>3</b>	<b>187 749</b>	<b>220 145</b>	<b>239 960</b>	<b>12 448</b>	<b>108 801</b>	<b>130 519</b>	<b>(21 718)</b>	<b>-17%</b>	<b>239 960</b>
<b>Surplus/ (Deficit) for the year</b>		<b>53 812</b>	<b>27 916</b>	<b>22 785</b>	<b>6 356</b>	<b>57 217</b>	<b>35 324</b>	<b>21 893</b>	<b>62%</b>	<b>22 785</b>

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# 3rd QUARTER REPORT 2017/2018

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M09 March

Description	Ref	2016/17	Budget Year 2017/18							Full Year Forecast
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	
R thousands	1									
<b>Revenue - Standard</b>										
<i>Governance and administration</i>		108 444	106 502	112 759	31 255	108 272	103 894	4 379	4%	106 502
Executive and council		6 485	6 675	6 675	—	6 702	6 675	27	0%	6 675
Budget and treasury office		99 718	99 394	100 657	31 241	101 326	96 822	4 504	5%	99 394
Corporate services		2 242	433	5 427	14	245	397	(152)	-38%	433
<i>Community and public safety</i>		1 689	6 078	1 709	11	1 651	4 635	(2 984)	-64%	6 078
Community and social services		1 588	1 601	1 626	10	1 578	1 577	1	0%	1 601
Sport and recreation		2	—	—	0	0	—	0	#DIV/0!	—
Public safety		99	4 477	83	1	72	3 058	(2 986)	-98%	4 477
Housing		—	—	—	—	—	—	—	—	—
Health		—	—	—	—	—	—	—	—	—
<i>Economic and environmental services</i>		41 115	43 748	42 876	236	3 321	26 950	(23 629)	-88%	43 748
Planning and development		1 891	1 992	2 009	10	52	1 986	(1 933)	-97%	1 992
Road transport		39 224	41 756	40 867	226	3 269	24 965	(21 696)	-87%	41 756
Environmental protection		—	—	—	—	—	—	—	—	—
<i>Trading services</i>		90 312	91 734	105 402	3 677	92 831	88 375	4 456	5%	91 734
Electricity		59 123	62 996	70 205	2 176	56 101	56 190	(89)	0%	62 996
Water		—	—	—	—	—	—	—	—	—
Waste water management		—	—	—	—	—	—	—	—	—
Waste management		31 189	28 737	35 197	1 501	36 730	32 185	4 546	14%	28 737
<i>Other</i>	4	—	—	—	—	—	—	—	—	—
<b>Total Revenue - Standard</b>	2	241 561	248 061	262 745	35 179	206 075	223 854	(17 779)	-8%	248 061
<b>Expenditure - Standard</b>										
<i>Governance and administration</i>		73 726	93 056	100 232	5 477	50 290	62 197	(11 908)	-19%	93 056
Executive and council		25 117	29 808	30 079	1 921	16 967	20 639	(3 672)	-18%	29 808
Budget and treasury office		23 237	29 928	30 528	1 290	15 176	19 213	(4 038)	-21%	29 928
Corporate services		25 371	33 321	39 625	2 266	18 147	22 345	(4 198)	-19%	33 321
<i>Community and public safety</i>		11 763	22 699	21 666	1 077	9 044	11 342	(2 298)	-20%	22 699
Community and social services		7 853	8 667	9 484	840	5 885	5 660	224	4%	8 667
Sport and recreation		1 420	1 552	1 849	105	1 124	1 030	94	9%	1 552
Public safety		2 489	12 480	10 332	131	2 036	4 652	(2 616)	-56%	12 480
Housing		—	—	—	—	—	—	—	—	—
Health		—	—	—	—	—	—	—	—	—
<i>Economic and environmental services</i>		37 821	43 675	44 492	3 525	25 561	26 490	(928)	-4%	43 675
Planning and development		15 135	17 973	18 371	2 361	11 520	11 189	331	3%	17 973
Road transport		22 686	25 702	26 121	1 164	14 042	15 301	(1 259)	-8%	25 702
Environmental protection		—	—	—	—	—	—	—	—	—
<i>Trading services</i>		64 439	60 667	73 214	4 920	43 782	54 735	(10 953)	-20%	60 667
Electricity		38 987	40 143	46 238	2 675	25 364	33 888	(8 525)	-25%	40 143
Water		—	—	—	—	—	—	—	—	—
Waste water management		2 370	2 337	3 600	157	2 139	1 378	762	55%	2 337
Waste management		23 082	18 188	23 377	2 089	16 279	19 469	(3 190)	-16%	18 188
<i>Other</i>		—	—	—	—	—	—	—	—	—
<b>Total Expenditure - Standard</b>	3	187 749	220 096	239 603	14 999	128 677	154 764	(26 086)	-17%	220 096
<b>Surplus/ (Deficit) for the year</b>		53 812	27 965	23 142	20 181	77 398	69 090	8 308	12%	27 965

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# 3rd QUARTER REPORT 2017/2018

EC142 Senqu - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M07 January

EC142 Senqu - Table C4 Monthly Budget Statement - Financial Performance (Revenue and Expenditure) - May 2017										
Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<b>Revenue By Source</b>										
Property rates		5 192	7 686	-	314	11 348	7 155	4 193	59%	7 686
Service charges - electricity revenue		28 246	31 942	-	1 729	17 286	12 680	4 606	36%	31 942
Service charges - water revenue		-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	3 199	-	-	-	-	-	-	3 199
Service charges - refuse revenue		5 432	-	-	1 264	5 836	1 877	3 959	211%	-
Service charges - other		-	429	-	-	-	-	-	-	429
Rental of facilities and equipment		503	13 780	-	3	50	96	(46)	-48%	13 780
Interest earned - external investments		18 021	1 579	-	1 718	12 129	10 150	1 979	20%	1 579
Interest earned - outstanding debtors		2 906	-	-	274	1 776	1 491	285	19%	-
Dividends received		-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		159	516	-	8	36	167	(131)	-78%	516
Licences and permits		1 131	1 532	-	119	681	774	(92)	-12%	1 532
Agency services		-	795	-	105	520	477	43	9%	795
Transfers and subsidies		140 468	139 520	-	-	91 137	98 394	(7 257)	-7%	139 520
Other revenue		5 819	4 924	-	249	1 416	2 892	(1 476)	-51%	4 924
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>207 877</b>	<b>205 902</b>	<b>-</b>	<b>5 782</b>	<b>142 215</b>	<b>136 151</b>	<b>6 063</b>	<b>4%</b>	<b>205 902</b>
<b>Expenditure By Type</b>										
Employee related costs		71 967	85 657	-	5 891	41 194	43 697	(2 502)	-6%	85 657
Remuneration of councillors		10 736	13 428	-	927	6 318	7 623	(1 305)	-17%	13 428
Debt impairment		5 029	4 983	-	-	-	2 491	(2 491)	-100%	4 983
Depreciation & asset impairment		19 678	21 016	-	(0)	10 184	10 508	(324)	-3%	21 016
Finance charges		2 824	2 818	-	539	539	1 464	(926)	-63%	2 818
Bulk purchases		27 745	30 103	-	1 509	13 086	17 418	(4 332)	-25%	30 103
Other materials		-	7 844	-	413	3 330	3 610	(280)	-8%	7 844
Contracted services		22 431	23 678	-	797	9 483	9 074	409	5%	23 678
Transfers and subsidies		210	-	-	-	-	-	-	-	-
Other expenditure		27 070	30 618	-	1 220	12 219	11 936	283	2%	30 618
Loss on disposal of PPE		60	-	-	-	-	-	-	-	-
<b>Total Expenditure</b>		<b>187 749</b>	<b>220 145</b>	<b>-</b>	<b>11 296</b>	<b>96 353</b>	<b>107 821</b>	<b>(11 467)</b>	<b>-11%</b>	<b>220 145</b>
<b>Surplus/(Deficit)</b>		<b>20 128</b>	<b>(14 243)</b>	<b>-</b>	<b>(5 514)</b>	<b>45 861</b>	<b>28 331</b>	<b>17 531</b>	<b>0</b>	<b>(14 243)</b>
Transfers and subsidies - capital (including endowment)		-	-	-	-	-	-	-	-	-
(National / Provincial and District)		33 684	42 159	-	-	5 000	20 820	(15 820)	(0)	42 159
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>		<b>53 812</b>	<b>27 916</b>	<b>-</b>	<b>(5 514)</b>	<b>50 861</b>	<b>49 151</b>			<b>27 916</b>
Taxation		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) after taxation</b>		<b>53 812</b>	<b>27 916</b>	<b>-</b>	<b>(5 514)</b>	<b>50 861</b>	<b>49 151</b>			<b>27 916</b>
Attributable to minorities		-	-	-	-	-	-	-	-	-
<b>Surplus/(Deficit) attributable to municipality</b>		<b>53 812</b>	<b>27 916</b>	<b>-</b>	<b>(5 514)</b>	<b>50 861</b>	<b>49 151</b>			<b>27 916</b>
Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-
<b>Surplus/ (Deficit) for the year</b>		<b>53 812</b>	<b>27 916</b>	<b>-</b>	<b>(5 514)</b>	<b>50 861</b>	<b>49 151</b>			<b>27 916</b>

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# 3rd QUARTER REPORT 2017/2018

EC142 Senqu - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M08 February

Description		Ref	2016/17 Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	Budget Year 2017/18				
						YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands											
Revenue By Source											
Property rates			5 192	7 686	7 686	208	11 556	7 243	4 312	60%	7 686
Service charges - electricity revenue			28 246	31 942	38 875	1 890	19 176	16 538	2 638	16%	38 875
Service charges - water revenue			-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue			-	-	-	-	-	-	-	-	-
Service charges - refuse revenue			5 432	3 199	8 586	1 389	7 225	2 142	5 083	237%	8 586
Service charges - other			-	-	-	-	-	-	-	-	-
Rental of facilities and equipment			503	429	90	4	54	163	(109)	-67%	90
Interest earned - external investments			18 021	13 780	15 000	1 648	13 777	10 876	2 901	27%	15 000
Interest earned - outstanding debtors			2 906	1 579	2 100	286	2 062	1 508	553	37%	2 100
Dividends received			-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits			159	516	54	3	39	237	(197)	-83%	54
Licences and permits			1 131	1 532	1 056	105	786	923	(137)	-15%	1 056
Agency services			-	795	795	71	592	540	51	9%	795
Transfers and subsidies			140 468	139 520	139 520	13 079	104 216	98 394	5 822	6%	139 520
Other revenue			5 819	4 924	6 825	121	1 537	3 295	(1 758)	-53%	6 825
Gains on disposal of PPE			-	-	-	-	-	-	-	-	-
Total Revenue (excluding capital transfers and contributions)			207 877	205 902	220 586	18 803	161 018	141 859	19 159	14%	220 586
Expenditure By Type											
Employee related costs			71 967	85 657	85 556	5 925	47 119	52 089	(4 970)	-10%	85 556
Remuneration of councillors			10 736	13 428	12 882	1 429	7 746	8 784	(1 037)	-12%	12 882
Debt impairment			5 029	4 983	4 983	0	0	2 491	(2 491)	-100%	4 983
Depreciation & asset impairment			19 678	21 016	28 506	64	10 249	10 508	(259)	-2%	28 506
Finance charges			2 824	2 818	2 984	-	539	1 464	(926)	-63%	2 984
Bulk purchases			27 745	30 103	33 331	1 607	14 693	19 955	(5 262)	-26%	33 331
Other materials			-	7 844	12 741	579	3 909	4 876	(967)	-20%	12 741
Contracted services			22 431	23 678	27 488	1 687	11 170	13 769	(2 599)	-19%	27 488
Transfers and subsidies			210	-	300	-	-	-	-	-	300
Other expenditure			27 070	30 618	31 189	1 157	13 376	16 583	(3 207)	-19%	31 189
Loss on disposal of PPE			60	-	-	-	-	-	-	-	-
Total Expenditure			187 749	220 145	239 960	12 448	108 801	130 519	(21 718)	-17%	239 960
Surplus/(Deficit)			20 128	(14 243)	(19 374)	6 356	52 217	11 339	40 878	0	(19 374)
Transfers and subsidies - capital (in-kind - all)			-	-	-	-	-	-	-	-	-
(National / Provincial and District)			33 684	42 159	42 159	-	5 000	23 985	(18 985)	(0)	42 159
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)			-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)			-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions			53 812	27 916	22 785	6 356	57 217	35 324			22 785
Taxation			-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after taxation			53 812	27 916	22 785	6 356	57 217	35 324			22 785
Attributable to minorities			-	-	-	-	-	-			-
Surplus/(Deficit) attributable to municipality			53 812	27 916	22 785	6 356	57 217	35 324			22 785
Share of surplus/ (deficit) of associate			-	-	-	-	-	-			-
Surplus/ (Deficit) for the year			53 812	27 916	22 785	6 356	57 217	35 324			22 785

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# 3rd QUARTER REPORT 2017/2018

EC142 Senqu - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M09 March

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
Revenue By Source										
Property rates		5 192	7 686	7 686	317	11 873	7 348	4 525	62%	7 686
Service charges - electricity revenue		28 246	31 942	38 875	2 051	24 762	25 170	(407)	-2%	38 875
Service charges - water revenue		-	-	-	-	-	-	-		-
Service charges - sanitation revenue		-	3 199	-	-	-	-	-		-
Service charges - refuse revenue		5 432	-	8 586	1 303	9 870	6 440	3 431	53%	8 586
Service charges - other		-	429	-	-	-	-	-		-
Rental of facilities and equipment		503	13 780	90	10	63	229	(166)	-72%	90
Interest earned - external investments		18 021	1 579	15 000	1 721	15 498	11 602	3 896	34%	15 000
Interest earned - outstanding debtors		2 906	-	2 100	288	2 350	1 526	824	54%	2 100
Dividends received		-	-	-	-	-	-	-		-
Fines, penalties and forfeits		159	516	54	1	40	307	(266)	-87%	54
Licences and permits		1 131	1 532	1 056	124	910	1 073	(163)	-15%	1 056
Agency services		-	795	795	75	667	604	63	10%	795
Transfers and subsidies		140 468	139 520	139 520	29 129	133 344	139 520	(6 175)	-4%	139 520
Other revenue		5 819	4 924	6 825	160	1 697	3 698	(2 001)	-54%	6 825
Gains on disposal of PPE		-	-	-	-	-	-	-		-
Total Revenue (excluding capital transfers and contributions)		207 877	205 902	220 586	35 179	201 075	197 515	3 560	2%	220 586
Expenditure By Type										
Employee related costs		71 967	85 657	85 556	5 663	52 782	60 481	(7 699)	-12.73%	85 556
Remuneration of councillors		10 736	13 428	12 882	975	8 721	9 945	(1 224)	-12%	12 882
Debt impairment		5 029	4 983	4 983	-	0	2 491	(2 491)	-100%	4 983
Depreciation & asset impairment		19 678	21 016	28 506	0	10 249	10 508	(259)	-2%	28 506
Finance charges		2 824	2 818	2 984	526	1 065	1 969	(904)	-46%	2 984
Bulk purchases		27 745	30 103	33 331	1 478	19 152	26 269	(7 117)	-27%	33 331
Other materials		-	7 844	12 741	853	6 635	9 884	(3 249)	-33%	12 741
Contracted services		22 431	23 678	27 488	1 954	13 142	14 621	(1 479)	-10%	27 488
Transfers and subsidies		210	-	300	-	-	-	-		300
Other expenditure		27 070	30 618	31 189	3 549	16 931	18 597	(1 665)	-9%	31 189
Loss on disposal of PPE		60	-	-	-	-	-	-		-
Total Expenditure		187 749	220 145	239 960	14 999	128 677	154 764	(26 086)	-17%	239 960
Surplus/(Deficit)		20 128	(14 243)	(19 374)	20 181	72 398	42 752	29 646	0	(19 374)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		33 684	42 159	42 159	-	5 000	26 339	(21 339)	(0)	42 159
(National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-		-
Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions		53 812	27 916	22 785	20 181	77 398	69 090			22 785
Taxation								-		
Surplus/(Deficit) after taxation		53 812	27 916	22 785	20 181	77 398	69 090			22 785
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		53 812	27 916	22 785	20 181	77 398	69 090			22 785
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		53 812	27 916	22 785	20 181	77 398	69 090			22 785

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### PART 3

This section covers service delivery targets and performance indicators for the third quarter. The subsections are grouped as per the five key performance areas of local government. Service delivery and infrastructure development and transformation as well as good governance and public participation. For further information on the performance of each of the departments within the municipality which are DTPS, Community, Technical, Corporate, Finance and the Office of the Municipal manager. SDBIP report is attached.

**INSTITUTIONAL REPORT ATTACHED AS (ANNEXURE A)**

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# 3rd QUARTER REPORT 2017/2018

EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M07 January

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Multi-Year expenditure appropriation</b>	<b>2</b>									
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-
Vote 2 - Planning & Development		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		265	7 600	-	504	2 119	23	2 097	9277%	7 600
Vote 4 - Budget & Treasury		-	-	-	-	-	-	-	-	-
Vote 5 - Road Transport		18 725	29 921	-	-	11 669	22 671	(11 001)	-49%	29 921
Vote 6 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 7 - Housing		-	-	-	-	-	-	-	-	-
Vote 8 - Health		-	-	-	-	-	-	-	-	-
Vote 9 - Community & Social Services		-	2 650	-	-	-	-	-	-	2 650
Vote 10 - Sport & Recreation		8 155	500	-	-	747	500	247	49%	500
Vote 11 - Public Safety		-	800	-	-	-	-	-	-	800
Vote 12 - Electricity		3 473	7 000	-	-	-	-	-	-	7 000
Vote 13 - Waste Management		288	15 600	-	-	221	2 250	(2 029)	-90%	15 600
Vote 14 - Water		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	<b>4,7</b>	<b>30 907</b>	<b>64 071</b>	<b>-</b>	<b>504</b>	<b>14 756</b>	<b>25 443</b>	<b>(10 687)</b>	<b>-42%</b>	<b>64 071</b>
<b>Single Year expenditure appropriation</b>	<b>2</b>									
Vote 1 - Executive & Council		58	1 821	-	-	1 196	1 821	(625)	-34%	1 821
Vote 2 - Planning & Development		1 552	151	-	-	15	151	(135)	-90%	151
Vote 3 - Corporate Services		336	96	-	25	53	96	(43)	-45%	96
Vote 4 - Budget & Treasury		1 025	1 516	-	295	309	921	(612)	-66%	1 516
Vote 5 - Road Transport		2 224	3 096	-	-	3 045	5 796	(2 751)	-47%	3 096
Vote 6 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 7 - Housing		-	-	-	-	-	-	-	-	-
Vote 8 - Health		-	-	-	-	-	-	-	-	-
Vote 9 - Community & Social Services		1 945	-	-	-	303	1 550	(1 247)	-80%	-
Vote 10 - Sport & Recreation		43	900	-	-	-	700	(700)	-100%	900
Vote 11 - Public Safety		-	2 700	-	-	-	1 683	(1 683)	-100%	2 700
Vote 12 - Electricity		3 761	138	-	70	2 045	3 638	(1 594)	-44%	138
Vote 13 - Waste Management		220	5 140	-	18	327	4 718	(4 391)	-93%	5 140
Vote 14 - Water		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	<b>4</b>	<b>11 164</b>	<b>15 557</b>	<b>-</b>	<b>408</b>	<b>7 293</b>	<b>21 074</b>	<b>(13 780)</b>	<b>-65%</b>	<b>15 557</b>
<b>Total Capital Expenditure</b>		<b>42 071</b>	<b>79 627</b>	<b>-</b>	<b>913</b>	<b>22 050</b>	<b>46 517</b>	<b>(24 467)</b>	<b>-53%</b>	<b>79 627</b>
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		<b>1 685</b>	<b>11 033</b>	<b>-</b>	<b>825</b>	<b>3 678</b>	<b>2 860</b>	<b>817</b>	<b>29%</b>	<b>11 033</b>
Executive and council		58	1 821	-	-	1 196	1 821	(625)	-34%	1 821
Finance and administration		1 025	1 516	-	295	309	921	(612)	-66%	1 516
Internal audit		602	7 696	-	529	2 172	119	2 053	1733%	7 696
<b>Community and public safety</b>		<b>10 143</b>	<b>7 550</b>	<b>-</b>	<b>-</b>	<b>1 050</b>	<b>4 433</b>	<b>(3 383)</b>	<b>-76%</b>	<b>7 550</b>
Community and social services		1 945	2 650	-	-	303	1 550	(1 247)	-80%	2 650
Sport and recreation		8 198	1 400	-	-	747	1 200	(453)	-38%	1 400
Public safety		-	3 500	-	-	-	1 683	(1 683)	-100%	3 500
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>22 501</b>	<b>33 167</b>	<b>-</b>	<b>-</b>	<b>14 730</b>	<b>28 617</b>	<b>(13 887)</b>	<b>-49%</b>	<b>33 167</b>
Planning and development		1 552	151	-	-	15	151	(135)	-90%	151
Road transport		20 949	33 016	-	-	14 714	28 466	(13 752)	-48%	33 016
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>7 742</b>	<b>27 878</b>	<b>-</b>	<b>88</b>	<b>2 593</b>	<b>10 606</b>	<b>(8 014)</b>	<b>-76%</b>	<b>27 878</b>
Energy sources		7 235	7 138	-	70	2 045	3 638	(1 594)	-44%	7 138
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		508	20 740	-	18	548	6 968	(6 420)	-92%	20 740
<b>Other</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Capital Expenditure - Functional Classification</b>	<b>3</b>	<b>42 071</b>	<b>79 627</b>	<b>-</b>	<b>913</b>	<b>22 050</b>	<b>46 517</b>	<b>(24 467)</b>	<b>-53%</b>	<b>79 627</b>
<b>Funded by:</b>										
National Government		33 684	42 159	-	-	13 581	28 621	(15 040)	-53%	42 159
Provincial Government		-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>	<b>5</b>	<b>33 684</b>	<b>42 159</b>	<b>-</b>	<b>-</b>	<b>13 581</b>	<b>28 621</b>	<b>(15 040)</b>	<b>-53%</b>	<b>42 159</b>
<b>Public contributions &amp; donations</b>	<b>6</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Borrowing</b>	<b>6</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Internally generated funds</b>	<b>17</b>	<b>8 387</b>	<b>37 468</b>	<b>-</b>	<b>913</b>	<b>8 469</b>	<b>17 896</b>	<b>(9 427)</b>	<b>-53%</b>	<b>37 468</b>
<b>Total Capital Funding</b>		<b>42 071</b>	<b>79 627</b>	<b>-</b>	<b>913</b>	<b>22 050</b>	<b>46 517</b>	<b>(24 467)</b>	<b>-53%</b>	<b>79 627</b>

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# 3rd QUARTER REPORT 2017/2018

EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M08 February

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<b>R thousands</b>	<b>1</b>									
<b>Multi-Year expenditure appropriation</b>	<b>2</b>									
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-
Vote 2 - Planning & Development		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		265	7 600	6 100	-	2 119	523	1 597	306%	6 100
Vote 4 - Budget & Treasury		-	-	-	-	-	-	-	-	-
Vote 5 - Road Transport		18 725	29 921	28 528	2 310	13 980	22 671	(8 691)	-38%	28 528
Vote 6 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 7 - Housing		-	-	-	-	-	-	-	-	-
Vote 8 - Health		-	-	-	-	-	-	-	-	-
Vote 9 - Community & Social Services		-	2 650	1 450	-	-	-	-	-	1 450
Vote 10 - Sport & Recreation		8 155	500	1 394	209	956	500	456	91%	1 394
Vote 11 - Public Safety		-	800	-	-	-	-	-	-	-
Vote 12 - Electricity		3 473	7 000	7 318	-	-	-	-	-	7 318
Vote 13 - Waste Management		288	15 600	10 454	605	825	2 375	(1 550)	-65%	10 454
Vote 14 - Water		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	<b>4,7</b>	<b>30 907</b>	<b>64 071</b>	<b>55 244</b>	<b>3 124</b>	<b>17 881</b>	<b>26 068</b>	<b>(8 187)</b>	<b>-31%</b>	<b>55 244</b>
<b>Single Year expenditure appropriation</b>	<b>2</b>									
Vote 1 - Executive & Council		58	1 821	1 461	92	1 288	1 821	(533)	-29%	1 461
Vote 2 - Planning & Development		1 552	151	117	41	57	151	(94)	-62%	117
Vote 3 - Corporate Services		336	96	130	23	76	96	(20)	-21%	130
Vote 4 - Budget & Treasury		1 025	1 516	1 111	88	397	921	(524)	-57%	1 111
Vote 5 - Road Transport		2 224	3 096	3 505	-	3 045	6 796	(3 751)	-55%	3 505
Vote 6 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 7 - Housing		-	-	-	-	-	-	-	-	-
Vote 8 - Health		-	-	-	-	-	-	-	-	-
Vote 9 - Community & Social Services		1 945	-	1 586	-	303	1 550	(1 247)	-80%	1 586
Vote 10 - Sport & Recreation		43	900	1 250	-	-	900	(900)	-100%	1 250
Vote 11 - Public Safety		-	2 700	1 183	-	-	1 843	(1 843)	-100%	1 183
Vote 12 - Electricity		3 761	138	255	536	2 581	3 972	(1 391)	-35%	255
Vote 13 - Waste Management		220	5 140	865	15	342	5 718	(5 376)	-94%	865
Vote 14 - Water		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	<b>4</b>	<b>11 164</b>	<b>15 557</b>	<b>11 463</b>	<b>795</b>	<b>8 088</b>	<b>23 767</b>	<b>(15 679)</b>	<b>-66%</b>	<b>11 463</b>
<b>Total Capital Expenditure</b>		<b>42 071</b>	<b>79 627</b>	<b>66 707</b>	<b>3 919</b>	<b>25 969</b>	<b>49 835</b>	<b>(23 866)</b>	<b>-48%</b>	<b>66 707</b>
<b>Capital Expenditure - Functional Classification</b>										
<b>Governance and administration</b>		<b>1 685</b>	<b>11 033</b>	<b>8 802</b>	<b>203</b>	<b>3 880</b>	<b>3 360</b>	<b>520</b>	<b>15%</b>	<b>8 802</b>
Executive and council		58	1 821	1 441	92	1 288	1 821	(533)	-29%	1 441
Finance and administration		1 025	1 516	7 342	88	397	921	(524)	-57%	7 342
Internal audit		602	7 696	20	23	2 195	619	1 577	255%	20
<b>Community and public safety</b>		<b>10 143</b>	<b>7 550</b>	<b>6 863</b>	<b>209</b>	<b>1 259</b>	<b>4 793</b>	<b>(3 534)</b>	<b>-74%</b>	<b>6 863</b>
Community and social services		1 945	2 650	3 036	-	303	1 550	(1 247)	-80%	3 036
Sport and recreation		8 198	1 400	2 644	209	956	1 400	(444)	-32%	2 644
Public safety		-	3 500	1 183	-	-	1 843	(1 843)	-100%	1 183
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		<b>22 501</b>	<b>33 167</b>	<b>32 150</b>	<b>2 352</b>	<b>17 082</b>	<b>29 617</b>	<b>(12 535)</b>	<b>-42%</b>	<b>32 150</b>
Planning and development		1 552	151	117	41	57	151	(94)	-62%	117
Road transport		20 949	33 016	32 033	2 310	17 025	29 466	(12 442)	-42%	32 033
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		<b>7 742</b>	<b>27 878</b>	<b>18 892</b>	<b>1 155</b>	<b>3 748</b>	<b>12 065</b>	<b>(8 317)</b>	<b>-69%</b>	<b>18 892</b>
Energy sources		7 235	7 138	7 573	536	2 581	3 972	(1 391)	-35%	7 573
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		508	20 740	11 319	619	1 167	8 093	(6 926)	-86%	11 319
Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional Classification</b>	<b>3</b>	<b>42 071</b>	<b>79 627</b>	<b>66 707</b>	<b>3 919</b>	<b>25 969</b>	<b>49 835</b>	<b>(23 866)</b>	<b>-48%</b>	<b>66 707</b>
<b>Funded by:</b>										
National Government		33 684	42 159	42 159	3 194	16 774	28 621	(11 846)	-41%	42 159
Provincial Government		-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		<b>33 684</b>	<b>42 159</b>	<b>42 159</b>	<b>3 194</b>	<b>16 774</b>	<b>28 621</b>	<b>(11 846)</b>	<b>-41%</b>	<b>42 159</b>
<b>Public contributions &amp; donations</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Borrowing</b>	<b>6</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>18th April generated funds</b>		<b>8 387</b>	<b>37 468</b>	<b>24 548</b>	<b>725</b>	<b>9 195</b>	<b>21 214</b>	<b>(12 020)</b>	<b>-57%</b>	<b>24 548</b>
<b>Total Capital Funding</b>		<b>42 071</b>	<b>79 627</b>	<b>66 707</b>	<b>3 919</b>	<b>25 969</b>	<b>49 835</b>	<b>(23 866)</b>	<b>-48%</b>	<b>66 707</b>

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# 3rd QUARTER REPORT 2017/2018

EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M09 March

EC 142 Senqu - Table C5 monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - m05 march										
Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<b>Multi-Year expenditure appropriation</b>	2									
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-
Vote 2 - Planning & Development		-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Services		265	7 600	6 100	-	2 119	1 523	597	39%	6 100
Vote 4 - Budget & Treasury		-	-	-	-	-	-	-	-	-
Vote 5 - Road Transport		18 725	29 921	28 528	2 851	16 831	22 671	(5 840)	-26%	28 528
Vote 6 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 7 - Housing		-	-	-	-	-	-	-	-	-
Vote 8 - Health		-	-	-	-	-	-	-	-	-
Vote 9 - Community & Social Services		-	2 650	1 450	-	-	-	-	-	1 450
Vote 10 - Sport & Recreation		8 155	500	1 394	63	1 020	500	520	104%	1 394
Vote 11 - Public Safety		-	800	-	-	-	-	-	-	-
Vote 12 - Electricity		3 473	7 000	7 318	157	157	-	157	#DIV/0!	7 318
Vote 13 - Waste Management		288	15 600	10 454	-	825	4 125	(3 300)	-80%	10 454
Vote 14 - Water		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital Multi-year expenditure</b>	4,7	30 907	64 071	55 244	3 072	20 952	28 818	(7 866)	-27%	55 244
<b>Single Year expenditure appropriation</b>	2									
Vote 1 - Executive & Council		58	1 821	1 461	-	1 288	1 821	(533)	-29%	1 461
Vote 2 - Planning & Development		1 552	151	117	-	57	151	(94)	-62%	117
Vote 3 - Corporate Services		336	96	130	10	86	96	(10)	-11%	130
Vote 4 - Budget & Treasury		1 025	1 516	1 111	-	397	1 156	(759)	-66%	1 111
Vote 5 - Road Transport		2 224	3 096	3 505	470	3 515	7 958	(4 444)	-56%	3 505
Vote 6 - Waste Water Management		-	-	-	-	-	-	-	-	-
Vote 7 - Housing		-	-	-	-	-	-	-	-	-
Vote 8 - Health		-	-	-	-	-	-	-	-	-
Vote 9 - Community & Social Services		1 945	-	1 586	-	303	1 638	(1 334)	-81%	1 586
Vote 10 - Sport & Recreation		43	900	1 250	-	-	900	(900)	-100%	1 250
Vote 11 - Public Safety		-	2 700	1 183	438	438	2 284	(1 846)	-81%	1 183
Vote 12 - Electricity		3 761	138	255	669	3 249	4 597	(1 347)	-29%	255
Vote 13 - Waste Management		220	5 140	865	29	371	7 999	(7 628)	-95%	865
Vote 14 - Water		-	-	-	-	-	-	-	-	-
Vote 15 - Other		-	-	-	-	-	-	-	-	-
<b>Total Capital single-year expenditure</b>	4	11 164	15 557	11 463	1 615	9 703	28 599	(18 896)	-66%	11 463
<b>Total Capital Expenditure</b>		42 071	79 627	66 707	4 686	30 655	57 417	(26 762)	-47%	66 707
<b>Capital Expenditure - Standard Classification</b>										
<b>Governance and administration</b>		1 685	11 033	8 802	10	3 890	4 595	(706)	-15%	8 802
Executive and council		58	1 821	1 441	-	1 288	1 821	(533)	-29%	1 441
Budget and treasury office		1 025	1 516	7 342	-	397	1 156	(759)	-66%	7 342
Corporate services		602	7 696	20	10	2 205	1 619	586	36%	20
<b>Community and public safety</b>		10 143	7 550	6 863	501	1 760	5 322	(3 561)	-67%	6 863
Community and social services		1 945	2 650	3 036	-	303	1 638	(1 334)	-81%	3 036
Sport and recreation		8 198	1 400	2 644	63	1 020	1 400	(380)	-27%	2 644
Public safety		-	3 500	1 183	438	438	2 284	(1 846)	-81%	1 183
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		22 501	33 167	32 150	3 321	20 402	30 779	(10 377)	-34%	32 150
Planning and development		1 552	151	117	-	57	151	(94)	-62%	117
Road transport		20 949	33 016	32 033	3 321	20 345	30 629	(10 284)	-34%	32 033
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		7 742	27 878	18 892	856	4 603	16 721	(12 118)	-72%	18 892
Electricity		7 235	7 138	7 573	826	3 407	4 597	(1 190)	-26%	7 573
Water		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		508	20 740	11 319	29	1 197	12 124	(10 928)	-90%	11 319
<b>Other</b>		-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Standard Classification</b>	3	42 071	79 627	66 707	4 686	30 655	57 417	(26 762)	-47%	66 707
<b>Funded by:</b>										
National Government		33 684	42 159	42 159	3 355	20 129	30 996	(10 867)	-35%	42 159
Provincial Government		-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-
<b>Transfers recognised - capital</b>		33 684	42 159	42 159	3 355	20 129	30 996	(10 867)	-35%	42 159
<b>Public contributions &amp; donations</b>	5	-	-	-	-	-	-	-	-	-
<b>Borrowing</b>	6	-	-	-	-	-	-	-	-	-
<b>Internally generated funds</b>		8 387	37 468	24 548	1 332	10 526	26 422	(15 895)	-60%	24 548
<b>Total Capital Funding</b>		42 071	79 627	66 707	4 686	30 655	57 417	(26 762)	-47%	66 707

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### Conclusion

This document represents the Senqu Local Municipality's detailed report back to citizens and stakeholders on the municipality's performance over the third quarter of 2017/2018 financial year. This report therefore provides a lens through which scrutiny of the progress and performance of the municipality can be made in terms of assessing achievements in efforts to realise the objectives as set by council. As such, this report not only reflects on milestones and challenges experienced, but also on the on-going commitment to progressively deepen accountability to the citizens of the whole of Senqu Local Municipality. Council should pay attention on its overall expenditure on projects as well the monitoring thereof since this could directly impact on the delays on the delivery of projects by council.

QUARTER THREE REPORTING (JANUARY - MARCH ) 2017-2018 FINANCIAL YEAR



	Target Exceeded Performance far exceeds the standard/planned target (Demonstrate how the target was to be recorded in the comments column)
	Target Achieved (As per planned target) Performance meets the standards expected as per planned target
	Target Not Met/ not fully achieved - includes targets with variances Performance is below and or not as per planned target - Progress and details of variance to be recorded and remedial action to be documented
	Target not met Performance does not meet the standard expected and or is as per the planned target
	Target Not yet applicable in said quarter - not assessed/ Target to be reviewed

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that the traffic section operates effectively and efficiently	TRAFFIC - BSD01	BSD01-01	Number of Vehicles Registered by 30 June 2018	600 Vehicles Registered in 2016/2017	12 Monthly Reports on 600 Vehicles actually registered	CFO / E Natis System / Face values	Vehicles successfully registered to rightful owners	Improved no of legally complaint registered and licenced vehicles	3 Monthly Reports on 50 Vehicles actually registered per month	TARGET NOT MET	There eNatis system was down for more than two weeks during March 2018, hence there is a variance of 14 in March.		In Total 169 vehicles were registered in the quarter. In January a Total of 68 vehicles were registered of which in Lady Grey 20, Sterkspruit 22 and in Barkly East 26 .In the month of February a total number of 65 vehicles were registered Lady Grey 8, Sterkspruit 25 and 32 in Barkly East and in March a total number of 36 vehicles were registered in LG 5, STK 7 and BE 24 .	12 Monthly Reports on the actual number of vehicles registered per month, approved by the CFO for Standing Committee Consideration
		BSD01-02	Number of Vehicles Licenced by 30 June 2018	6492 Vehicles Licenced in 2016/2017	12 Monthly Reports 6492 Vehicles actually Licenced	CFO/ E Natis System / Face values	Vehicles successfully licenced	Improved no of legally complaint registered and licenced vehicles	3 Monthly Reports on 541 Vehicles actually licenced per month	TARGET EXCEEDED	target over achieved by 971.		in total 2594 vehicles were licenced in the quarter. in Lady Grey 276 Sterkspruit 385 Barkly East 233 which gives a total Vehicles of 894 in January . In the month of February a total	12 Monthly Reports on the actual number of vehicles registered per month, approved by the CFO for Standing Committee Consideration
		BSD01-03	Number of people tested on Learners Licence by 30 June 2018	684 people tested on learners licence in 2016/2017	12 Monthly Reports on 684 people tested for Learners' Licence	Community Services/ Registered Traffic Officers / E Natis / Face Values	People legally tested for Learners' Licence	Increased numbers of legally registered drivers within the municipality	3 Monthly reports on 57 people tested per month for learners' licenses	TARGET EXCEEDED	For January 2018, 36 more people were tested above the set target. For February 2018, 24 more people were tested above the set target. For March 2018, 32 more people were tested above the set target.		A total number of 263 people applied to be tested for learners licence, however 248 people were actually tested of which 197 passed and 51 failed. January 66 passed, 23 failed. February 64 passed,	12 Monthly Reports on the actual number of vehicles licenced, approved by the Director for Standing Committee Consideration

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that the traffic section operates effectively and efficiently	TRAFFIC - BSD01	BSD01-04	Number of people tested on Drivers Licence by 30 June 2018	3420 people tested on drivers licence in 2016/2017	12 Monthly Reports on 3420 people tested for Drivers' Licences	Director Community Services/ Registered Traffic Officers / E Natis / Face Values	People legally tested for Drivers' Licence	Increased numbers of legally registered drivers within the municipality	3 Monthly reports on 285 people tested per month for drivers' license	TARGET NOT MET	For January 2018, 40 less people were tested below the set target. For February 2018, 12 less people were tested below the set target. For March 2018, 16 less people were tested below the set target.		A total number of 787 applied to be tested for driving licence however 745 people were actually tested, of which 554 passed and 191 failed. In January 245 was tested 184 passed, 50 failed. In February 273 were tested, 192 passed, 66 failed.	12 Monthly Reports on the actual number of vehicles licensed, approved by the Director Community Services for Standing Committee Consideration
		BSD01-05	Number of Vehicles tested for Roadworthiness in Barkly East Testing Station by 30 June 2018	60 Vehicles tested in 2016/2017 financial year	12 Monthly Reports on 60 Vehicles tested for Roadworthiness in Barkly East	Director / Certified Testing Station / E Natis / Face Value	Roadworthy Testing of Vehicles in Barkly East	Improved number of roadworthy vehicles	3 Monthly Reports on 5 Vehicles tested per month for Roadworthiness at Barkly East Testing Station	TARGET NOT MET	No motor vehicle were tested in January, February and March 2018 in BE testing station.			12 Monthly Reports on the actual number of vehicles tested for roadworthy in Barkly East, approved by the Director for Standing Committee Consideration
		BSD01-06	Number of Road Offense Tickets issued within Senqu Municipality to road users by 30 June 2018	144 Road Offense Tickets issued within Senqu Municipality to road users in 2016/2017	12 Monthly Reports on 144 Road Offense Tickets issued	Director Community Services/ Ticket Books/ Traffic Patrol Officers/ Speed Equipment	Road Offense Traffic Issued	Improved adherence to traffic rules	3 Monthly Reports on 12 Road Offense Tickets issued per month	TARGET EXCEEDED	For January 2018, 7 more traffic fines were issued above the set target. For February 2018, 2 more traffic fine were issued above the set target. For March 2018, 5 more traffic fines were issued above the set target.		19 traffic fines were issued in January, 14 traffic fines for February, 17 traffic fines in March 2018	12 Monthly Reports on the actual number of Road Offence Tickets Issued to offenders, approved by the Director for Standing Committee Consideration
		BSD 01- 07	Construction of a DLTC in Sterkspruit by June 2020	New Indicator	Identification of land, Rezoning and Subdivision of Land for a DLTC in Sterkspruit	Director Community Services/Director Development and Town Planning Services/Chief Traffic Officer/ Budget R250 000	DLTC constructed in Sterkspruit	Improved conditions of DLTC services for Sterkspruit community	Rezoning and Sub-Division of Land	TARGET NOT MET	The subdivision and zoning application has been submitted and is awaiting approval. It is impossible to receive a zoning certificate in the same quarter because the application still has to go to Cogta for final approval. Cogta will then issue an approval letter, there are no zoning certificates			1. Map of the identified land 2. Approved rezoning certificate 3. Appointment Letter of the Consultant.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To provide sustainable infrastructure development by building and maintaining access roads, bridges and storm water	ROADS BRIDGES AND TRANSPORT INFRASTRUCTURE- BSD02	BSD 02-01	Maintenance of Roads in identified Wards as per the Council Approved Maintenance Schedule	Maintenance in Wards: 14, 19, 10, 8, 9, 16 & 18	Maintenance of Roads in Wards, 1,2,3,4,5,6,7,9,11,12,13, 14,15, and 17 of Senqu Municipality and Pothole Repairs in Ward 8,10 and 16 (50 potholes per ward)	Director Technical/ R 2 044 900/ Manager Roads	Maintained road infrastructure	Extended life of access roads within the Senqu Municipality	3 Monthly Report on the number of kilometres maintained in Wards 3,5,6,9,12 and 17.Pothole Repairs in Ward 8,10 and 16 (50 per ward)	TARGET EXCEEDED	Target exceeded by 343.12 km due to the unknown conditions of the roads which are identified by ward Councillors and the expectation of basic low level maintenance.		Ward 5: 6,91 km Roads maintained, Ward 6: 16,12 km roads maintained, Ward 9: 3,73 km roads maintained, Ward 12: 4,76 km roads maintained, Ward 17: 13,80 km roads maintained. POTHOLE: Ward 8: 287 were done , Ward 10: 125 were done , Ward 14: 466 were done, Ward 16:	1. Monthly Reports on the actual number of Kilometres maintained per ward, and Potholes Repaired, Approved by the Director for Standing Committee Consideration, 2.Time Sheets.
		BSD 02-02	Construction of 6 km Boyce Nondala interlock paved road by June 2019	1 km interlock paved road completed by SANRAL	Appoint of a consultant to do the feasibility study , preliminary design, final design costing and procurement of a contractor	Director Technical Services/ R 550 000/ PMU Manager	PSP appointment for feasibility, design, documentation, evaluation, project management, project completion. Estimated construction for current year is	Improved access to services	Final design & costing G6	TARGET MET			Project proceeding satisfactory. Ready for tender.	1. Advert and Appointment Letter of the Consultant, 2. Approved Feasibility & preliminary design,3. Final Design and Costing, 4. Advert and Appointment Letter of the Contractor
		BSD 02-03	Construction of 5.5kms of interlock paved road, with 10.2km stormwater channels in Herschel (Ward 13) by 30 June 2018	Preparation and Road Bedding	Construction of 3.28 km interlock paved roads and 2.22 km of gravel road with 10.2 km stormwater channel.	Director Technical Services/PMU Manager/ Capital Budget: R 11 449 110	Construction of interlock paved roads with the stormwater channel	Improved access to services	Paving 0.5km of road and casting 0.2km of concrete channels & 0.22 km gravel road	TARGET MET	This is overall progress. Project is at 90% completion. Performance of contractor is poor but will complete as there are outstanding inclement weather claims. Extension of time granted to 9 April 2018.		2,8 km paved, 9,1 km concrete channels casted and 1,5 km gravel road completed, bridge culvert is 70% completed	1. Quarterly Progress Reports approved by the Director for Standing Committee Consideration, 2. Minutes of Project Steering Committee Meetings & Site Meetings. 3. Practical Completion Certificate

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To provide sustainable infrastructure development by building and maintaining access roads, bridges and storm water	ROADS BRIDGES AND TRANSPORT INFRASTRUCTURE- BSD02	BSD 02-04	Construction of 5.5km paved road & stormwater channels in Tienbank - ward 10	Preparation and Road Bedding	Construction of 2.8 km of interlock paved roads and the 10 km of stormwater channels & 2.7 km of gravel roads.	Director Technical Services/PMU Manager/ Capital Budget: R 11 121 233	Construction of interlock paved roads with the stormwater channel	Improved access to services	Paving 0.3km of road and casting 2 km of concrete channels & 0.7 km gravel road	TARGET MET	This is overall progress. Project is at 64% completion. Performance of contractor is poor but will complete as there are outstanding inclement weather claims. Extension of time was granted to 31 May 2018.		Paved 1,9 km, casted 5,9 km concrete channels, 1,2 km gravel road	1. Quarterly Progress Reports approved by the Director for Standing Committee Consideration, 2. Minutes of Project Steering Committee Meetings & Site Meetings. 3. Practical Completion Certificate
	ROADS BRIDGES AND TRANSPORT INFRASTRUCTURE- BSD03	BSD 02-05	Construction of 6km of a New Gravel Road between Esilindini and Frans by 30 June 2019	New Indicator	Appointment of a Consultant, Project Design, Final Design and Appointment of a Contractor. Site establishment and Road Bed Preparation as per the final design,	Director Technical Services/PMU Manager/ Capital Budget: R 1 000 000	Construction of interlock paved roads with the stormwater channel	Improved access to services	Final Design & Appointment of a contractor G6	TARGET NOT MET	Tender had to be re-advertised due to incorrect specifications			1. Adverts, 2. Appointment Letters of the consultant and the contractor, 3. Approved project designs 4. minutes of the project steering committee meetings and site meetings 5. Progress Reports approved by the Director for Standing Committee Consideration, 6. Photos.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To provide sustainable infrastructure development by building and maintaining access roads, bridges and storm water	ROADS BRIDGES AND TRANSPORT INFRASTRUCTURE- BSD02	BSD 02-06	Construction of 2 Pedestrian Bridges in Mabele Old Ward 5 (Now ward 4) by June 2019	2 Pedestrian Bridges built in 2014/2015 and 2015/2016 financial years in 2016/2017 EIA were incomplete.	Completion of the EIA, Appointment of the Contractor, Establishing a Site and Earthworks for Gabion Structures and Casting concrete slabs and gabion structures	Director Technical Services/PMU Manager/ Capital Budget: R3 866 000	Bridge Constructed	Improved access to services	Site Establishment & Earthworks for bridges alignment	TARGET NOT MET	Evidence provided for assessment is not complete.			1. Approved EIA, 2.Demand plan sent to SCM, Appointment Letter for Contractor, 3. Minutes of Site Meetings and Project Steering Committee Meetings, 4. Progress Report Approved by the Director for Standing Committee Consideration. 5.Photos
		BSD 02-07	Purchase 2 LDV's for the Roads Section	New Indicator	Purchase 2 LDV's	CFO/Manager Supply Chain/Manager Roads/R600 000	LDV's Purchased	Increased Equipment for Maintenance of Roads Infrastructure	N/A	N/A	N/A	N/A	N/A	1. Order, 2. Proof of Delivery
		BSD 02-08	Purchase a Grader for the Roads Section	New Indicator	Purchase 1 Grader	CFO/Manager Supply Chain/Manager Roads/R3 000 000	Grader Purchased	Increased Equipment for Maintenance of Roads Infrastructure	N/A	N/A	N/A	N/A	N/A	1. Order, 2. Proof of Delivery
		BSD 02-09	Construction of 180 accesses to properties in Tienbank - Multi year	New indicator	Appointment of a contractor on turnkey basis. Total number of property accesses is 180 erven with an estimated 30 in current FY. Multiyear project.	Director Technical/ R 420 000/ Manager Roads	New Indicator	New Indicator	Advertise Contractor	TARGET MET			Project proceeding satisfactory	1.Advert,2. Appointment Letter, 3. Progress Report on 45 access to properties constructed.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure effective management of infrastructure and facilities	INDOOR RECREATIONAL COMMUNITY FACILITIES - BSD03	BSD03-01	Construction of a Community Hall Ward in Ward 9	Incomplete project in 2015/2016 not budgeted in 2016/2017	Construction and Completion of Ward 9 Community Hall	Director Technical Services/PMU Manager/ Maintenance budget: R 1 584 841	Community Hall Constructed	Improved environment for ward consultations	Approval of the Practical Completion Certificate, G8	TARGET NOT MET	A MFMA s116 (3) was required to pay the PSP who refused to continue with the works. This has delayed the project. Project to be completed in End May 2018		Consultant s116 was only approved in February 2018	1. Quarterly Progress Reports approved by the Director for Standing Committee Consideration, 2. Minutes of Site Meetings and Project Steering Committee Meetings 3. Practical Completion Certificate.
		BSD03-02	Renovate Barkly East Community Hall (Multi Year Project) by June 2020.	Infrastructure dilapidated	Appointment for the Consultant and Contractor for the renovation of the Barkly East Community Hall, Project Design and Heritage Impact Assessment.	Director Technical/PMU Manager/R 750 000	Renovate facility	Ensure asset lifespan	Project design & Heritage Impact Assessment	TARGET MET			Project proceeding satisfactory	1. Adverts, 2. Appointment Letters for Consultant and Contractor, 3. Approved Project Design and Heritage Impact Assessment Report.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT															KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE	
To ensure effective management of infrastructure and facilities	INDOOR RECREATIONAL COMMUNITY FACILITIES - BSD03	BSD03-03	Repairs and maintenance of Community Halls in Towns	2016/2017 Maintenance	6 Halls Maintained and Repaired	Director Community Services/Manager Amenities/ Maintenance budget: R 291 117	Halls maintained and Repaired	Ensure asset lifespan	Maintenance of Rhodes Community Hall (Paint window frames and doors) and Khwezi Naledi Hall (Replace toilet cisterns and pots)	TARGET MET			Rhodes hall was maintained by painting window frames and doors and Khwezi Naledi hall was maintained during the quarter by replacing 4 toilet cisterns and 4 toilet pans.	12 Monthly Maintenance reports approved by the Director for Standing Committee Consideration.	
		BSD03-04	Repairs and maintenance of Community Halls in Rural Areas	2016/2017 Maintenance	6 Halls Maintained and Repaired	Director Community Services/Manager Amenities/ Maintenance budget: R 239 340	Halls Repaired and Maintained	Ensure asset lifespan	Maintenance of Makhumsha Community Hall (Paint window frames, security doors, Replace damaged doors, Replace broken window glasses, Replace damaged gutters)	TARGET MET			Maintenance was done at Makhumsha community hall as follows: - Paint window frames, security doors - Replace damaged doors - Replace broken window glasses - Replace damaged gutters downpipes	12 Monthly Maintenance reports approved by the Director for Standing Committee Consideration.	
		BSD03-05	Cleaning of Community Halls in Town	2016/2017 Cleaning Reports	All 7 Halls Cleaned Weekly	Director Community Services/Manager Amenities	Halls Cleaned	Ensure asset lifespan	Weekly Cleaning of Bhunga Hall, Lady Grey Town Hall, Khwezi Naledi Hall, Barkly East Town Hall, Nkululeko, and Transwilder	TARGET MET			Cleaning of Bhunga Hall, Lady Grey Town Hall, Khwezi Naledi Hall, Barkly East Town Hall, Nkululeko, and Transwilder was carried out during the quarter	1. 12 Monthly Cleaning Reports approved by the Director for Standing Committee Consideration. 2. Cleaning and Transwilder was checked approved by the Supervisor and Manager.	



KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To facilitate pauper burials	CEMETERIES AND BURIAL - BSD04	BSD04-01	Number of Burial Plots provided as per request	276 Plots provided in 2016/2017	276 Burial Plots provided as per request	Director Community Services/Manager Amenities	Plots provided for burial	Improved Burial of communities	23 Burial Plots provided per request per month (69 per quarter)	TARGET NOT MET	For January 2018, 5 less burial plots provided below the set target. For February 2018, 13 less burial plots were provided below the set target. For March 2018, 01 burial plot less provided below the set target.		18 burial plots were provided in the month of January. In February 10 burial plots were provided and In March 22 burial plots were provided. 50 Burial Plots were provided during the third quarter.	12 Monthly Reports on the actual number of burial plots provided as per the request. Approved by the Director, for Standing Committee Consideration
		BSD04-02	Number of cemeteries maintained in Towns	8 Cemeteries maintained in each quarter	8 Cemeteries maintained in each quarter	Director Community Services/Manager Amenities/ R 188 632	Maintained cemeteries	Improved Burial of communities	8 Cemeteries maintained per quarter	TARGET MET			8 cemeteries were maintained during the quarter: Steve Tshwete, Khwezi Naledi, Nkululeko old cemetery, Zola, Rhodes-Zakhele, Barkly East Town, Lady Grey Town, Sterkspruit Town Cemetery.	1. 4 Quarterly Reports on the number of actual cemeteries maintained approved by the Director for Standing Committee Consideration. 2. Cleaning Checklist approved by the Supervisor and Manager.
		BSD04-03	Number of cemeteries maintained in Rural Areas	20 Rural cemeteries maintained in each quarter	10 Rural cemeteries maintained in each quarter	Director Community Services/Manager Amenities/ R 609 040	Maintained cemeteries	Improved Burial of communities	10 Cemeteries maintained per quarter	TARGET EXCEEDED	01 more Cemetery was maintained above the set target.		11 Cemeteries maintained per quarter: • Walaza • Mbobo • Qhimirha • Qhoboshane • Mkunyazo • Phelandaba • Dulcie's nek • Macacuma • Mokhesi • Ngquba • Mgqibeleni	1. 4 Quarterly Reports on the number of actual cemeteries maintained approved by the Director for Standing Committee Consideration. 2. Cleaning Checklist approved by the Supervisor and Manager.
		BSD04-04	Construction of New Cemetery in Barkly East by 2020	No burials plots available for communities to bury the deceased.	Appoint PSP & begin land identification processes	Director Technical Services /PMU Manager/ R700 000	Provide plots for burials	Improved Burial of communities		TARGET NOT MET	Project name was changed during the Budget adjustment. Will require a second advertisement.			1. Advert. 2. Appointment Letter 3. EIA Application

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To maintain, identify, establish and upgrade existing urban sportsfields	SPORTS BSD05	BSD05-01	Number of Sportsfields maintained	5 Sportsfields Maintained in 2016/2017	5 Sportsfields Maintained in Each Quarter	Director Community Services/Manager Amenities/	5 Sportsfields maintained	Improved lifespan of municipal assets	5 Sportsfields maintained in each quarter (Patrick Shibane, Naledi Sportsfields, Gcina Sportsfields, Barkly East Sportsfields and Khwezi Naledi Sportsfields)	TARGET MET			In Jan, Patrick Shibane and BE Sportsfield were maintained, in Feb all sportsfields were not maintained but it was noted that the concrete slabs are falling off at BE sportsfield and in March LG 50m of fence repaired, Patrick Shibane they fastened fence strings and in BE 72.2 m of fence was repaired.	1. 12 Monthly Reports on the number of Sportsfields maintained, Approved by the Director for Standing Committee Consideration. 2. Maintenance Checklist Approved by the Supervisor and Manager.
		BSD05-02	Maintenance of fencing in 5 Sportsfields by 30 June 2018	Damaged Fence	4 Quarterly Reports on the number of meters of fence maintained as a result of vandalism, theft and environmental factors in the 5 Sportsfields	Director Community Services/ Manager Amenities/ R 3 702. 00	Fence fixed	Improved Quality of the Sportsfields	1 Quarterly Report on the number of meters of fence maintained as a result of vandalism, theft and environmental factors of Sportsfields in (Ward 2,10,13,14 and 16)	TARGET MET			Fence was maintained at LG 50m (w 14) of fence and (16) 72,2m of fence was used for maintenance at BE	4 Quarterly Reports on the Maintenance of Fence of the 5 sportsfields, approved by the Director for Standing Committee Consideration.
		BSD05-03	Construction of a Sportsfields in Ward 2	Completion of construction (Kwa Gcina)	Project completion	Director Technical/ Manager PMU/ R 709 177.26	New sport field	Community entertainment facility	N/A	N/A	N/A	N/A	N/A	1 Completion Certificate.
		BSD05-04	Construction of a Sportsfields in Ward 13	Completion of construction (Naledi)	Project completion	Director Technical/ Manager PMU/ R 285 000.00	New sport field	Community entertainment facility	Practical completion	TARGET NOT MET		Project will be completed in End May 2018	Inclement weather is causing delay in the project	2. Completion Certificate.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To provide library services to all residents	LIBRARIES – BSD06	BSD06-01	Signing of the SLA with DSRAC	2016/2017 SLA	2017/2018 SLA Signed between 2 parties	Director Community Services/Manager Amenities	Compliance with the SLA	Improved literacy levels within the Senqu Communities	N/A	N/A	N/A	N/A	N/A	1. Signed SLA, 2. Proof of Submission to the Department
		BSD06-02	Implementation of Library Services SLA with DSRAC	2016/2017 Reports	4 Quarterly Reports on the Implementation of the SLA.	Director Community Services/Manager Amenities	Compliance with the signed SLA	Improved literacy levels within the Senqu Communities	1 Quarterly Report on the Implementation of the SLA	TARGET MET			Quarterly Report on the Implementation of the SLA was submitted to DSRAC on the 04th April 2018	4 Quarterly Reports on the Implementation of the SLA, Approved by the Director for Standing Committee Consideration.
		BSD06-03	Compile statistics of books loaned and returned in each library	New Indicator	Statistics of books loan and returned compiled for each library	Director Community Services/Manager Amenities	Number of books loaned and returned established	Improved functioning of the Library Services	1 Quarterly Report on the number of books loaned and returned	TARGET MET			Quarterly Report on books loaned and returned was submitted to the standing committee in 10 April 2018.	4 Quarterly Reports on the number of books loaned and returned compiled and approved by the Director for Standing Committee Consideration.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To create a healthy and sustainable environment by maintaining and developing public open spaces	PARKS AND PUBLIC OPEN SPACES - BSD07	BSD07-01	Renovation of the Khwezi Naledi Node by June 2018	Dilapidated Structure	Appoint a Consultant and Contractor, Establish Site and Earthwork to Design Stage	Director Technical Services/Manager PMU/ R 1 250 000	Node rehabilitation report	Improved Community Leisure within the Senqu Municipal area	Construction as per construction program	TARGET NOT MET	The appointed PSP could not get the original drawings as the previous company no longer existed. This therefore had to be investigated before designs can be completed thus delaying the procurement for construction.		Project will be delayed by a two months.	1. Adverts, 2. Appointment Letters, 3.3.Progress Reports Approved by the Director for Standing Committee consideration.4. Completion Certificate
		BSD07-02	Maintenance of parks (Lady Grey and Barkly East)	2016/2017 Reports of Parks and open spaces maintained.	3 Parks maintained (2 Lady Grey,1 Barkly East)	Director Community Services/Manager Amenities	Park maintained	Improved Community Leisure within the Senqu Municipal area	1 Quarterly Report on number of parks maintained in Lady Grey and Barkly East.	TARGET MET			Monthly reports on the maintenance of the parks was submitted to Standing Committee.	4 Quarterly Reports on number of parks maintained, Approved by the Director for Standing Committee Consideration.
		BSD07-03	Establishment of a Park in Lady Grey (by 31 December 2017)	Incomplete Project of 2016/2017	Park Constructed	Director Technical Services/Manager PMU/ R 400 000	Park established	Increased Community Leisure space within the Senqu Municipal area	N/A	N/A	N/A	N/A	N/A	1. Progress Reports, Approved by the Director for Standing Committee Consideration and Minutes of the Project Steering Committee & Site Meetings . 2. Practical Completion Certificate.
		BSD00-00	Purchase a Tractor for the Parks (TO BE REMOVED)	New Indicator	Purchase 1 Tractor	CFO/Manager Supply Chain/Manager Amenities/R400 000	Tractor Purchased	Enhanced Machinery to better service delivery	N/A	N/A	N/A	N/A	N/A	1. Order, 2. Proof of Delivery
		BSD07-04	Maintenance of public open spaces (Lady Grey, Barkly East, Sterkspruit & Rhodes)	New Indicator	29 public open spaces maintained (12 Lady Grey, 11 Barkly East, 01 Sterkspruit and 05 Rhodes)	Director Community Services/Manager Amenities	Public Open Spaces maintained	Improved Community Leisure within the Senqu Municipal area	1 Quarterly Report on number of public open spaces maintained in Lady Grey, Barkly East, Sterkspruit, and Rhodes	TARGET MET			Monthly reports on the maintenance of public open spaces was submitted to Standing Committee.	4 Quarterly Reports on number of public open spaces maintained, Approved by the Director for Standing Committee Consideration.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To maintain and control the commonages	LICENSING AND CONTROL OF ANIMAL - BSD08	BSD08-01	Number of meters of fence repaired in Ward 14, 15, 16 and 19 commonages due to vandalism, theft and environmental factors.	97509,10 meters repaired in W 14,15,16 and 5 in 2016/2017.	4 Quarterly reports on maintenance of fence in commonages.	Director Community Services/Manager Amenities R480 000	Fencing repaired	Improved management of animals	1 Quarterly report on number of metres repaired in ward 14, 15, 16 and 19.	TARGET MET			Total of 2347.05 meters of fence was repaired during the quarter. In Ward 16, 452.55. in Ward 15, 465,10. in Ward 14, 849,40. in Ward 05, 430. in Ward 17, 150,00.	4 Quarterly Reports on number of meters repaired, Approved by the Director for Standing Committee Consideration
		BSD08-02	Updating of Stock Register	2016/2017 Register	Stock Register Quarterly Updated for all Commonages	Director Community Services/Manager Amenities	Register updated	Improved management of animals	1 Quarterly Register updated.	TARGET MET			Stock count was conducted during the Quarter at Rhodes, Rossouw, Lady Grey, Barkly.	4 Quarterly Reports on the Updating of the Register, Approved by the for Standing Committee Consideration
		BSD08-03	Number of stray animals impounded in Lady Grey, Barkly East and Rhodes	219 impounded stray animals in 2016/2017.	Report on Number of Impounded Stray Animals.	Director Community Services/Manager Amenities	Controlled Stray Animals	Improved management of stray animals on Municipal Roads	1 Quarterly Report on number of Stray animals impounded	TARGET MET			A total of 42 Stray Animals were impounded in Lady Grey and Barkly East. Of which 20 were impounded in LG in Jan, 09 in Feb in LG, 09, in March in LG and 04 in Barkly East in March.	4 Quarterly Reports on the number of Stray Animals impounded (Lady Grey, Barkly and Rhodes) Approved by the Director for Standing Committee Consideration
		BSD08-04	Number of Awareness's conducted on Commonage Management	4 Awareness's were conducted.	4 Awareness's Held	Director Community Services/Manager Amenities	Conduct awareness campaigns on overgrazing	Improved management of animals within the Municipal Area	1 Awareness	TARGET MET			1 Awareness was held on the 01 of March 2018 in Lady Grey.	1. Attendance Register 2. Reports Approved by the Director for Standing Committee Consideration
		BSD08-05	Construction of a Animal Pound in Lady Grey by June 2019	Project Halted in 2016/2017 due to budget constraints	Do an item for MFMA S 116, Final Designs	Director Technical Services/ Manager PMU/ R 500 000	Pound final design completed.	Improved management of animals	Instructions to the Consultant	TARGET NOT MET	Project to be delayed due to insufficient funding in the budget hence the S116. Project back on track.		The project underwent a s 116 (3) for increased fees due to change in scope of the work. PSP has been paid.	1. Evidence of the Cooling of Period 2. Council Resolution approving the Section 116 of the MFMA. Proof of Instructions to the Consultant. 4. Final Designs.

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STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To improve the quality of life for our communities by eradicating refuse service delivery backlogs	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-01	Daily cleaning of CBD streets in all 6 towns.	6 Towns cleaned	12 Monthly reports on cleaned CBD Streets of all 6 towns.	Director Community Services/Manager Waste/ R 3 787 913.00	Clean Towns	Healthier and Clean living conditions	3 Monthly reports on cleaned CBD streets of all 6 towns.	TARGET MET			6 towns cleaned in the quarter monthly reports attached	1. 12 Monthly Reports on cleaned CBD streets of all 6 towns approved by the Director for Standing Committee Consideration, 2. Job card
		BSD09-02	Collection of Waste in Rural Areas	288 tons	288 tons collected	Director Community Services/Manager Waste/ R 272 109.00	Rural Solid Waste collection	Improved Management of Waste Material	72 tons per quarter	TARGET EXCEEDED	we have exceeded the target by 62,1 tons of waste. This is due to the standing of cleaning campaign in Tienbank and Mokhesi.		53,1 waste collected in January; 45,4 waste collected in the month of February; 35,6 waste collected in the month of March 2018: total of 134,1 tons. The waste that has been washed by the streams of water and rivers which also contributed to reduce	4 Quarterly Reports approved by the Director for Standing Committee Consideration
		BSD09-03	Collection of Waste in Towns	4120 tons waste collected in towns in 2016/2017	4120 tons collected	Director Community Services/Manager Waste/ 1 401 701.00 R	Waste Collected	Healthier and Clean living conditions	1030 per Quarter	TARGET EXCEEDED	we have exceeded by 851,89 tons of waste due to the fact that areas like Lady Grey receives waste from Sterkspruit and Barkly East received extra waste from SANDF operating from Borders as well as Rhodes receiving extra waste from		A total number of 1881,89 tons of waste collected in towns, of which, Sterkspruit 462,3 tons Lady Grey 547 tons Barkly East 611,69 tons Herschel 199 tons Rhodes 57,1 tons Rossouw 4,8 tons.	4 Quarterly Reports approved by the Director for Standing Committee Consideration

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT															KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE	
To reduce waste through awareness campaigns.	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-04	Coordinate and prepare for National Clean Up Week Competition	2016/2017 the awareness was in Ward 10, 11,14,15,16 and 19	4 Campaigns conducted	Director Community Services/ Manager Waste /R 540.00	Community waste awareness	Healthy Environment	1 Awareness in Ward 14	TARGET MET			one awareness campaign held on the 20 March 2018.	1. Attendance Register, 2. Agenda, 3. Photos	
		BSD09-05	Waste campaign in schools	2016/2017 Awareness's were done in 14, 10,11 and 16	4 Campaigns conducted	Director Community Services/ Manager Waste /R 45 860	Community waste awareness	Improved knowledge about waste management in Senqu Municipality	1 Awareness in Ward 15	TARGET MET			one awareness campaign held on the 30 January 2018.	1. Attendance Register, 2. Agenda, 3. Photos	
		BSD09-06	Waste awareness Campaigns in Ward 10,13,14,15 and 16.	In 2016/2017 the awareness was done in w 10,13,14,15 and 16	12 Campaigns conducted	Director Community Services/ Manager Waste /R 71 543.92	Community waste awareness	Improved knowledge about waste management in Senqu Municipality	N/A	N/A	N/A	N/A	N/A	1. Attendance Register, 2. Agenda, 3. Photos	

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STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To effectively manage and reduce waste	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-07	Calibration of the Weighbridge in Ward 14 (Lady Grey)	2016/2017 Calibration	1 Calibration of the weighbridge in ward 14	Director Community Services/ Manager Solid Waste/ R 52 868	Calibration done	Improved operation of the Solid Waste Site	1 Calibration	TARGET MET			calibration of Lady Grey weighbridge was conducted	Calibration Certificate
		BSD09-08	Calibration of the Weighbridge in Ward 16 (Barkly East)	2016/2017 Calibration	2 Calibration of the weighbridge in ward 16	Director Community Services/ Manager Solid Waste/ R 57 868	Calibration done	Improved operation of the Solid Waste Site	1 Calibration	TARGET MET			Calibration of Barkly East weighbridge was conducted,	Calibration Certificate
		BSD09-09	Development of a Solid Waste Site in Ward 5 - Rossouw by June 2020	EIA Process	Application of the EIA	Director Technical Services/ PMU Manager/ Capital budget: R 90 000	Waste Site Developed	Improved Management of Waste Material	N/A	N/A	N/A	N/A	N/A	1. Approved EIA.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT															KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE	
To effectively manage and reduce waste	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-10	Development of a Solid Waste Site in Ward 13 - Herschel	EIA Process	Application of the EIA	Director Technical Services/ PMU Manager/ Capital budget: R 90 000	Waste Site Developed	Improved Management of Waste Material	N/A	N/A	N/A	N/A	N/A	1. Approved EIA.	
			Upgrading of the Lady Grey Solid Waste Site	Old Lady Grey Solid Waste Site	1. Appointment of the Contractor, 2. Site Establishment	Director Technical Services/ PMU Manager/ Capital budget: R 3 626 945.00	Waste Site Upgraded to be NEMA Compliant	Improved Management of Waste Material	Appointment of the contractor	TARGET NOT MET	There will be a delay in the project expenditure due to re-advertisement.		Awaiting advise from Provincial Treasury & CIDB based on the issue of tender advertised for 21 days instead of 30 days	1. Appointment Letter, 2. Report on Site and Establishment and Construction Programme and Cashflow Projections	
		BSD09-12	Development of Solid Waste Site in Ward 15- Rhodes	EIA in process 2016/2017	EIA Application	Director Technical Services/ PMU Manager/ Capital budget: R 90 000.00	Waste Site Developed	Improved Management of Waste Material	N/A	N/A	N/A	N/A	N/A	1. Application for EIA	
			Upgrading of the Barkly East Solid Waste Site	Old Barkly East Solid Waste Site	1. Appointment of the Contractor, 2. Site Establishment	Director Technical Services/ PMU Manager/ Capital budget: R 3 626 945.08	Waste Site Upgraded to be NEMA Compliant	Improved Management of Waste Material	Appointment of the contractor	TARGET NOT MET	There will be a delay in the project expenditure due to re-advertisement.		Awaiting advise from Provincial Treasury & CIDB based on the issue of tender advertised for 21 days instead of 30 days	1. Appointment Letter, 2. Report on Site and Establishment and Construction Programme and Cashflow Projections	
		BSD09-14	Closure of the Old Sterkspruit Solid Waste Site	The Site is full	1. Appointment of the contractor as Turnkey, 2. Site Establishment and proof of supply of machines, 3. Construction Programme and Cashflow Projections	Director Technical Services/ PMU Manager/ Capital budget: R 3 200 000.00	Site closed and land rehabilitated for other use	Compliance with NEMA	Appointment of the contractor as Turnkey	TARGET NOT MET	Specifications of the project were rejected by specification committees due to the fact that there was no clear guidelines on the need by end user department		There will be a delay in the project expenditure as the specifications need to be re-submitted. The final [Turnkey] specification is only done afterwards.	1. Appointment Letter, 2. Report on Site and Establishment and Construction Programme and Cashflow Projections	

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STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To effectively manage and reduce waste	WASTE MANAGEMENT - RECYCLING BSD09	BSD09-15	Erection of Compliance Signs in 4 Solid Waste Sites (Sterkspruit, Lady Grey, Barkly East and Rhodes)	New Indicator	4 Compliance signs erected in 4 Landfill sites	Director Community Services/ Manager Waste/ R 55 000	Compliant Waste Site	Improved Management of Waste Material and compliance with NEMA	Erection of signs	TARGET NOT MET	this target was not met due to fact that there was only one responsive tenderer, which he under quoted and rejected the tender and it was re-advertised closing on the 19th March 2018			1. Appointment letter, 2. Photos of Signs erected.
		BSD09-16	Planning Project: Land Fill Sites	For EIA processes	EIA processes	Director Technical Services/ PMU Manager/ Capital budget: R 450 000	Authorisation to continue with construction of waste sites in Herschel, Rhodes, Rossouw.	Compliance with NEMWA	Finalisation of waste authorisation process	TARGET MET			All documentation was submitted to the National Department of Water & Sanitation	1. Progress Reports, 2. Scoping reports, 3. Authorisation letters
		BSD09-17	The percentage of households with access to basic level of refuse removal	New Indicator	1 Annual Report on the percentage of households with access to basic level of refuse removal.	CFO/Manager Revenue	Number of people with access to free basic refuse removal	Fair level of delivery of services	N/A	N/A	N/A	N/A	N/A	1. Reports approved by the Director for standing committee consideration.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that the indigent register is accurate	FREE BASIC SERVICES BSD10	BSD10-01	Updating of the Indigent Register	Number of indigent beneficiaries in the 2016/2017 register	1 Updated Annual Register	CFO/FBS section/R 0	Approved and updated indigent register	Equal delivery of service to the community of Senqu Municipality	N/A	N/A	N/A	N/A	N/A	1 Register on number of indigent beneficiaries approved by the Director for Standing Committee Consideration
That all registered indigent households receive free basic electricity and refuse removal	FREE BASIC SERVICES BSD10	BSD10-02	Number of indigent households with access to free basic electricity	12523 household with access to Free Basic Electricity. Target is based on Collection of Free Basic Electricity.	4 Reports on the number of indigent people receiving free basic electricity ( Minimum registration of 8 362 to receive FBE)	CFO/Manager Revenue/R 10 942 967.00	Number of indigent people approved for free basic electricity	Equal delivery of service to the community of Senqu Municipality	1 Report on 8 362 indigent people receiving free basic electricity	TARGET EXCEEDED	target over achieved by 16037 people receiving free basic electricity		During the third quarter, there were 24399 number of indigent households with access to free basic electricity. # The report was submitted to the finance standing committee on 13 April 2018	4 Reports on number of people actually receiving free basic electricity, Approved by the Director for Standing Committee Consideration
		BSD10-03	Number of indigent households with access to alternative energy	625 household with access to alternative energy each Month	4 Reports on the number of indigent people receiving free access to alternative energy. (Minimum of 500 H/Hs to receive FBAE)	CFO/Manager Revenue/R 10 942 967.00	Number of indigent people approved for free basic alternative energy	Equal delivery of service to the community of Senqu Municipality	1 Report on the number of households with access to alternative energy	TARGET MET			During the third quarter, there were 1584 households with access to alternative energy. # The report was submitted to the finance standing committee on 13 April 2018	4 Reports on number of people actually receiving Alternative Energy, Approved by the Director for Standing Committee Consideration
		BSD10-04	Number of indigent households with access to free refuse removal services	2584 h/h with access to free basic refuse removal each month	4 Reports on the number of people receiving free refuse removal services	CFO/Manager Revenue/R 10 942 967.00	Number of indigent people approved for free refuse removal	Equal delivery of service to the community of Senqu Municipality	1 Report on 2584 indigent people receiving free refuse removal	TARGET MET			During the third quarter, there were no households with access to free refuse removal services. # The report was submitted to the finance standing committee on 13 April 2018	4 Reports on number of people actually receiving free refuse removal, Approved by the Director for Standing Committee Consideration

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To upgrade the electrical network through installation of new lines (LV, MV & HV)	ELECTRICITY AND STREET LIGHTING BSD11	BSD11-01	Electrification of Rural Area within Senqu Municipality (w 2 and w3) by 30 June 2019.	Expenditure of R3 million in Electricity Infrastructure (DoE Funding)	Electrification of 323 new households	Director Technical Services/ Electro Technical Controller/R 5 000 000	Households electrified in rural areas	Improved visibility and energy supply in Rural Areas	Construction as per construction program	TARGET MET			Achieved as per construction program. Construction program submitted as received from the Consultant. Prove of material list and payment attached. Site has been established. Material has been bought. Excavations and planting of poles is in progress.	1. Appointment Letter for a Consultant and Contractor. 2. Progress Reports on Electrification of 270 Households, Approved by the Director for Standing Committee Consideration.
		BSD11-02	Installation of new Pre-Paid Meters throughout the Municipality.	In 2016/2017 330 Meters were installed	170 New Meters installed	Director Technical/Electro Technical Controller/R 2 317 800.00	Reliable Metering System	Improved Revenue Collection	40 Meters	TARGET EXCEEDED	This was due to the Customer demand request for electrification of new Households.		Target exceed. February 2018 = 41 New meter installed. March 2018 = 13 New meters installed. Total New meters installed = 54	1. Job Cards, 2. Monthly reports on Number of Meters Installed, Approved by the Director for Standing Committee Consideration
		BSD11-03	Replacement of existing metres throughout the municipality.	New indicator	230 Replaced Meters installed	Director Technical/Electro Technical Controller/R 2 317 800.00	Reliable Metering System	Improved Revenue Collection	60 Meters	TARGET NOT MET	The process of the replacement of Prepaid is very slow because of the Customers not available to complete the forms that is require for the recording of the meters on the Finance system. No assistance available.		Target not met. February 2018 = 39 meter replaced. March 2018 = 14 meters replaced. Total meters replaced = 53	1. Job Cards, 2. Monthly reports on Number of Meters Installed, Approved by the Director for Standing Committee Consideration
		BSD11-04	Repair and Maintenance Transformer in Ward 10	2 Transformers we maintained in 2016/2017	2 Transformer(s)	Director Technical Services/ Electro Technical Controller/R 100 500	Minimise electrical outages	Electrical power supply stability	Send Transformer to Supplier only	TARGET NOT MET	Qualified permanent staff not paid for Overtime. Leave was given by HR in order to compensate for overtime not paid. This is creating further challenges regarding non-availability of qualified staff, thus compounding the challenge. Two		Due to none availability of Staff at Sterkspruit it was not possible to remove the Transformer.	1. Order to the Supplier, 2. Completion Certificate, 3. Quarterly Progress Reports Approved by the Director for Standing Committee Consideration

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To upgrade the electrical network through installation of new lines (LV, MV & HV)	ELECTRICITY AND STREET LIGHTING BSD11	BSD11-05	Repair and Maintenance Transformer in Ward 8	New Indicator	1 Transformer	Director Technical Services/ Electro Technical Controller/ R 66 400	Minimise electrical outages	Electrical power supply stability	N/A	N/A	N/A	N/A	N/A	1. Order to the Supplier, 2. Completion Certificate, 3. Quarterly Progress Reports Approved by the Director for Standing Committee Consideration
		BSD11-06	Repair and Maintenance Transformer in Ward 14	2 Transformers we maintained in 2016/2017	1 Transformer	Director Technical Services/ Electro Technical Controller / R 79 094	Minimise electrical outages	Electrical power supply stability	N/A	N/A	N/A	N/A	N/A	1. Order to the Supplier, 2. Completion Certificate, 3. Quarterly Progress Reports Approved by the Director for Standing Committee Consideration
		BSD11-07	Repair and Maintenance Transformer in Ward 16	2 Transformers we maintained in 2016/2017	2 Transformer(s)	Director Technical Services/ Electro Technical Controller/ R 207 423	Minimise electrical outages	Electrical power supply stability	Send Transformer to Supplier only	TARGET MET			Target Met. Transformer was sent to the supplier.	1. Order to the Supplier, 2. Completion Certificate, 3. Quarterly Progress Reports Approved by the Director for Standing Committee Consideration

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To upgrade the electrical network through installation of new lines (LV, MV & HV)	ELECTRICITY AND STREET LIGHTING BSD11	BSD11-09	Replace Street Lights in Ward 14	30 Street Lights were done in 2016/2017	25 Fittings	Director Technical Services/ Electro Technical Controller/ 103 350	Working Public lighting	Improved visibility and community safety within Senqu Municipality	N/A	N/A	N/A	N/A	N/A	1. Job Cards, 2. Progress Reports on Street lights Fitted, Approved by the Director for Standing Committee Consideration
		BSD11-10	Replace Street Lights in Ward 16	36 Street Lights were done in 2016/2017	30 Fittings	Director Technical Services/ Electro Technical Controller/ R 66 994.00	Working Public lighting	Improved visibility and community safety within Senqu Municipality	N/A	N/A	N/A	N/A	N/A	1. Job Cards, 2. Progress Reports on Street lights Fitted, Approved by the Director for Standing Committee Consideration
		BSD11-11	Replace Street Lights Ward in 1	New Indicator	30 Fittings	Director Technical Services/ Electro Technical Controller/ 106 500	Working Public lighting	Improved visibility and community safety within Senqu Municipality	N/A	N/A	N/A	N/A	N/A	1. Job Cards, 2. Progress Reports on Street lights Fitted, Approved by the Director for Standing Committee Consideration

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To upgrade the electrical network through installation of new lines (LV, MV & HV)	ELECTRICITY AND STREET LIGHTING BSD11	BSD11-12	Replace Street Lights in Ward 13	New Indicator	20 Fittings	Director Technical Services/ Electro Technical Controller/R65 000	Working Public lighting	Improved visibility and community safety within Senqu Municipality	N/A	N/A	N/A	N/A	N/A	1. Job Cards, 2. Progress Reports on Street lights Fitted, Approved by the Director for Standing Committee Consideration
		BSD11-13	Repair of Highmast Lights in Ward 16	Highmast constructed 2015/2016	3 Highmast Lights Repaired	Director Technical Services/ Electro Technical Controller/ R 477 615.05	Working Public lighting	Improved visibility and community safety within Senqu Municipality	(Repair 3 Highmast Lights) Completion	TARGET MET			This is not a Consultant process with an appointed Contractor. There is a Company that only did repairs on the High Mast Lights of one day.	1. Job Cards, 2. Appointment letter 3. Progress Reports on Highmast lights Installed, Approved by the Director for Standing Committee Consideration
		BSD11-14	Monthly Reports to the Department of Energy on Own Grants Allocations	2016/2017 Reports	12 Expenditure reports of DoE Grand allocated	Director Technical Services/ Electro Technical Controller / R 5 000 000	Reports Compiles on grant expenditure	Improved visibility and community safety within Senqu Municipality	3 Reports	TARGET MET			3 Reports submitted for the month of January, February & March 2018.	12 Reports approved by the Director for DOE and Standing Committees Consideration
		BSD11-15	The percentage of households with access to basic level of electricity	New Indicator	1 Annual Report on the percentage of households with access to basic level of electricity.	CFO/Manager Revenue	Number of people with access to free basic electricity.	Fair level of delivery of services	N/A	N/A	N/A	N/A	N/A	1. Reports approved by the Director for standing committee consideration.

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KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To provide office space and parking by building new offices and renovating existing buildings	OFFICE SPACE BDS12	BSD12-01	Renovate 2nd Floor (Old Age Home) and all infrastructure repairs in Main Building in Lady Grey municipal buildings.	2016/2017 Project went on Cooling Off Period	1. Tender Review Report from the External Auditor, 2. Item to Council for approval of s116 of the MFMA	Director Technical Services/ PMU Manager/ R4 500 000	Technical Services Offices Renovated	Improved working environment for staff members	External Auditor Review since the Tender is more than R10 million	TARGET NOT MET	The project should have underwent a s 116 (3) for increased fees due to change in scope of the work. This was referred to the Executive Committee by Council.		Tender to be advertised as a Management Contract (Turn key) after Council approval of the s 116.	1. Tender Review Report from the External Auditor, 2. Council Resolution on s116 of the MFMA.
		BSD12-02	Parking Bay (Lady Grey offices)	Multi Year Project from 2016/2017	Construct a Parking Bay	Director Technical Services/ PMU Manager/ R2 600 000	Parking Bay Constructed	Improved working environment for staff members	Construction as per construction programme and Completion	TARGET NOT MET	Project is delayed due to remedial works that need to be done		Contractor did not perform to specifications. Documentation available.	1. Progress Report approved by the Director for Standing Committee Consideration 2. Minutes of the Project Steering Committee and Site Meetings. 3. Completion Certificate
		BSD12-03	Installation of cameras in the new offices and technical Services	New Indicator	Installation of Cameras	Director Corporate Services/ PMU Manager/ IT Manager R 30 000	Security of staff increased	Improved working conditions and security of all staff members in offices	N/A	N/A	N/A	N/A	N/A	1. Report on the cameras installed approved by the Director for Standing Committee Consideration.



## KPA 2: LOCAL ECONOMIC DEVELOPMENT

KPA WEIGHT: 15

STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To promote responsible tourism, arts and heritage through continued support to local initiatives	TOURISM LED01	LED01-01	Number of Tourism Shows attended to market Senqu Municipal Area	2 Shows were attended	Attend 2 shows to Market Senqu Municipal Area	Director Development and Town Planning Services/Manager IPED/R 213 856	Brochures , advertisements in magazines and reports on attendance of tourism shows	Well marketed municipal area	Report on 1 show attended to Market Senqu Municipal area with photos and brochures used for marketing the area in the shows.	TARGET MET			The Beeld show was attended from 23-25 February 2018.	1. 2 Reports on the show attended approved by the Director for Standing Committee Consideration, 2.Photos and Brochures used for marketing the area in the shows. .
		LED01-02	Number of Tourism Stakeholder meetings attended (LTO)	4 Meetings in 2016/2017	4 tourism stakeholder meetings held (LTO)	Director Development and Town Planning Services/Manager IPED/R 139 753	Effective capacitation meetings held	Improved integrated planning in tourism	1 LTO Meeting	TARGET MET			An LTO meeting was held on the 8th March 2018.	1. Attendance Register, 2. Minutes, 3. Agenda
		LED01-03	Conduct community tourism awareness	2016/2017 Annual Schools Competition	1 Schools Competition Programme and awareness day.	Director Development and Town Planning Services/Manager IPED	School competition	Improved knowledge about Tourism in the area	N/A	N/A	N/A	N/A	N/A	1 Report on the School Competition and Tourism Awareness approved by the Director for Standing Committee Consideration
		LED01-04	Number of Tourism local events supported by the Municipality	Supported of Stoepsitfees & Passion Play	Support 3 Local Tourism Events with promotional material	Director Development and Town Planning Services/Manager IPED / R 182 781	3 Local Tourism Events actually supported by the Municipality	Increased attraction of tourists	2 Reports on the promotional material support provided for Passion Play and Stoepsitfees events. (1 for each event)	TARGET MET			The stoepsit fees in Rhodes was sponsored with advertising for R 11 141 for the event held on the 15 -1 7 February 2018. The Passion play was sponsored with advertising in the Burger and Volksblad to the value of R 28 000	3 Reports on the promotional material support provided for the events, approved by the Director for Standing Committee consideration.
		LED01-05	Number of Tourism Signage actually purchased	New Indicator	Purchase of 4 Tourism Signs	CFO/Manager Supply Chain/Manager IPED/R16 000	Signs Purchased	Increased visibility of Tourism Sites	N/A	N/A	N/A	N/A	N/A	1. Order, 2. Proof of Delivery

N/A

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## KPA 2: LOCAL ECONOMIC DEVELOPMENT

KPA WEIGHT: 15

STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To promote and attract development in the local economy through implementation of the LED strategy	LED 02	LED02-01	Number of Economic Development Fora attended	4 EDF's, 2 LED Awareness days, 2 Agricultural days	4 Economic Development Fora attended	Director Development and Town Planning Services/Manager IPED	4 EDF's attended	Coordinated LED Programmes	Attend 1 EDF	TARGET MET			An EDF was held on 24th February in Sterkspruit.	1. Attendance Register, 2. Agenda
		LED02-02	Number of initiatives organised by the municipality to capacitate SMME's	4 training sessions	Organise 2 LED awareness days	Director Development and Town Planning Services/Manager IPED	2 LED awareness days held	Sustainable business enterprises	1 LED awareness day.	TARGET EXCEEDED	over and above they managed to host an agricultural day which was held on 01 March 2018		An LED Awareness day was held on the 1st February 2018 around opportunities in waste led by PETCO. In addition an Agricultural day was held on the 1st March 2018.	2 Reports on LED Awareness Days held by the municipality, approved by the Director for Standing Committee Consideration
		LED02-03	Review LED strategy	New Indicator	Review LED strategy	Director Development and Town Planning Services/Manager IPED	Reviewed LED strategy	Integrated implementation of LED	Stakeholder meetings	TARGET NOT MET	An stakeholder meeting was arranged on the 27th for Councillors and then on the 28th March 2018. Unfortunately the meeting for Cllrs was postponed and the meeting could not seat.			1. Project Plan, 2 Minutes of Stakeholder Meetings, 3. Council resolution approving the reviewed Strategy.

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KPA 2: LOCAL ECONOMIC DEVELOPMENT														KPA WEIGHT: 15
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To promote and attract development in the local economy through implementation of the LED strategy	LED 02	LED02-04	No of jobs created through the LED initiatives including capital projects	Average of 2420(not accrual)	1 Annual Consolidated Report on 170 jobs created through LED initiatives including capital projects	Director Development and Town Planning Services/Manager IPED	Number of jobs created	Improved socio economic conditions of the poor	N/A	N/A	N/A	N/A	N/A	Report on the actual jobs created approved by the Director for Standing Committee Consideration
		LED02-05	% of the municipal infrastructure capital budget spent, allocated to SMME's through sub contracting in compliance with circular 77 of the MFMA.	New Indicator	30% of the municipal infrastructure capital budget actually spent, allocated to SMME's through sub-contracting in compliance with circular 77 of the MFMA.	Director Development and Town Planning Services/Manager IPED/	Improved work opportunities for SMME's	Increase in revenue recycled in local economy	N/A	N/A	N/A	N/A	N/A	Report verified by the CFO submitted to the Director Technical Services for Standing Committee Consideration
		LED02-06	% of the municipal operational budget allocated for catering actually spent, allocated to local caterers for 2017/2018 financial year	New Indicator	100% of the municipal operational budget allocated for catering actually spent, allocated to local caterers for 2017/2018 financial year	Director Development and Town Planning Services/Manager IPED/	Improved work opportunities for SMME's	Increase in revenue recycled in local economy	N/A	N/A	N/A	N/A	N/A	Report verified by the CFO submitted to the MM for Top Management Consideration

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure the efficient and effective procurement of goods and services	SUPPLY CHAIN MANAGEMENT (ADMINISTRATION AND REPORTING) - MFMV01	MFMV01-01	Development of the Institutional Procurement Plan	New Indicator	1 Procurement Plan Developed	CFO/Manager Supply Chain/ Departmental Demand Plans	Plan Developed	Improved Management of Supply Chain Processes	N/A	N/A	N/A	N/A	N/A	Plan Approved by the CFO
		MFMV01-02	Establishment and monitoring of the tender register for above R200 000 tenders.	2016/2017 Implementation Report	Contract Registers and 4 Quarterly Reports	CFO/Manager Supply Chain/ Departmental Demand Plans/ R148 029.	Quarterly Monitoring Reports	Improved Management of Supply Chain Processes	1 Quarterly Contract Register	TARGET MET			The tender register for tender above R 200 000 is monitored. The report was submitted to the CFO on 30 March 2018 and to the finance standing committee on the 13th of April 2018.	4 Quarterly Contract Registers Approved by the CFO for Standing Committee Consideration.
		MFMV01-03	Manage and Monitor SLA's that will result in expenditure	New Indicator	4 Monitoring Reports on Contracts and SLA's	CFO/Manager Supply Chain/ Departmental Demand Plans	Quarterly Monitoring Reports	Improved Management of Supply Chain Processes	1 Quarterly Monitoring Report on Contracts and SLA's that result in Expenditure	TARGET MET			Service Level Agreements are managed and monitored The report was submitted to the finance standing committee on 13 April 2018.	4 Quarterly Monitoring Reports, Approved by the CFO for Top Management Consideration

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure the efficient and effective procurement of goods and services	SUPPLY CHAIN MANAGEMENT (ADMINISTRATION AND REPORTING) - MFMV01	MFMV01-04	Number of Specifications Meeting held	10 Meetings	1 Meetings held	CFO/Manager Supply Chain/ Departmental Demand Plans	Meetings held	Improved Management of Supply Chain Processes	1 Meeting	TARGET EXCEEDED	the target is over achieved by 4 meetings		5 meetings were held during the quarter. 25 January 2018, 20 February 2018, 12 February 2018 and 14 March 2018 and 12 March 2018.	1. Agenda, 2.Attendance,
		MFMV01-05	Number of Evaluation Meetings held	10 Meetings	4 Meetings held	CFO/Manager Supply Chain/ Departmental Evaluation Reports	Meetings held	Improved Management of Supply Chain Processes	1 Meeting	TARGET EXCEEDED	the target is over achieved by 3 meetings		4 meetings were held during the 2nd quarter. 8 February 2018, 8 March 2018, 15 March 2018 and 27 March 2018.	1. Agenda, 2.Attendance, 3. Minutes.
		MFMV01-06	Number of tenders adjudicated within 3 months of advertisement	2016/2017 Adjudication Report	4 Quarterly Reports on adjudicated tenders	CFO/Manager Supply Chain/ Departmental Evaluation Reports	Quarterly Adjudication Reports	Improved Management of Supply Chain Processes	1 Quarterly Report on the actual tenders adjudicated	TARGET MET			There were 8 tenders adjudicated in the third quarter. #The report for Quarter 3 was submitted to the finance standing committee on the 13 April 2018.	4 Quarterly Report on the actual tenders adjudicated, Approved by the CFO for Standing Committee Consideration
		MFMV01-07	Upgrading of the existing stores	Existing Store	Upgraded Stores	CFO/Manager Supply Chain R250000	Upgraded Stores	Improved Safety of Municipal Assets	Appointment of contractor	TARGET MET			A contractor was appointed on the 14 March 2018 for the paving of the inventory store	1.Advert 2.Minutes of Project Steering Committee Meeting and Site Meetings 3. Project Completion Certificate

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure monitoring of Municipal Assets per Department through regular asset checks and reporting	ASSET MANAGEMENT- MFMV02	MFMV02-01	Update the Departmental Asset Registers once a year	2016/2017 Departmental Registers	1 Reports on Additional Assets purchased per department	CFO/Manager Supply Chain/ Additions Register	Quarterly Reports on Additions and one Reports on Disposals	Improved management of municipal assets	N/A	N/A	N/A	N/A	N/A	Reports approved by the CFO for Standing Committee Consideration
		MFMV02-02	Perform the Annual Asset Count	2016/2017 Asset Count Report	1 Annual Asset Count Performed	CFO/Manager Supply Chain	Asset Count Report developed	Improved management of municipal assets	N/A	N/A	N/A	N/A	N/A	1 Report on the assets actually counted, approved by the CFO for Standing Committee Consideration

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure the financial viability of the Municipality by applying the COGTA prescribed ratios for debt coverage, outstanding service debtors to revenue and cost coverage	FINANCIAL MANAGEMENT - MFMV03	MFMV03-01	Report on Financial viability as expressed by the ratios in the gazette.	2016/2017 Ratios	1 Annual Report on the Ratios	CFO/MANAGER BTO/Financial System /All Directors	Report on Ratios	Improved management of municipal financial and other resources	N/A	N/A	N/A	N/A	N/A	1 Annual Report on Ratios approved by the CFO for Standing Committee Consideration
		MFMV03-02	Compile the Valuation Roll	2016/2017 Valuation Roll	1 Annual Valuation Roll compiled	CFO/Manager Revenue/ R 305 678.50	Actual Valuation conducted	1 Annual valuation roll	1 Annual Valuation Roll	TARGET MET			The Summary of the General Valuation Roll was compiled and submitted to the standing committee on the 13 April 2018	1 Annual Valuation Roll approved by the CFO for Standing Committee Consideration
To expand and protect the municipal revenue base by providing accurate bills for services rendered	FINANCIAL MANAGEMENT - MFMV03	MFMV03-03	Report on correct billing of consumers	2016/2017 verified actual correct billing reported	12 Monthly Reports on 100% Correct billing of consumers with a 2% variance factor	CFO/Manager Revenue 0000 /Financial System/	Number of consumers correctly billed	Improved Revenue collection and management of municipal financial resources	3 Monthly Reports on 100% Correct billing of consumers with a 2% variance factor	TARGET MET			In January 12066 accounts were billed, and fully paid accounts were 4783. In February 12081 accounts were billed and fully paid accounts were 4873 and in March 12077 accounts were billed and 4825 fully paid accounts, the report	12 Reports Approved by the CFO Standing Committee Consideration
		MFMV03-04	Report on actual revenue collected	2016/2017 Total Revenue collected	4 Quarterly Reports on the actual collected revenue	CFO/ Manager Revenue/ Financial System	Total Planned Revenue collected	Improved Revenue collection and management of municipal financial resources	1 Quarterly Report on the actual collected revenue	TARGET MET			The collection rate shows an average of 85,52% for the third quarter. The report for the third quarter was submitted to the finance standing committee on the 13	4 Quarterly Reports Approved by the CFO Standing Committee Consideration

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To decrease unauthorised, irregular, fruitless, wasteful expenditure and minor breaches through regular reporting	FINANCIAL MANAGEMENT - MFIV03	MFIV03-05	Reporting of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches	2016/2017 Reports	12 Monthly Reports of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches	CFO/Director Development and Town Planning Services/Manager Supply Chain/ Manager Governance and Compliance	12 Monthly Reports of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches	Improved management of municipal finances	3 Monthly Reports of Unauthorised, Irregular, Fruitless and Wasteful expenditure and Minor Breaches	TARGET MET			*There was no unauthorised, irregular, fruitless and wasteful expenditure during January, February and March 2018. # The report for January was submitted to the finance standing committee on the 19 February. The report for February was submitted to the standing committee on 14 March and the	12Monthly Reports approved by the CFO, for Standing Committee Consideration
To comply with the MFMA prescripts by submitting various documents such as the AFS	FINANCIAL MANAGEMENT - MFIV03	MFIV03-06	Compilation and submission of Legislatively Compliant AFS	2015/2016 AFS	Compilation of 2016/2017 AFS by 31 August 2017	CFO/ All Directors/ R 400 000	Legislatively compliant AFS	Improved reporting on public funds	N/A	N/A	N/A	N/A	N/A	Proof of submission of AFS to the Auditor General
		MFIV03-07	Reviewal of adopted financial policies annually	2016/2017 Reviewed policies	Review 8 Policies	CFO/MANAGER Supply Chain/ Manager BTO/ Manager Revenue	Legislatively compliant policies	Improved management of public funds	N/A	N/A	N/A	N/A	N/A	Council Resolution adopting the policies

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY															KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE	
To expand and protect the municipal revenue base by implementing the valuation roll and operational budget including conditional grants	FINANCIAL MANAGEMENT - MFMV03	MFMV03-08	Report on the % of operational budget actually spent	2016/2017 Operational Budget Actually Spent	Report on 100 % Expenditure of the Operational Budget by the end of the financial year	CFO/ R000/ Financial System/ All Directors	Monitoring and Implementation of the budget	Improved management of public funds and delivery of services	3 Monthly Reports on the actual operational budget % spent (75% by the end of the quarter)	TARGET NOT MET	there is a variance of 21%		As at end March 2018 about 54 % of operational budget has been spent.	12 Reports Approved by the CFO Standing Committee Consideration	
		MFMV03-09	Report on % Capital budget actually spent	2016/2017 Capital Budget Actually Spent	Report on 100% Expenditure of the Capital Budget	CFO/ R000/ Financial System/ All Directors	Monitoring and Implementation of the budget	Improved management of public funds and delivery of services	3 Monthly Reports on the actual capital budget % spent (75% by the end of the quarter)	TARGET NOT MET	there is a variance of 29%		As at end March 2018 about 46 % of capital budget has been spent.	12 Reports Approved by the CFO Standing Committee Consideration	
		MFMV03-10	Report on % of Conditional grants received actually spent	2016/2017 Conditional Grants Actually Spent	12 Reports on 100% Expenditure on Conditional grants received	CFO/ R000/ Financial System/ All Directors	Monitoring and Implementation of the budget	Improved management of public funds and delivery of services	3 Monthly Reports on the actual % of Conditional Grants received spent (75% by the end of the quarter)	TARGET EXCEEDED	there target is over achieved by 10%		January Grants Spent 59% February Grants Spent 67% and March 85% Grants spent.	12 Reports Approved by the CFO Standing Committee Consideration	
To increase the amount of expenditure on the capital and operational budget roll and increasing % of actual revenue collected	FINANCIAL MANAGEMENT - MFMV03	MFMV03-11	PMU DORA REPORTING to Provincial Cogta by the 4th of every Month	2016/2017 Reports	12 Reports on PMU DORA Expenditure	Director Technical Services/PMU Manager	Monitoring and Implementation of the budget	Improved management of public funds and delivery of services	3 Monthly Reports on PMU's DORA Expenditure	TARGET MET			3 were submitted to Cogta	12 Reports Approved by the Director for Provincial Cogta Consideration	
		MFMV04-01	Management of Payment of Salaries	2016/2017 Payroll Reports	12 Reports on all salaries paid monthly	CFO/Director Corporate Services/ Manager Supply Chain/ Manager HR/ Financial System / Payroll amendment reports	Report on the payment of salaries	Improved management of municipal financial	3 Monthly Reports all salaries paid monthly	TARGET MET			The salaries for January were paid on the 18th, for February on the 23rd and for March on the 23rd. The reports for January, February, March were submitted to the standing committee on the 19 February, 14 March and 13 April 2018 respectively.	12 Reports approved by the CFO for Standing Committee Consideration	
To ensure good payroll management and implementation	PAYROLL - MFMV04														

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY												KPA WEIGHT: 25		
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure compliance with the MFMA and MSA requirements regarding the adjustment budget and annual budget development and submission requirements	BUDGET COMPIATION - MFMV05	MFMV05-01	Compilation of the Annual budget 2018/2019	2016/2017 Budget	2018/2019 MFMA Compliant budget by 31 May 2018	CFO/ Financial System/ All Directors /Dora / Legislative Directives IR 200 000	MFMA Compliant budget	Improved Municipal Financial Planning	1. Draft Budget compiled and tabled, 2. Notice of the Budget within 10 days after tabling	TARGET MET			The Draft Budget was complied and considered by Council on the 27 March 2018 and the notices appeared on the newspapers on the 6th April 2018	1. Council Resolution Considering the Draft and Final budget, 2. Notices of both budgets
		MFMV05-02	Compilation of the Adjustment budget by 28 February 2018	2016/2017 Adjusted Budget	MFMA Compliant 2017/2018 Adjustment budget	CFO/ Financial System/ All Directors / Legislative Directives	MFMA Compliant adjusted budget	Improved Municipal Financial Planning	1. Adjustment of the budget, 2. Notice informing the public of the adjustment within 10 days after the approval	TARGET MET			The adjustment Budget was adopted and approved on the 28 February 2018 and the notices appeared on the newspapers on the 9th March 2018	1. Council Resolution considering the Adjusted budget, 2. Notice of the adjusted budget
		To ensure compliance with the MFMA and MSA requirements regarding the adjustment budget and annual budget development and submission requirements												

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To develop and submit S 71, S 72 & S 52 reports as per MFMA guidelines and prescripts	REPORTING - MFMV06	MFMV06-01	Development and submission of the section 71 (1) report (Submission to the Mayor and National Treasury within 10 working days)	12 section 71 reports for 2016/2017	MFMA Compliant Section 71 (1)	CFO/Manager BTO/ Financial System / Treasury Template / All Directors	Compliance with Treasury Regulations and the MFMA	Improved Financial Management and Reporting	3 Monthly Reports on development of section 71 (1) reports and submission to the Mayor and National Treasury within 10 working days	TARGET NOT MET	the report for March will be submitted on the 17th April 2018 to treasury which is 2 days later than the stipulated time.		The reports for January 2018 were submitted to the Provincial Treasury and the mayor on the 14 February 2018. For February 2018 the reports were submitted to the Provincial Treasury on the 14 March 2018 and to the Mayor on the 14 March 2018.	12 Monthly proof of submissions to the Mayor and Provincial Treasury
		MFMV06-02	Compilation and tabling of the Mid-Year Budget and Performance Report (s72)	2016/2017 Mid-Year Budget and Performance Report	2017/2018 Mid-Year Budget and Performance Report compiled, tabled by 25 January 2018	Director Development and Town Planning Services/CFO/Manager Governance and Compliance	Mid-Year Report Compiled	Structured and Improved Planning, Monitoring and Evaluation	Mid-Year Budget and Performance Report developed	TARGET MET			The Mid year Budget and performance report was developed and approved by Council on the 31 January 2018	Council Resolution Approving the Mid-Year Performance Report
		MFMV06-03	Compilation of the section 52 (d) Reports	3 Reports submitted in 2016/2017	3 Section 52 (d) Reports compiled	Director Development and Town Planning Services/CFO/Manager Governance and Compliance	Section 52 (d) Compiled	Improved Financial Management and Reporting	1 Report Compiled	TARGET MET			The report will be sent to council in April 2018.	Council Resolutions Approving the Reports

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure an continually secure, effective and efficient ICT service through implementation of ICT policies and plans and upgrading of ICT equipment	IT - MFMV07	MFMV07-01	Reviewal of the IT Governance Framework	No Policies were Reviewed in 2016/2017	Framework Reviewed	CFO/IT Manager/Risk Officer / Software Service Provider Inputs	Reviewed IT Governance Framework	Secured IT date	N/A	N/A	N/A	N/A	N/A	Council Resolution Approving the Reviewed Plan
		MFMV07-02	Development and Reviewal of the IT Policies	No Policies were Reviewed in 2016/2017	17 IT Policies Reviewed and 1 BYOD Policy Developed	CFO/Manager IT	Reviewed IT Security Policy	Improved Management of IT	N/A	N/A	N/A	N/A	N/A	Council Resolution Approving the Policies
		MFMV07-03	Systems downtime for emails and internet as a result of hardware or network failure (3hrs)	3hrs in 2016/2017	4 Quarterly Reports on the Systems downtime for emails and internet as a result of hardware or network failure	CFO/Manager IT	Server Downtime monitored	Improved Management of IT	1 Quarterly Report on the Systems downtime for emails and internet as a result of hardware or network failure	TARGET MET			* There was no systems downtime during January 2018 * There was no systems downtime during November 2017 * There was some systems downtime	4 Reports approved by the CFO for IT Steering Committee Consideration
		MFMV07-04	Monitoring and Maintenance of the Servers	2016/2017 Maintenance on the servers	4 Quarterly Reports on the monitoring and maintenance of the server	CFO/Manager IT	Maintained Servers	Improved IT Management	1 Quarterly Reports on the monitoring and maintenance of the server	TARGET MET			* There was no servers downtime during JAnuary 2018 * There was no servers downtime during November 2017 * There was some servers downtime	4 Reports approved by the CFO for IT Steering Committee Consideration
		MFMV07-05	Purchase a New Server	1 Server	Purchase 1 Server	CFO/Manager Supply Chain/Manager IT/ R361 000	Server Purchased	Increased volume of storage of municipal information	N/A	N/A	N/A	N/A	N/A	1. Order, 2. Proof of Delivery

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KPA 3: MUNICIPAL FINANCIAL MANAGEMENT & VIABILITY														KPA WEIGHT: 25
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASLINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure an continually secure, effective and efficient ICT service through implementation of ICT policies and plans and upgrading of ICT equipment	IT - MFMV07	MFMV07-06	Monitor the security cameras of the Municipality	2016/2017 Reports	4 Quarterly Reports on the status of security cameras	CFO/Manager IT	Reports Compiled	Improved Security of the Municipality	1 Quarterly Report	TARGET MET			*The security cameras of the municipality are monitored. All security cameras were checked and found to be working in January, November and	4 Reports approved by the CFO for IT Steering Committee Consideration
		MFMV07-07	Monitor and Manage the IT Back Up System	2016/2017 Reports	4 Quarterly Reports on the Monitoring of IT Back Up System	CFO/Manager IT	Reports Compiled	Improved IT Management	1 Quarterly Report	TARGET MET			*The IT Backup system of the municipality are monitored and maintained. #The reports for January, February, March were submitted to the	4 Reports approved by the CFO for IT Steering Committee Consideration
		MFMV07-08	Conduct IT needs assessments per department and purchase the identified equipment	2016/2017 Needs Assessment	1 Assessment Report and purchase the identified equipment.	CFO/Manager IT	Assessment Conducted	Improved IT Management	N/A	N/A	N/A	N/A	N/A	Assessment Report of IT needs approved by the CFO for IT Steering Committee Consideration and Proof of Delivery
		MFMV07-09	IT Steering Committee	3 Meetings	4 Meetings Held	CFO/Manager IT	Meetings Held	Improved IT Management	1 Meeting	TARGET MET			The IT Steering Committee meeting was held on the 8 March 2018.	1. Agenda, 2.Attendance Registers

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To develop, adopt and implement the workplace skills plan (WSDP)	SKILLS DEVELOPMENT - MTID01	MTID01-01	Development of the 2018/2019 WSP by 30 April 2018	2016/2017 WSP	2018/2019 WSP Developed and submitted to LGSETA	Director Corporate/ Manager HR	WSP Developed	Improved capacity of employees to carry out their duties	N/A	N/A	N/A	N/A	N/A	Proof of submission to LGSETA
		MTID01-02	Report on the number of training initiatives for staff implemented in terms of the Workplace Skills Plan	2016/2017 WSP Implementation Report(62 training initiatives)	2 Quarterly Reports on 31 training initiatives implemented for staff	Director Corporate/ Manager HR	Capacitation of employees	Improved capacity of employees to carry out their duties	Report on 18 training initiatives implemented for staff	TARGET NOT MET	Programmes had to be postponed due to unavailability of staff on the proposed dates. Some institutions also postponed the start dates of programmes.		10 initiatives were implemented.	2 Quarterly Reports on the number of trainings initiatives actually undertaken approved by the Director for Standing Committee for Consideration
		MTID01-03	Report on the number of training initiatives implemented for councillors in terms of the Workplace Skills Plan	4 trainings conducted for councillors in 2016/2017	2 Reports on 4 training initiatives implemented for councillors	Director Corporate/ Manager HR	Capacitation of Councillors	Well Informed and capacitated Political Arm	Report on 3 training initiatives actually undertaken for councillors	TARGET MET	CPMD was however postponed because the MM wanted Corporate Services to convince him that by sending Councillors on this programme we would not be in breach of paragraph 16 of the upper limits. Fort Hare came back to us on 09 April.		There were three initiatives that were scheduled for Councillors. Two were implemented at Senqu and the Mayor is attending a Leadership course at Joe Gqabi District Municipality	3 Reports on the number of trainings actually undertaken approved by the Director for Standing Committee for Consideration
		MTID01-04	Report on number of training initiatives implemented for communities	1 training initiative 2016/2017 Conducted for communities	1 Annual Report on trainings initiatives implemented for communities	Director Corporate/ Manager HR	Capacitation of Communities	Skilled and informed communities	N/A	N/A	N/A	N/A	N/A	Community Training Annual Report approved by the Director for Training Committee Consideration

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To develop and implement an effective HR strategy	SKILLS DEVELOPMENT - MTID01	MTID01-05	Report on the number of internships and learnership opportunities created	2016/2017 61 Internship and Learnership Opportunities created	1 Annual Report on internship and learnership opportunities created	Director Corporate/ Manager HR	Experienced young graduates and matriculants	Work ready graduates and matriculates	N/A	N/A	N/A	N/A	N/A	Internships and Learnership Annual Report approved by the Director for Training Committee Consideration
		MTID01-06	Report on the number of interns appointed in accordance with FMG standards	1 Appointment in 2016/2017	1 Report on the internships and learnerships created	Director Corporate/ Manager HR	Experienced young graduates	Work ready graduates	N/A	N/A	N/A	N/A	N/A	Report on number of interns appointed in accordance with the FMG standards approved by the Director for Training Committee Consideration
		MTID01-07	Number of staff who meet Minimum Competency levels (as prescribed by NT)	34 staff members that meet competency requirements (2016/2017)	2 Reports on staff who meet Minimum Competency levels (as prescribed by NT)	Director Corporate/ Manager HR	Capacitation of employees	Improved capacity of employees to carry out their duties	N/A	N/A	N/A	N/A	N/A	2 quarterly reports on number of staff who meet minimum competency levels approved by the Director for Standing Committee for Consideration.
		MTID01-08	Report on the % of a municipality's budget actually spent on implementing its workplace skills plan	New Indicator	1 Annual Report on the % of a municipality's budget actually spent on implementing its workplace skills plan	CFO/ Director Corporate/ Manager HR	Capacitation of employees	Improved capacity of employees to carry out their duties	N/A	N/A	N/A	N/A	N/A	1 Annual Report on the % of a municipality's budget actually spent on implementing its workplace skills plan submitted to the Director Corporate Services for Training Committee Consideration
To develop and implement the employment equity plan as per the set targets in accordance with the Employment Equity Act	EMPLOYMENT EQUITY - MTID02	MTID02-01	Report on the number of people from employment equity target groups employed in the three highest levels of management	9 employees employed in accordance with the Employment Equity targets	4 Quarterly Reports on employees employed in accordance with the Employment Equity targets	Director Corporate/ Manager HR	Reports compiled	Balanced Equity in the employment of the municipality	1 Quarterly Report on number of employees employed in accordance with the Employment Equity targets	TARGET MET			The Chief Audit Executive was employed inline with EE targets of Senior Managers	4 Quarterly Reports approved by the Director for Standing Committee for Consideration

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that the organisational structure of the Municipality is aligned to its present and future staffing needs and requirements	RECRUITMENT, SELECTION AND EMPLOYEE MANAGEMENT - MTID03	MTID03-01	Report on the number of vacancies filled within 3 months of being vacant	2016/2017 Reports on number of posts filled within 3 months of being vacant	1 Annual Report on the number of vacancies filled within 3 months of being vacant	Director Corporate/Manager HR/All Directors	Positions filled promptly	Effective Human Resource Management	N/A	N/A	N/A	N/A	N/A	1 Annual Report approved by the Director for Standing Committee for Consideration
		MTID03-02	Reviewal of the Organogram	2017 Approved Organogram	Organogram Reviewed	Director Corporate/Manager HR	Organogram Reviewed	Effective Human Resource Management	N/A	N/A	N/A	N/A	N/A	Council Resolution Approving the Organogram
MTID03-03		Ensure proper management of Leave by all departments	2016/2017 Reports	12 Reports on Leave Management	Director Corporate/Manager HR	Leave Management Reports developed	Improved Leave Management	3 Monthly Reports on Leave Management	TARGET MET			Report was submitted to standing committee for consideration and circulated to all managers after the standing committee meetings	12 monthly leave reports approved by the Director for Standing Committee Consideration.	
MTID03-04		Perform Leave Audits	2 Leave Audits Performed in 2016/2017	2 Leave Audits conducted	Director Corporate/Manager HR	Leave Audits Undertaken	Improved Leave Management	N/A	N/A	N/A	N/A	N/A	2 Reports on Leave Audits and proof that it was sent to all Directors.	
To ensure effective management of staff and policy and procedure processes through job descriptions, leave management and clock in systems														

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure the physical and mental well being of employees through the implantation of an employee wellness programme	EMPLOYEE WELLNESS PROGRAMME - MTID04	MTID04-01	Number of people assisted on EAP	1 staff member assisted on EAP	4 Quarterly Reports on the number of people assisted on the Employee Assistance Programme	Director Corporate/ Manager HR/ R 593 360.00	Actual Wellness Programmes implemented	Improved state of Municipal Employees	1 Quarterly Report on the number of people assisted on the Employee Assistance Programme	TARGET MET			One employee was referred to the Social Workers through his family and we held wellness days on 04 and 05 April in Lady Grey and Barkly East	4 Quarterly Reports approved by the Director for Standing Committee for Consideration
		MTID04-02	Organise A Municipal Wellness Day	1 Wellness programme conducted on the 11/11/2016/2017	1 Event Held	Director Corporate/ Manager HR/ R 593 360.00	Wellness Day Held	Improved state of Municipal Employees	N/A	N/A	N/A	N/A	N/A	1. Programme, 2. Attendance Register, 3. Photos of the Event, 4. Report of the event approved by the Director for Standing Committee Consideration
		MTID04-03	Organise for Employees to attend the Salga/SAMRA	Attendance of 2016 Games by the selected employees	Selected employees Attend Salga Games	MM/EXCOPA R 21 850	Salga/SAMRA Games Attended	Improved Health of Municipal Employees	N/A	N/A	N/A	N/A	N/A	1. Invitation, 2. List of Employees to participate, 3. Report on the attendance of Salga Games approved by the Director for Standing Committee Consideration

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that all Senqu buildings and staff adhere to and implement OHS legislation	OCCUPATIONAL HEALTH AND SAFETY - MTID05	MTID05-01	Conduct OHS inspections in all workstations	2016/2017 Inspection Reports	4 Quarterly Reports on OHS Inspections in all workstations	Director Corporate/ Manager HR/77 097	Inspections conducted	Improved working Environment of Municipal Employees	1 Quarterly Report on a number of OHS inspections conducted in all workstations	TARGET MET			Inspections were done in all towns and the findings were presented to the OHS Committee for consideration	4 Quarterly Reports submitted to the OHS Committee
		MTID05-02	Number of OHS Meetings held	4 Meetings in 2016/2017	4 Meetings held	Director Corporate/ Manager HR	Meetings Held	Improved working Environment of Municipal Employees	1 Meeting	TARGET MET			OHS meeting was held on 19 March 2018. The findings of the aforesaid report were discussed and departments were also instructed to act on the findings by Corporate Services	1. Agenda, 2.Attendance Register
To ensure a good relationship between management and employees through regular interactions on labour issues	LOCAL LABOUR FORUM - MTID 06	MTID06-01	Number of Local Labour Forum meeting held	4 Meetings held in 2016/2017	4 Meetings held	Director Corporate/ Manager HR	Number of meetings held	Improved Relations between the Employer and Employees	1 Meeting held	TARGET MET			LLF sat on 26 March 2018. A new Chairperson was from the employer 's side.	1. Agenda, 2. Attendance Register

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that the Municipality implements sound management controls in order to mitigate against unnecessary litigation	LEGAL SERVICES - 07	MTID07-01	Report twice a year on the status of municipal lease agreements	2016/2017 Lease Agreements Reports	2 Reports compiled	Director Corporate/Manager Administration	Leasing of Municipal Property Management	Improved Management of Lease Agreements	N/A	N/A	N/A	N/A	N/A	2 Reports on the status of municipal lease agreements approved by the Director for Standing Committee Consideration
		MTID07-02	Report twice a year on the status of municipal legal cases that the municipality is involved in	2016/2017 Reports on the status of Legal cases of the municipality	4 Reports on the status of Legal cases the municipality is involved in	Director Corporate/Manager HR/R3 810 000	Reports prepared	Minimise litigations of the municipality	N/A	N/A	N/A	N/A	N/A	2 Quarterly Reports submitted to the Standing Committee for Consideration
		MTID07-03	Reviewal of the Delegation Framework for the Municipality	2017 Approved Delegation Framework for the New Council	Development of the Delegation Framework	MM/Manager:OMM	Framework Reviewed	Ensure Good Governance of the Municipality in terms of the delegated powers	N/A	N/A	N/A	N/A	N/A	Council Resolution Approving the Framework

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To review and implement departmental policies, procedures, procedure manuals and bylaws annually	POLICIES AND BY-LAWS - MTID 08	MTID08-01	Facilitate the reviewal, and adoption of Municipal By-laws	Not fully achieved in 2016/2017	Reviewal of Municipal 24 By-Laws that are outdated	Director Corporate/ Manager Administration/ R873 675	Reviewed By Laws	Improved management of municipal affairs	N/A	N/A	N/A	N/A	N/A	Council Resolution Approving the By- Laws
		MTID08-02	Reviewal of HR policies by 30 June 2018	2016/2017 Reviewed Municipal Policies	Reviewal of finance related HR Policies	Director Corporate/ Manager HR	Reviewed Policies	Improved management of municipal affairs	N/A	N/A	N/A	N/A	N/A	Council Resolution Approving the Policies
To ensure that municipal buildings and assets are maintained and secured	BUILDINGS - MTID 09	MTID09-01	Manage and facilitate the provision of security services to Municipal Offices	2016/2017 Reports on Municipal Security Services	4 Quarterly Reports on the provision of security services to Municipal Offices.	Director Corporate/ Manager Administration/ R1 206 371	Municipal Buildings secured	Secured municipal property	1 Quarterly Report on the provision of security services to municipal buildings	TARGET MET			since the termination of the previous service provider, from the 03rd April 2018 the municipality has the newly appointed security services service provider by the name of Masuli Security Services.	4 Quarterly Reports approved by the Director for Standing Committee Consideration
		MTID09-02	Develop a list which includes all municipal properties with title deeds	2016/2017 Report	Development of a list of all properties with title deeds	Director Corporate/ Manager Administration	List Developed	Improved Management of Municipal Properties	N/A	N/A	N/A	N/A	N/A	List submitted to the Top Management
		MTID09-03	Implementation of the Repairs and Maintenance Plan	2016/2017 Reports on the Implementation of the Repairs and Maintenance Plan	Report Quarterly on the Implementation of the Repairs and Maintenance Plan	Director Corporate/ Manager Administration/ R697 110	Number of buildings actually repaired	Improved management of municipal assets	1 Quarterly Report on the Implementation of the Repairs and Maintenance Plan	TARGET MET			1 Report sent to the standing committee	4 Quarterly Reports approved by the Director for Standing Committee for Consideration

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that Municipal Information is kept secure and filed and archived according to legislation	RECORDS MANAGEMENT - MTID10	MTID10-01	Implementation of Electronic Document Management System	Technical Problems 2016/2017	4 Quarterly on the Implementation Electronic Document Management System	Director Corporate/ Manager Administration	Electronic Document Management System implemented	Improved management of Council Documents	1 Quarterly Report Implementation Electronic Document Management System	TARGET MET			there is slight improvement regarding the functionality of the EDMS since the registry section is currently able to scan archival value documents like the minutes into the system.	4 Quarterly Reports approved by the Director for Standing Committee for Consideration
To ensure that a system of departmental and individual performance management system is implemented	PERFORMANCE MANAGEMENT AND REPORTING - MTID11	MTID11-01	Reviewal of the Performance Management Policy	2016 Reviewed Performance Management Policy	Review the policy	Director Development and Town Planning Services/Manager Governance and Compliance / R 1 660 441	PMS Policy Reviewed	Improved Monitoring and Evaluation within the municipality	N/A	N/A	N/A	N/A	N/A	Council Resolution Approving the policy

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that a system of departmental and individual performance management system is implemented	PERFORMANCE MANAGEMENT AND REPORTING - MTID11	MTID11-02	Signing of Performance Agreements by the Municipal Manager and all Section 56 Managers	6 Agreements signed	6 Signed Performance Agreements	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 660 441	Signed Agreements	Structured and Improved Planning, Monitoring and Evaluation	N/A	N/A	N/A	N/A	N/A	Signed Performance Agreements
		MTID11-03	Signing of Performance agreements by the Managers with their respective Directors	18 Agreements signed	18 Signed Performance Agreements	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 660 441	Signed Plans	Structured and Improved Planning, Monitoring and Evaluation	N/A	N/A	N/A	N/A	N/A	Signed Performance Plans
		MTID11-04	Submission of Correct Sectional Quarterly Performance information for Reviewal purpose within 7 calendar days after end of the quarter.	4 Reports per section	4 Consolidated Quarterly Reports on the Performance of Sections within Municipal Departments	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 660 441	4 Quarterly Performance Reviews conducted for each section	Structured and Improved Planning, Monitoring and Evaluation	18 Quarterly Performance Reports of all Managers	TARGET NOT MET	out of the 18 managers only 8 Managers have submitted their reports			Stamped Letters of approval of the reports
		MTID11-05	Submission of Correct Departmental Quarterly Performance information for Reviewal purpose within 10 calendar days after end of the quarter.	4 Reports per department	4 Consolidated Quarterly Reports on the Performance of Department within the Municipality	Director Development and Town Planning Services/Manager Governance and Compliance/ R 1 660 441	4 Quarterly Performance Reviews conducted for each department	Structured and Improved Planning, Monitoring and Evaluation	5 Quarterly Performance Reports of all Directors	TARGET NOT MET	Only 4 Directors submitted their reports in time		This hampers with the quality of work, if assessments will be done in a rush.	Stamped Letters of approval of the reports

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KPA WEIGHT: 20	To ensure that a system of departmental and individual performance management system is implemented				STRATEGIC OBJECTIVE
	PERFORMANCE MANAGEMENT AND REPORTING - MTID11				PROGRAMME
KEY PERFORMANCE INDICATOR	2015/2016 Annual Performance Report	2016/2017 (s45) Performance Report	2015/2016 Annual Performance Report	2016/2017 Annual Report	Completion of the Annual Report for 2016/2017
BASELINE (JUNE 2017)	2015/2016 Annual Performance Report	2015/2016 Annual Performance Report	2015/2016 Annual Report	2015/2016 Annual Report	2015/2016 Annual Report
ANNUAL TARGET	Annual Performance Report compiled and approved by 31 August 2017	Annual Performance Report compiled and approved by 31 March 2018	Annual Report compiled	Annual Report compiled	Director Development and Town Planning Services/Manager Compliance/ R 1 660 441
INPUT/ RESPONSIBLE PERSON	Director Development and Town Planning Services/Manager Compliance/ R 1 660 441	Director Development and Town Planning Services/Manager Compliance/ R 1 660 441	Annual Report compiled	Annual Report compiled	SDBIP Complied
OUTPUT	Annual Performance Report compiled	Annual Report	Structured and Improved Planning, Monitoring and Evaluation	Structured and Improved Planning, Monitoring and Evaluation	Structured and Improved Planning, Monitoring and Evaluation
OUTCOME	Structured and Improved Planning, Monitoring and Evaluation	Structured and Improved Planning, Monitoring and Evaluation	1. Draft Annual Report submitted for tabling by Council, 2. Annual Report approved by Council	1. Draft Annual Report submitted for tabling by Council, 2. Annual Report approved by Council	Draft SDBIP Developed and Submitted to Provincial and National Treasury
QRT 3 ACTUAL	N/A	N/A	N/A	TARGET MET	TARGET MET
VARIANCE	N/A	N/A	N/A		
REMEDIAL ACTION	N/A	N/A	N/A		
GENERAL COMMENTS					Draft SDBIP was submitted to Council on 27 March 2018
AUDIT EVIDENCE	Proof of submission to the Provincial AG				1. Council Resolution Approving the Draft, 2. Council Resolution Approved SDBIP by the Mayor

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To develop a new SDF and implement SPLUMA regulations	SPATIAL PLANNING - MTID12	MTID12-01	Develop a Local SDF for Sterkspruit	Change in legislation	Approval prior to year end	Director Development and Town Planning Services/Town Planner/ R 1 032 000 for all projects	SDF developed	Improved Land Use Management	Final Draft to Council	TARGET NOT MET	the draft document was received in December, after the document is done by the service provider it goes to PSC meeting which was held on the 26th Oct 2017. Then ammendment		The public participation meeting was held on the 26th of January. The final LSDF was sent to the March standing committee meeting and to EXCO. It is now to be tabled at	1. Notices for Public Participation, 2. Council Resolution Approving the SDF
		MTID12-02	Workshop and Traditional leaders on Land invasion and Tenure	New Indicator	1 Workshop for Councillors and Traditional Leaders	Director Development and Town Planning Services/Town Planner/ 1 032 000 for all projects	Improved understanding of land tenure and land invasion matters by councillors and traditional leaders	Improved Land Use Management	N/A	TARGET MET	This targed has been achieved, however it was the target for quarter 1.		A workshop was held on the 22nd of February with ward councillors and traditional leaders	1. Invitation 2.Attendance registers
		MTID12-03	Develop Brochures and posters on procedures of land use applications and building plans	New Indicator	20 Posters and 500 Brochures developed	Director Development and Town Planning Services/Town Planner/ R 1 032 000 for all projects	Communities Educated on Municipal Procedure for land use and building plans applications	Improved Land Use Management and Spatial Planning	N/A	TARGET MET	This targed has been achieved, however it was the target for quarter 2.		Posters and brochures have been developed and issued out	Order and Invoice for Posters and Brochures Developed.
		MTID12-04	Fencing of municipal vacant land and in 3 Towns of the Municipality	New Indicator	Municipal Vacant land fenced in Lady Grey, Barkly East and Sterkspruit	Director Development and Town Planning Services/Town Planner/ R 1 032 000 for all projects	Municipal Land fenced	Improved Land Use Management and Spatial Planning	Fenced municipal land	TARGET NOT MET	The tender has closed and the item is awaiting evaluation committee		procurement of service provider . Tender Notice no. 34/2017-2018.	1.Advert 2.Photos

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT															KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE	
To ensure adherence to town planning and building control legislation	SPATIAL PLANNING - MTID12	MTID12-05	Update Zoning maps	New Indicator	3 Updated Zoning Maps	Director Development and Town Planning Services/Town Planner/ R 1 032 000 for all projects	Updated information on Zoning Maps	Improved Land Use Management and Spatial Planning	Update Maps	TARGET NOT MET	The GIS software tender was not responsive.		We have requested for more funds in the budget adjustment process	1. Data from Cogta and DRDLR 2. Updated Maps.	
		MTID12-06	Sub-division of Municipal Eren in Senqu Municipal Area	New Indicator	Subdivision of 60 properties	Director Development and Town Planning Services/Town Planner/ R 1 032 000 for all projects	Sub-division of Municipal Eren in Senqu Municipal Area	Improved spatial arrangement	Submission of 30 subdivision applications	TARGET MET			Subdivision applications have been submitted	Approval letters and approved SG diagrams	
		MTID12-07	Development of Land Invasion Strategy	New Indicator	Land Invasion Strategy	Director Development and Town Planning Services/Town Planner/ R 1 032 000 for all projects	Strategy on preventing land invasion	Improved land administration	N/A	N/A	N/A	N/A	N/A	Council Resolution approving the Draft and the Final Strategy	

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure adherence to town planning and building control legislation	SPATIAL PLANNING - MTID12	MTID12-08	Develop informal settlement database (Lady Grey, Sterkspruit, Barkly East, Herschel, Rhodes and Rousow)	New Indicator	Data Base of informal settlement developed	Director Development and Town Planning Services/Town Planner	Data Base of occupants of the informal settlement developed	Improved land ownership	N/A	N/A	N/A	N/A	N/A	Report on the Database Approved by the Director for standing Committee consideration.
		MTID12-09	Facilitate the Implementation of Housing Development in Senqu by the Provincial Department of Human Settlement.	2016/2017 Reports	4 Reports on the number of houses already built	Director Development and Town Planning Services/Town Planner	Houses Built	Improved conditions of living	1 Quarterly Report on the number of houses built	TARGET MET			Sterkspruit 4000 is progressing well,they started in W17 in March 2018. It should be noted that Sterkspruit 111 units for Destitute and disaster houses project has been	4 Reports approved by the Director for Standing Committee Consideration

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KPA 4: MUNICIPAL TRANSFORMATION & INSTITUTIONAL DEVELOPMENT															KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE	
To ensure development and adoption of the IDP and budget process plan and IDP s per legislated timeframes	INTEGRATED DEVELOPMENT PLANNING - MTID13	MTID13-01	Review of the 2018/2019 IDP by 30 May 2018	2017/2022 IDP	Annual Review of the 2017/2022 IDP	Director Development and Town Planning Services/Manager IPED	IDP developed	Improved Planning of Municipal Programmes	Draft IDP Developed and submitted for approval	TARGET MET			The draft IDP was submitted for approval by Council on the 27th March 2018.	Council Resolutions noting and Approving the IDP	
		MTID13-02	Development of the IDP and Budget Process Plan for 2018/2019 reviewed by 31 August 2017	2017/2022 IDP and Budget Process Plan	Development of the 2018/2019 IDP and Budget Process Plan	Director Development and Town Planning Services/Manager IPED	Process Plan Developed	Improved Planning of Municipal Programmes and timing thereof	N/A	N/A	N/A	N/A	N/A	Council Resolution Approving the Plan	
		MTID13-03	Number of IDP Representative and Public participation Forum meetings held	2016/2017 Meetings	4 Meetings Held	Director Development and Town Planning Services/Manager IPED/Manager Communications, IGR and Stakeholder Relations	Meetings Held	Improved Integrated Planning	1 Meeting	TARGET MET			A meeting of the IPPF was held on the 15th March 2018 at Lady Grey to discuss the draft IDP and budget.	1. Attendance Register, 2. Minutes of Meetings	
		MTID13-04	Number of IDP and Budget Steering Committee meetings held	2016/2017 Meetings	4 Meetings Held	Director Development and Town Planning Services/Manager IPED/Manager Communications	Meetings Held	Improved Budgeting	1 Meeting	TARGET MET			1 meeting was held to discuss the budget adjustment on the 14th February. A scheduled meeting for the 13th March was postponed to the 16th March then postponed to the 20th March which was not	1. Attendance Register, 2. Minutes of Meetings	

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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To promote and instil good governance practices within Senqu municipality	RISK AND FRAUD PREVENTION GGPP01	GGPP01-01	Report Quarterly on matters of Risk to the Audit Committee	4 Quarterly Reports in 2016/2017	4 Reports to the Internal Auditor for Audit Committee Consideration	Director Development and Town Planning Services/Manager Governance and Compliance	Risk Register Updated	Minimisation of Municipal Risk	1 Quarterly Report on the Institutional Risk Register to the Internal auditor for Audit Committee consideration	TARGET MET			1 report was submitted	4 Quarterly Reports on the Institutional Risk Register approved by the Director and submitted to the Internal Auditor for Audit Committee Consideration.
To implement the fraud prevention policy		GGPP01-02	Conduct Fraud Prevention awareness	1 Fraud Awareness conducted in 2016/2017	Develop 100 Fraud Prevention Pamphlets in Xhosa and Sotho to Distribute for Fraud Prevention Awareness	Director Development and Town Planning Services/Manager Governance and Compliance R125 868	Awareness conducted	Improved Fraud Risk within the municipality	Distribute the translated pamphlets to all ward committee members	TARGET NOT MET	The translation took longer that expected.	The pamphlets will be done by end of April 2018 and Distributed in May 2018.		1. Approved translated pamphlets 2. Distribution register.
		GGPP01-03	Develop a Conflict of Interests Declaration Register for staff and Councillors	2016/2017 Conflict of Interests Declaration Register	Development of the Conflict of Interest Register	Director Development and Town Planning Services/Manager Governance and Compliance	Register Developed	Improved Fraud Risk within the municipality	N/A	N/A	N/A	N/A	N/A	Register approved by the Director for Standing Committee Consideration

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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure compliance with all legislated deadlines such as MFMA & MSA, mSCOA regulations, IDP and budget dates	COMPLIANCE GGPP02	GGPP02-01	Report Quarterly on matters of Compliance to the Audit Committee	4 Risk Assessments for 2016/2017	4 Reports to the Internal Auditor for Audit Committee Consideration	Director Development and Town Planning Services/Manager Governance and Compliance	Departmental Risk Assessments conducted	Minimization of Municipal Risk	1 Quarterly Report on the Compliance Register to the Internal Auditor for Audit Committee Consideration	TARGET MET			1 report was submitted	4 Quarterly Reports on the Compliance Register approved by the Director submitted to the Internal Auditor for Audit Committee Consideration.
		GGPP02-02	Implement SCOA as a pilot site in accordance with the Treasury Regulations	2016/2017 Reports	4 Reports on the Implementation of SCOA by the Municipality as a Pilot	MM/All Directors/R1 345 000	SCOA Implemented as a pilot site	Improved Management of the usage of financial and other municipal resources	1 Quarterly Report	TARGET MET			The report on the Implementation of SCOA for quarter 3 was submitted to the standing committee in 13 April 2018.	4 Reports submitted approved by the Director for Standing Committee Consideration
		GGPP02-03	Update the Website Regularly	4 Quarterly Reports for 2016/2017 (Compliant Website)	4 Reports on the updates of the Website	MM/Executive Co-ordinator political affairs	Updated Website	Improved External Communication via website Technology	1 Quarterly Report	TARGET NOT MET	The website was switched off by the Service Provider due to the payment dispute between the municipality and them.	The Municipality has resolved to reuse its old website and negotiations are underway to kickstart this process and revive the old website which was developed by Sebata.	This shows that contract management is important in all programmes of the municipality and not only on infrastructure projects.	4 Reports approved by the MM and submitted to the Top Management.

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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure quarterly sittings of MPAC and the Audit and Performance Committee and the annual preparation of an annual oversight report	OVERSIGHT - GGP03	GGP03-01	Audit Committee Meeting	5 Audit Committee Meetings	5 Meetings	MM/CAE/305 095	R Meetings held	Improved Audit Outcome	1 Meeting	TARGET MET			1 meeting was held on the 19th March 2018.	1. Agenda, 2. Attendance Register
		GGP03-02	Number of Municipal Public Accounts Committee meetings held	3 Meetings	4 Quarterly MPAC meetings to be held	MM/Manager Communications and Political Affairs/R59 081	Number of MPAC meetings held.	Enhance oversight over Municipal functioning	1 meeting	TARGET MET			1 meeting was held on the 1st of March 2018	1. Attendance Register 2. Agenda
		GGP03-03	Number of Council/Exco/ Management resolutions tracked	2016/2017 Report on tracked resolutions	4 Quarterly Reports on tracked resolutions	Director Corporate/ Manager IGR	Reports compiled	Improved implementation of Council Resolutions	1 Report on tracked Council Resolutions	TARGET MET			The report was submitted to the Council Meeting held on the 28 February 2018.	4 Reports approved by the Director for Exco Consideration
To ensure that Council ,ExCo and Top Management meetings are held quarterly and to track Council resolutions taken														

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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that Council, ExCo and Top Management meetings are held quarterly and to track Council resolutions taken	OVERSIGHT - GGPP03	GGPP03-04	Number of Council meetings held	4 Meetings	4 Meetings	Director Corporate/ Manager IGR/	Meetings Held	Improved Oversight of Council and Decision Making	1 Meeting	TARGET EXCEEDED	2 more council meetings were held over and above 1.		Ordinary Council that was held on the 31 January 2018, Special Council Meeting was held on the 28 February 2018, and special council meeting was held on the 27 March	1.Attendance Register, 2. Agenda
		GGPP03-05	Number of Exco meetings held	11 Meetings	11 Meetings	Director Corporate/ Manager IGR	Meetings Held	Improved Oversight of Council and Decision Making	3 Meeting	TARGET MET			3 EXCO meetings were held in this quarter 26 January 2018, 21 February 2018, and 20th March 2018.	1.Attendance Register, 2. Agenda
		GGPP03-06	Number of Top Management Meetings held	11 Meetings	10 Meetings	MM/Manager MM Office	Meetings Held	Improved decision making and dissemination of information by Management	2 Meeting	TARGET MET			2 TM meetings were held in this quarter 12 February 2018, and 14 March 2018.	1.Attendance Register, 2. Agenda

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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure good governance through the monitoring of the implementation of the OPCAR and Audit action plan	OVERSIGHT - GGPP03	GGPP03-07	Report quarterly on the Institutional Audit Dashboard	2016/2017 Reports	4 Quarterly Reports on the Audit Dashboard	MM/Manager: Strategic	Dashboard complied with	Improved Audit Outcome	1 Quarterly Report	TARGET MET			The Audit dashboard was developed and circulated to all. It is updated on a quarterly basis. It is submitted to the MM and IA. It must be submitted by 16/04/2018.	4 Reports submitted for Audit Committee Consideration
		GGPP03-08	IT Security Audit	Could not be achieved in 2016/2017	1 IT Security Audit	MM/CAE/ R 300 000	Report on the IT Security Audit	Improved management of IT Security Risks	N/A	N/A	N/A	N/A	N/A	1, Appointment letter 2. Report submitted to the Audit Committee
		GGPP03-09	Perform an IA External Quality Review	Could not be achieved in 2016/2017	External Review Conducted	MM/CAE/ R 150 000	Review Conducted	Improved Internal Audit Management	Conduct External Review	CAN NOT ASSESS	Assesment was not possible as the information was not provided. The CAE was on sick leave.			1, Appointment letter 2. Report submitted to the Audit Committee
		GGPP03-10	Monitor the implementation of the Audit Action Plan	2016/2017 Reports	4 Quarterly Reports on the Implementation of the Audit Action Plan	Director Development and Town Planning Services/Manager: Governance and Compliance	Audit Action Plan Implemented	Improved Audit Outcome	1 Quarterly Report	TARGET MET			The Third Quarter Report has been submitted to the Internal Audit for Audit Committee Consideration.	4 Reports submitted for Audit Committee Consideration

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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To promote interactive communication with customers around service delivery issues	COMMUNICATIONS, MARKETING, CUSTOMER CARE & PUBLIC PARTICIPATION GGPP04	GGPP04-01	Number of Ward Committee Meetings held	68 meetings in 2016/2017 Meetings	1 Meeting per Ward in Each Quarter (17wards)	Director Corporate Services /Manager IGR and Stakeholder Relations/ R 2 471 903	Meetings held	Improved Public Participation	1 Meeting per Ward in Each Quarter (17wards)	TARGET MET			During February 2018 eleven Ward meetings were held and during March 2018 six meetings were held.	1. Minutes, 2. Attendance Registers
To ensure that the communication strategy is implemented so that the public are kept informed about municipal activities and programmes		GGPP04-02	Implementation of the Communication Plan	2016/2017 Reviewal and Implementation Reports	12 Implementation Reports	MM/Manager Communications and Political Affairs/R 758 045	12 Implementation Reports actually compiled and a reviewed plan	Improved capacity in communicating municipal information	3 Report on the Implementation of the Communication Plan	TARGET NOT MET	Could not be implemented as planned on account of busy schedule of the Mayor			12 Reports approved by the Director for Standing Committee Consideration and Council Resolution Approving the plan
		GGPP04-03	Number of Newsletters developed	4 Newsletters for 2016/2017	4 Newsletters	MM/Manager Communications and Political Affairs/R 758 045	Newsletters developed	Improved Communication with Internal and External stakeholders	1 Newsletter developed	TARGET NOT MET	Could not be implemented as planned on account of the resignation of the communications officer, recruitment process underway.			4 Newsletters signed by the MM

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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that the communication strategy is implemented so that the public are kept informed about municipal activities and programmes	COMMUNICATIONS, MARKETING, CUSTOMER CARE & PUBLIC PARTICIPATION GGPP04	GGPP04-04	Maintain Municipal Social Media Sites	2016/2017 reports	Facebook Page and Twitter Pages developed and Maintained	MM/Manager Communications and Political Affairs/ R 758 045	Pages developed and reports generated	Improved Communication with External stakeholders	3 Monthly Reports on issues raised by communities	TARGET MET			Implemented and the socila network is up and running.	12 Monthly Reports on the issued raised by communities submitted to Top Management.
		GGPP04-05	Purchase a New Vehicle for the Mayor	Out of Warranty Vehicle	Purchase 1 New Vehicle for the Mayor	MM/Manager Communications and Political Affairs CFO/ R1 180 000	Mayoral Vehicle Purchased		N/A	N/A	N/A	N/A	N/A	1. Order, 2. Proof of Delivery
		GGPP04-06	Purchase a New Vehicle for the Speaker	Out of Warranty Vehicle	Purchase 1 New Vehicle for the Speaker	MM/Manager Communications and Political Affairs CFO/ R1 180 000	Speaker Vehicle Purchased	Improved Service Delivery	N/A	N/A	N/A	N/A	N/A	1. Order, 2. Proof of Delivery

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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure that procedures and hotlines are put in place so that customers may complain and have their complaints dealt with like the Presidential hotline and customer care line	COMMUNICATIONS, MARKETING, CUSTOMER CARE & PUBLIC PARTICIPATION GGPP04	GGPP04-07	Number of Presidential Hotline queries responded to within 7 days	7 Presidential Hotline queries responded to within 7 days in 2016/2017	12 Reports on the number of resolved issues from the Presidential Hotline.	Director Corporate Services/Manager IGR and Communications and Stakeholder Relations/ R 17 077	Queries resolved	Improved Service Delivery	3 Reports on number of resolved issues from the Presidential Hotline	TARGET MET			3 reports from the Customer Care Section on the Presidential Hotline were submitted to the Standing Committee.	12 Reports on resolved issues from the Presidential Hotline approved by the Director for Standing Committee Consideration
		GGPP04-08	Report on number of Customer Complaints responded to within 7 days	7 Customer Complaints responded to within 7 days	12 Reports on the number of resolved issues from the Municipal Customer Care Complaints register	Director Corporate Services/Manager IGR and Communications and Stakeholder Relations/ R 11 878	Queries resolved	Improved Service Delivery	3 Reports on the number resolved issues from the Municipal Customer Care Complaints register	TARGET MET			3 Reports from the Customer Care Section on Customer Care Complaints register were submitted to the Standing Committee.	12 Reports on resolved issues from the Municipal Customer Care Complaints Register approved by the Director for Standing Committee Consideration

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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To ensure regular participation of the public and interaction with the public through the public participation plan, Imbizos and meetings such as round table etc.	COMMUNICATIONS, MARKETING, CUSTOMER CARE & PUBLIC PARTICIPATION GGPP04	GGPP04-09	Number of Mayoral Imbizos held	3 Meetings per ward	2 Meetings per ward in 2 quarters	Director Corporate Services/Manager IGR and Stakeholder Relations	Informed Communities	Improved Public Participation within the Municipality	N/A	N/A	N/A	N/A	N/A	1. Minutes, 2. Attendance Registers
		GGPP04-10	Number of Integrated public participation forum	4 Meetings	4 Meetings	Director Corporate Services /Manager IGR and stakeholder Relations/ R 19 269	Information sharing with CDW and the Municipality	Improved Public Participation within the Municipality	1 Meeting	TARGET MET			1 Meeting was held on the 14 March 2018.	1. Minutes and Attendance Registers
		GGPP04-11	Organise the Mayoral Budget Speech	2016/2017 Budget Speech	2017/2018 Mayoral Budget Speech	Director Corporate Services /Manager IGR and Stakeholder Relations/Manager Communications and Political Affairs R 0	Speech Delivered	Improved Public Participation within the Municipality	N/A	N/A	N/A	N/A	N/A	1.Attendance Registers, 2.Speech, 3. Report on the Event approved by the Director for Top Management.

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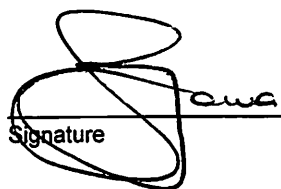
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KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														KPA WEIGHT: 20
STRATEGIC OBJECTIVE	PROGRAMME	KPI NUMBER	KEY PERFORMANCE INDICATOR	BASELINE (JUNE 2017)	ANNUAL TARGET	INPUT/ RESPONSIBLE PERSON	OUTPUT	OUTCOME	QRT 3	QRT 3 ACTUAL	VARIANCE	REMEDIAL ACTION	GENERAL COMMENTS	AUDIT EVIDENCE
To promote the mainstreaming and upliftment of HIV and AIDS, women and children, youth, people with disabilities and the elderly into municipal Socio-Economic Programmes and Projects	MAINSTREAMING - GGPP05	GGPP05-01	Implementation of the HIV/Aids Strategy and plan	2016/2017 Implementation Reports	12 Monthly Reports	Director Corporate Services/Manager IGR and Stakeholder Relations R 47 528	Reports Developed	Improved Mainstreaming of HIV/AIDS related issues	1 Quarterly report on HIV Counselling & Testing (HCT) back to school awareness, HCT outreach, condom distribution week, human rights day	TARGET NOT MET	The Municipality is dependent on Department of health for HTC			4 Reports approved by the Director for Standing Committee and attendance register
		GGPP05-02	Implementation of the SPU Activity Plan	2016/2017 Activity Plan	1 plan developed and approved by council, 4 Reports on the Implementation of the SPU Activity Plan	Director Corporate Services/Manager IGR and Stakeholder Relations/ R197 161	Plan Developed and Implemented	Improved Mainstreaming of SPU related issues	1 Quarterly Report	TARGET MET			2 Preparatory Meetings were held on the 13 and 23 March 2018 at JGDM in preparation of the Belgium Youth visit to JGDM where a Youth Camp was planned from 3-6 April 2018.	1 Council resolution on the developed plan, 4 Reports approved by the Director for Standing Committee
		GGPP05-03	Number of SPU Structure meetings held (1 quarterly meeting per structure each quarter)	4 Meeting per structure	4 Meetings Held (1 quarterly meeting per structure)	Director Corporate Services/Manager IGR and Stakeholder Relations/ R197 161	4 Meetings held per structure	Improved Mainstreaming of SPU related issues	1 Meeting per Structure	TARGET NOT MET	The Senqu Youth Council was disbanded due non activity from the Executive Youth therefore no activity is reported on the Youth Council. No meetings.			1. Agenda 2. Attendance register
		GGPP05-04	4 Local AIDS Council meetings held	4 Meetings	4 Quarterly Meetings	Director Corporate Services/Manager IGR and Stakeholder Relations R 47 528	4 Meetings held	Improved Mainstreaming of HIV/AIDS related issues	1 Quarterly Meeting	TARGET NOT MET	LAC meeting was planned for the 28 March 2018, but could not take place due to lack of quorum.			1. Agenda 2. Attendance register
		GGPP05-05	Senqu Mayoral Cup Held and Youth Festival	2016/2017 Senqu Mayoral Cup	2017/2018 Senqu Mayoral Cup Held by 31 May 2018	Director Corporate Services/Manager IGR and Stakeholder Relations/ R 0 - Mayoral Tournament & Youth Festival R350 000	Event Held	Improved Youth Development	N/A	N/A	N/A	N/A	N/A	Project Report approved by the Director for Standing Committee

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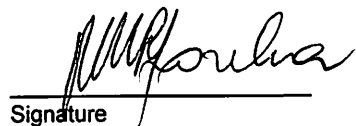
I, **Mxolisi Maxson Yawa**, the Municipal Manager hereby accept this plan as a basis of monitoring my performance during the 2017/2018 financial year. I accept that the indicators and targets as presented in the performance plan are accurate and that I have been given the opportunity to provide inputs in their development.

  
Signature

24 April 2018  
Date

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I, **Cllr. Nomvuyo Mposelwa**, the Mayor of the Senqu Municipality approve this performance plan in terms of the requirements of the Local Government: Municipal Systems Act of 2000 and amendments thereof.

  
Signature

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Date